

Carlyon Parish Council

Dear Councillor

You are summoned to attend a **virtual** meeting of **Carlyon Parish Council** to be held on **Tuesday 25 August 2020 at 6.00 pm.**

Any member of the public wishing to attend this meeting should obtain the joining details from the Clerk no later than **12.00 noon on 25 August 2020.** For security reasons no person will be admitted to the meeting without prior notification to the Clerk that they wish to attend.

Julie Larter

Mrs Julie Larter
Clerk
18 August 2020

01872 501101

clerk@carlyon-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

AGENDA

1. Apologies for Absence

2. Minutes of the Annual Meeting of the Parish Council held on 28 July 2020

To resolve that the minutes of the above meeting be signed as a correct record Pages 4-10

3. Declarations of Interest on Items on the Agenda

(a) Pecuniary Interests

Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests

You must declare Non-Registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality

To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

4. Chairman’s Announcements

5. Public Participation

The Chairman will invite Members of the public to address the meeting in relation to the business to be carried out at the meeting 15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes

6. Cornwall Councillor’s Report

To receive a report from Cllr Tom FrenchCC

7. Planning Applications and Related Matters

(a) To consider a response to consultation by the Planning Authority on the following planning applications and on any applications received after publication of this summons

(i) PA20/06124 – Hunter’s Moon, 41 Sea Road: Demolition of an existing dwelling, separate garage and outbuilding, and the erection of a replacement dwelling, separate garage and garden room

(ii) PA20/06168 – Trenowah House, Tregrehan Mills: Proposed internal alterations and extensions to provide additional accommodation including Juliet balconies

(iii) PA20/06220 – 83 Sea Road: Partial demolition and re-development of dwelling

(b) To receive an update on the following planning applications:

(i) PA20/03252 - 85 Sea Road: Demolition of existing dwelling and outbuildings and erection of 6 apartments. This application has been approved

(ii) PA20/04542 – 9 Boscundle Close: Proposed woodland holiday lodges and associated works

8. Marine European Sites Supplementary Planning Document

To consider a response to the above consultation from Cornwall Council Details can be found at <https://www.cornwall.gov.uk/environment-and-planning/planning/planning-policy/adopted-plans/planning-policy-guidance/european-sites-mitigation-spd/>

9. Parish Councillor Vacancy

To co-opt to fill the current vacancy for Carlyon Ward

10. Financial Matters

To note the current financial position and to authorise payments

Pages 11 - 12

11. Correspondence

To note any correspondence received since the last meeting

Page 13

12. Dates for the Diary

To note dates for members’ diaries

13. Dates of Forthcoming Meetings

*(V) – Virtual, (C) – Charlestown Primary School, (T) – Tregrehan
Methodist Centre*

22 September (V or C), 27 October (V or T), 24 November (Virtual or C),
17 December (Virtual or T)

**MINUTES of the ANNUAL MEETING OF CARLYON PARISH COUNCIL held on
TUESDAY 28 JULY 2020 at 6.00 PM
(This was a virtual meeting held via Zoom)**

Prior to commencement of the meeting, the outgoing Chairman made the following statement:

Good evening everyone. On such a lovely evening it is a pity that we are not meeting in the field in Tregrehan.

I would like to thank councillors and my wife Libby for the support they have given me during my time as Chairman. I have done my best to lead and be a hands-on Chairman. Together we have taken positive action to green the parish by planting trees and shrubs in Tregrehan and Carlyon Bay. I look forward to decorating the Christmas tree in December. Similar projects in the pipeline were delayed by the emergency. The swings in Tregrehan have been painted by volunteers and benches have been installed. We continue to press CEG for a meaningful footpath at Crinnis which will enable the public to access the beach as a right. The discussions have been delayed but it is my fervent hope that by persistence we can achieve this goal as a quid pro quo for a realigning and narrowing of the path down the road. We will of course consider all planning applications on their merit but we have agreed a number of positions such as opposition to more flat developments in Sea Road, the preservation of the green wedge and opposition to ribbon development in Tregrehan valley. Examples of these policies are the successful refusal of development of 83 and 85 Sea Road and the refusal of development beyond the speed limit in Tregrehan. I would like to thank all those involved in the neighbourhood plan – a daunting plethora of detailed work is approaching its conclusion. Currently a determination by Cornwall Council on the contentious land grab by St Austell Town Council has been delayed until the new councils are elected in 2021. The fight must continue.

I have found my time in office to be extremely stressful and frustrating. It has been like wading through treacle. Entrenched, unimaginative and obdurate bureaucracy appears to oppose at every turn seeing problems not opportunities. A bureaucracy fixated on process rather than achievement of objectives. I will again thank all those who helped with the community support project in Tregrehan and Carlyon. I wish every success to our new Chairman during these challenging times.

The meeting commenced.

Present: Cllrs Alan Moore (Chairman), Graham Entwistle, Paul Trudgian, Heidi Clemo, Myles Breary, Mike Thompson, Ann Taylor

In attendance: Cllr Tom French, CC; Julie Larter (Clerk); 6 members of the public

(20/001) Election of a Chairman

Cllr Paul Trudgian was elected as Chairman. Cllr Thompson wished it to be recorded that he abstained from voting.

(20/002) Declaration of Acceptance of Office

Cllr Trudgian duly signed the Declaration of Acceptance of Office.

(20/003) Election of a Vice Chairman

Cllr Graham Entwistle was elected as Vice Chairman.

(20/004) Apologies for Absence

There were no apologies.

(20/005) Minutes of a Meeting of the Parish Council held on 21 July 2020

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 21 July 2020 be signed as an accurate record of the meeting.

It was noted that the minutes would be signed after the meeting.

(20/006) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(20/007) Chairman's Announcements

The Chairman thanked Cllr Moore for the eloquent and engaging manner in which he had managed meetings over the past 12 months. The Chairman also thanked Cllr Moore for his help in delivering parish projects over the past 12 months and for the support he and Mrs Moore gave to the Carlyon support group. The Chairman also expressed his thanks to the community as a whole and especially to all the volunteers.

(20/008) Public Participation

A member of the public thanked the parish council for the planters that have been positioned in Cypress Avenue and Crinnis Road.

A member of the public thanked councillors for all their work over the past 12 months and said that his longstanding support would continue.

(20/009) Cornwall Councillor's Report

Cllr French tabled his report. "Could I first pay a tribute to the Parish Councillors and residents who have rallied around so magnificently during Covid-19, as well as the many businesses that have often modified the way they work to provide a delivery service for residents while hopefully helping to sustain their businesses.

A matter of great concern over the past few years has been the demolition of Sea Road properties to erect either large modern residences or blocks of flats. My personal view is I do not like the modern square designs but I regret they are being labelled as good futuristic innovation!

There are now positive signs that CEG are going to submit plans later this year for a much smaller development only on Crinnis Beach, I appreciate some are against any development and others are concerned that public access could be stopped or at least reduced. I am absolutely confident that the PRoW will be protected and other access routes provide over the site. I accept that access may have to be temporarily varied during the building phase, I am sure the Parish Council and Cornwall Council will be most diligent in both the planning and construction phases.

I agree with the Parish's fight to keep the new Devonshire homes development within the Parish boundary. The loss of the associated increase in precept and the provision of affordable homes are compelling arguments.

May I end on anti-social behaviour in and around St Austell which centres on the large number of "socially challenged" individuals accommodated in St Austell, serious drug supply and addiction with on street drunkenness. As a result of letters to the Police Crime

Commissioner and Chief Executive of Cornwall Council by St Austell Town Council, Steve Double and Cornwall Councillors a six week multi strand response was instigated last week. Without going into all the detail we now have a designated PC for the Town Centre, the force support team available from Plymouth and extra patrols by ASB case workers and outreach officers. We must now see what medium to long term effect this has.

Finally can I end by thanking you the volunteer Councillors, the former Chairman and Julie Larter for your management and care for the parish of Carlyon over the past year, it has been a pleasure working with you.

A member of the public stated that for 20 years he has supported a development on the beach and he was delighted to learn that a smaller development, more in keeping, is now planned.

(20/010) Planning Applications and Related Matters

(a) PA20/04542 – 9 Boscundle Close: Proposed woodland holiday lodges and associated works

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council objects to the proposal on the following grounds:

- **The development will erode the “Green Wedge” contrary to the policy of this council, the Town Council and Cornwall Council.**
- **The proposal will result in the further loss of trees.**
- **The site is a mine spoil heap and there could be one or more mineshafts in close proximity, posing a danger to the public. Metres of hardcore have been brought onto the site filling deep depressions**
- **If approved the site should be subject to drilling to ascertain the extent of the danger to the public. A shaft collapsed a while ago in a nearby field.**
- **Access is via a narrow lane which is not suitable for more traffic, with inadequate opportunities to pass.**
- **The Planning Officer should be confident that adequate drainage is to be provided – currently a neighbouring property is suffering from excessive run off into their garden from the site.**
- **There are many examples of holiday lodges and chalets being subsequently developed as residential accommodation across Cornwall. To the east of this site is an area of 10 acres of woodland mine workings and plans have been developed for woodland lodges. Most of the green wedge is either wooded mine workings, council waste disposal sites from the inter-war years or poor quality agricultural land, potentially any of the green wedge could have an equal play for development for holiday purposes.**

In addition, the Council was concerned about the importation of large quantities of soil onto the site and it was **RESOLVED** that the Clerk should report the matter to the **Environment Agency**.

(b) Consultation on the draft St Austell Bay Neighbourhood Plan

It was **RESOLVED** that the Clerk should respond to the consultation as follows **There is much for Carlyon Parish Council to support in this document.**

Building on and consolidating the Green Buffers introduced by Cornwall Council through consultation in 2019 on the boundaries of our two parishes; and extending them across other parts of the St Austell Bay Parish is to be welcomed as is preserving areas from development and developing wildlife corridors which may compliment those of Carlyon Parish.

Preserving green spaces like the cemetery containing the Commonwealth Graves Commission site helps to retain sites of historical importance and the potential to ensure people can give their respects in an appropriate setting.

By trying to limit development to that which compliments the Shoreline Management Plan and views from the coast path, it is saying that vistas are important to both residents and visitors and the preservation of them is valued by the community. This also came out in Carlyon's own consultation with its residents.

St Austell Bay Neighbourhood Plan also explains the importance of encouraging renewable energy development and identifies that the parish council will support any development that saw mobile phone reception capabilities improve in the parish.

A member of the public outlined proposals he had put to the Chairman of the St Austell Bay Neighbourhood Plan Strategic Group in response to the consultation.

(c) 83 Sea Road

Mr Owen Benyon from ALA Architects outlined proposals for an application shortly to be submitted to Cornwall Council for a replacement dwelling at 83 Sea Road. The proposal is for a large family home, retaining some of the original building. Mr Benyon was keen to stress that it is to be a family home and not apartments or a holiday home and he said that on the face of it appeared to be consistent with the emerging neighbourhood plan. Mr Benyon said that some parish councils have requested that a Condition be applied to approval of similar applications stipulating that the property should not become a second home and that the parish council may like to consider doing likewise. The Chairman thanked Mr Benyon for his presentation and said that the parish council would look forward to seeing the planning application in due course.

(20/011) Neighbourhood Plan

It was noted that the Steering Group is currently working through comments from Cornwall Council and re-jigging some wording – it is a slow process but progress is being made.

(20/012) Climate Change and Environment Working Party

Cllr Thompson said that Cornwall Council is promoting a carbon neutral Cornwall. The scheme helps residents to become carbon neutral rather than the council being proactive. This is something the Neighbourhood Plan Steering Group may wish to discuss.

The Chairman reported on progress with parish projects: The planters have been positioned; wildflower planning in Sea Road field was due to take place in the spring, but this has been postponed until the autumn; Cormac stripped turf on the verges on A391 in March, some areas were planted before work stopped. The council will liaise with Cornwall Council in the autumn to see if they intend completing the planting otherwise the parish council could consider sowing the seeds. It appears that St Austell Bay Economic Forum's greening project is overspent and the organisation has approached the Government for assistance, but this has been refused and they are now in contact with Cornwall Council.

The Chairman explained that on future agendas he would like to split parish projects into 2 headings– current (of which climate change and environment would be part) and long term aspirations. The Chairman felt that one issue that could be examined are ways to deal with the rat run in Tregrehan and Carlyon Bay and promote pedestrian and cyclist safety.

(20/013) Community Infrastructure Levy

The Clerk explained that the council has received its first instalment from the Gwallon Keas development and that further payments were due which would result in a total of £11,050. The money must be spent within 5 years and the Clerk asked members to give some consideration as to how they would like to see it used. Cllr Thompson said that the parish council could seek grant funding to combine with CIL to put forward larger projects.

(20/014) Parish Councillor Vacancies

It was **RESOLVED to co-opt Jane Chantrill-Burns to fill one of the vacant Carlyon Bay ward seats.**

(20/015) Anti-Social Behaviour in Tregrehan

The Chairman explained that a couple of weeks ago a group of youths passed through Tregrehan in an abusive manner, kicking, swearing and causing criminal damage. It had been hard to get through to Police on 101 but eventually officers attended. It appears that this was the day Y11 pupils left school and there were a number of incidents in the area. It is hoped this was a one-off.

Cllr Moore outlined 3 incidents of anti-social behaviour that occurred in woodland near the Football Golf Centre.

Cllr Thompson stated that there have been drug related arrests in Beach Road. She expressed concern over young people carrying crates of beer to the beach as they appeared to have been underage. Cllr Clemo praised the professionalism and patience of security guards at the beach but asked whether the council could write to CEG and ask them to provide additional recycling and waste bins on the beach in order to cope with the amount of litter.

Cllr Thompson stated that e-mailing 101 was often the best option, or incidents could be reported anonymously via Crimestoppers. There is also a live webchat facility on the Devon and Cornwall Police website but this is not manned 24/7. Cllr Thompson stressed that 999 should be dialled if anyone is in danger.

(20/016) Tregrehan Playing Fields

The Clerk reported that nothing further has been progressed regarding devolution of the fields since March, but said that she has obtained costings for maintenance. She estimates that around £8,000 pa should be budgeted to look after the field and members should seriously consider whether they wished to take this on. The matter will be discussed at the next meeting.

(20/017) Carlyon Recreation Area

(i) Working Party

It was **RESOLVED to re-appoint Cllr Ann Taylor together with Ken Stark, Robin Malcolm and Julie Aylward as members of the working party to oversee the field.**

(ii) There were no matters of concern to note

(20/018) Beach Development

Cllr Clemo reported that 2 meetings have been held with CEG and another has been scheduled for next week. CEG is planning softer sea defences and vastly reduced retail space. Cllr Clemo said that in her opinion there was a lack of community involvement -

individual meetings did not constitute public engagement. The Chairman enquired whether CEG had ever been approached about a community space within the development. The Clerk said this had been raised many years ago in relation to the substantive application. Cllrs Clemo and Thompson will raise it at their next meeting.

(20/019) Tree Preservation Order

The Clerk explained that the planning officer responsible for TPOs had originally offered to conduct a site meeting with the parish council but his line manager has now told him this will not be possible. The Clerk said that there needs to be a threat to trees for a TPO to be applied. The fact that many of the trees in Carlyon Bay are in front gardens and appear to have been well looked after would preclude them from an Order. Cllrs Breary and Thompson are due to attend Tree Warden training in August and the Clerk suggested that following this, she would meet with them with a view to progressing an application to bring to council for approval.

(20/020) Highways Matters

The Clerk has reported vegetation growing in Trenowah Road to Highways who will inspect. If safety issues are highlighted, Cormac will arrange for reactive work to take place, but if vegetation is considered aesthetic then Cormac cannot fund clearance work.

Cllr Clemo said that vegetation from Wheal Regent woods was encroaching onto the pavement and the Clerk offered to speak to the Chairman of the Residents' Association.

(20/021) Financial Matters

Current balances were noted and the following payments were authorised:

| | | | |
|------|-------------------------|-------------------------------------|---------|
| BACS | Vision ICT | IT backup Sept 20 – Aug 21 | £72.00 |
| BACS | GET Landscaped Ltd | Watering planters (June) | £24.00 |
| BACS | Complete Weed Control | Moss removal – Linhay Close | |
| | | Weed spraying - Tregrehan | £192.00 |
| BACS | Lee Jenkins (Woodstuff) | 2 x picnic tables for Tregrehan | £290.00 |
| BACS | A & A Maintenance | Digging/clearing bases for planters | £60.00 |
| BACS | Mrs J Larter | Expenses | £244.85 |
| BACS | Mrs J Larter | July salary | * |
| BACS | Cornwall Pension Fund | EE and ER contributions | * |

*Publication of salary payments is excluded under the Data Protection Act

(20/022) Correspondence Received

A list of correspondence had previously been circulated and in addition to this the following correspondence has been received after publication of the summons:

- email from a resident of Tregrehan thanking the parish council for the new benches in the playground. She asked whether some new play equipment could be installed. The resident was unhappy about the introduction of a bus service through the village. The Clerk was asked to reply saying that new play equipment was already on our list of projects, but due to the high cost of equipment, it was not possible to implement at the present time.

Cllr Moore asked that councillors be provided with copies of all correspondence received but the Clerk pointed out that she receives a large quantity of emails, and uses her judgement to decide whether to forward them on. Many would not be of interest. The Chairman said

that for environmental reasons he would like to reduce the council's reliance on paper and eventually look to going paper free.

(20/023) Meetings/Training Attended

22 July – Cllr Thompson and the Clerk attended the St Austell and Mevagissey Community Network Panel meeting. The Clerk stated that the proposals for lowering kerbs on Beach Road and Edinburgh Close were accepted, but the scheme would not be implemented until the 2021/22 financial year.

(20/024) Dates for the Diary

There were no dates for the diary.

(20/025) Dates of Forthcoming Meetings (C) – *Charlestown Primary School*, (T) – *Tregrehan Methodist Centre*. It was noted that meetings will be held virtually until Government advice changes.

25 August (T) – only if required, 22 September (C), 27 October (T), 24 November (C), 17 December (T)

The meeting closed at 7.29 pm

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Chairman

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Date

Carlyon Parish Council
Budget Monitor Report to 31 July 2020

| | Budget £ | Expenditure £ | % of Budget £ |
|-------------------------------------|---------------------|-------------------|------------------|
| Employee Costs | | | |
| Clerk's salary (including oncosts) | £ 10,250.00 | £ 3,002.60 | 29.29% |
| Training & conference expenses | £ 1,000.00 | £ - | 0.00% |
| Clerks Room Allowance | £ 216.00 | £ 116.00 | 53.70% |
| Clerk's travel and subsistence | £ 300.00 | £ 18.90 | 6.30% |
| Total employee related costs | £ 11,766.00 | £ 3,137.50 | 26.67% |
| Administration Costs | | | |
| Office expenses | £ 600.00 | £ 7.88 | 1.31% |
| Postage | £ 150.00 | £ 35.93 | 23.95% |
| Photocopying | £ 150.00 | £ 62.65 | 41.77% |
| Office equipment | £ 600.00 | £ 344.39 | 57.40% |
| Insurance | £ 600.00 | £ 357.71 | 59.62% |
| Subscriptions | £ 700.00 | £ 505.99 | 72.28% |
| Website | £ 500.00 | £ 60.00 | 12.00% |
| Audit Fees | £ 500.00 | £ 200.00 | 40.00% |
| Bank charges | £ 100.00 | £ 18.00 | 18.00% |
| Books and Publications | £ 100.00 | £ - | 0.00% |
| Meeting Expenses | £ 300.00 | £ - | 0.00% |
| Total Administration Costs | £ 4,300.00 | £ 1,592.55 | 37.04% |
| Other Expenses | | | |
| Chairman's Allowance | £ 100.00 | £ - | 0.00% |
| Councillors Travel/Subsistence | £ 500.00 | £ - | 0.00% |
| Street Furniture Maintenance | £ 1,500.00 | £ - | 0.00% |
| Devolved Services | £ 1,000.00 | £ 380.00 | 38.00% |
| Parish Projects | £ 6,000.00 | £ 587.65 | 9.79% |
| Carlyon Recreation Field | £ 1,500.00 | £ 1,300.00 | 86.67% |
| Tregrehan Recreation Fields | £ 1,500.00 | £ - | 0.00% |
| Footpath maintenance | £ 600.00 | | 0.00% |
| Neighbourhood Plan | £ 2,000.00 | £ - | 0.00% |
| Neighbourhood Plan Grant | £ - | £ 1,073.40 | |
| Total Other Expenses | £ 14,700.00 | £ 3,341.05 | 22.73% |
| Reserves | | | |
| Election Fund | £ 2,000.00 | £ - | 0.00% |
| Community building | £ 70,000.00 | £ - | 0.00% |
| Flood Alleviation | £ 5,000.00 | £ - | 0.00% |
| General Contingency | £ 4,000.00 | £ - | 0.00% |
| Total Reserves | £ 81,000.00 | £ - | 0.00% |
| VAT Paid | | £ 281.70 | |
| Total Expenses | £ 111,766.00 | £ 8,352.80 | 7.47% |
| Income | | | |
| Precept | £ 26,827.81 | £ 13,413.91 | 50.00% |
| CTSG | £ - | £ 142.45 | |
| VAT | £ - | £ 448.10 | |

| | | |
|---------------------|--------------------|--------------------|
| Bank Interest | | £ 86.69 |
| CIL | | £ 2,762.63 |
| Other Income | | |
| Total Income | £ 26,827.81 | £ 16,853.78 |

| | | |
|---------------------------------|-------------------------|---------------------|
| Balance as at 31/03/2020 | | £ 99,293.66 |
| | Add income | £ 16,853.78 |
| | Less expenditure | £ 8,352.80 |
| | | £ 107,794.64 |

| | | |
|----------------------------|-------------------------|---------------------|
| Bank Reconciliation | | |
| Balance as at 31/07/2020 | Current Account | £ 17,153.38 |
| | Less un-presented chqs | £ - |
| | | £ 17,153.38 |
| Balance as at 31/07/2020 | Instant Access | £ 90,641.26 |
| | Total Funds Held | £ 107,794.64 |

Correspondence received since 28 July 2020

- CALC newsletter
- Letter concerning speeding traffic in Tregrehan Mills
- Email calling for the support of Community Network Members to the sending of a letter concerning the proposed Tesco Express store on the Pentewan Road and the need for improvements to the junction/roundabout
- Invitation to attend a meeting of the Eden to Heligan Cycle Trail Project Group on 11 September (Cllr Trudgian to attend)
- Invitation to attend the Eden Geothermal Meeting on 18 August (Cllr Thompson to attend)