

Carlyon Parish Council

Dear Councillor

You are summoned to attend a **virtual** meeting of **Carlyon Parish Council** to be held on **Tuesday 26 January 2021 at 6.00 pm.**

Any member of the public wishing to attend this meeting should obtain the joining details from the Clerk no later than **12.00 noon on 26 January 2021.** For security reasons no person will be admitted to the meeting without prior notification to the Clerk that they wish to attend.

Julie Larter

Mrs Julie Larter
Clerk
19 January 2021

01872 501101

clerk@carlyon-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

AGENDA

1. Apologies for Absence

2. Minutes of an Extraordinary meeting of the Parish Council held on 14 January 2021

To resolve that the minutes of the above meeting be signed as a correct record of the meeting

Pages 4-6

3. Declarations of Interest on Items on the Agenda

(a) Pecuniary Interests

Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests

You must declare Non-Registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality

To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

4. Chairman's Announcements

5. Public Participation

The Chairman will invite Members of the public to address the meeting in relation to the business to be carried out at the meeting 15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes

6. Cornwall Councillor's Report

To receive a report from Cllr Tom French CC

7. Planning Applications and Related Matters

(a) To consider a response to consultation by the Planning Authority on the following planning application and on any applications received after publication of this summons

PA20/11038 – 34 Fairway: Extensions to dwelling and associated works

(b) To note that the parish council was consulted on PA20/11526 – 21 Sea Road: Non material amendment in relation to Decision Notice PA20/04778 dated 21 August 2020. Details were circulated to members and no comments were made in the permitted timeframe.

(c) To note the current situation regarding the following planning applications:

(i) PA20/01824 – 1 Nettles Corner, Boscundle: Construction of rear extension to the property and internal reconfiguration to form additional bedroom, kitchen and dining area and replacement garden room (revised plans)

(ii) PA20/04542 – 9 Boscundle Close: Proposed woodland holiday lodges and associated works

8. Neighbourhood Plan

To note the current situation

9. Verge Maintenance

To consider entering into an Agency Agreement with Cornwall Council to maintain verges within the parish

10. Parish Projects

To prioritise projects for 2021/22

To follow

11. Eden Geothermal Community Fund

To consider making an application to the fund

12. Speed Monitoring

(a) To discuss the outcome of a recent speed monitoring exercise undertaken on the A390

(b) To discuss the outcome of a recent speed monitoring exercise undertaken on Bodelva Road

Previously circulated

13. Parish Issues

- (i) Tregrehan Playing Fields
To note the current situation and note any concerns
- (ii) Carlyon Recreation Area
To note any concerns
- (iii) Beach Development
To note any concerns
- (iv) Tree Preservation Order for Carlyon Bay
To note the current situation
- (v) Highways
To note any highways concerns

14. Financial Matters

To note the current financial position

Pages 7-8

15. Training/Meetings Attended

To note any training or meetings attended by members or the Clerk

16. Correspondence

To note any correspondence received since the last meeting

Page 9

17. Dates for the Diary

To note dates for members' diaries

18. Dates of Forthcoming Meetings

23 February, 23 March, 27 April, 27 April (Annual Parish Meeting also),
18 May 2021 (Annual Meeting of the Parish Council)

Note: All meetings will be held virtually until guidance changes

19. Exclusion of Public and Press

Under Section 1(2) of the Public Bodies (admission to Meetings) Act 1960, it is proposed that members of the public and press be excluded from the meeting for item 19 as it relates to confidential staffing matters

20. Request from the Clerk

**MINUTES of an EXTRAORDINARY MEETING OF CARLYON PARISH COUNCIL held on THURSDAY 14 JANUARY 2021 at 6.00 pm
(This was a virtual meeting)**

Present: Cllrs Paul Trudgian (Chairman), Graham Entwistle, Ann Taylor, Mike Thompson, Alan Moore, Heidi Clemo, Jane Chantrill-Burns

In attendance: Cllr Tom French, CC; Phil Stallwood, James Shimwell, Jacky Swain (CEG), Nick Thompson, Sophie White (Lichfields), Dale Jennings (Pencil & Ink), Ian Cruikshank (Wallingford); Julie Larter (Clerk); 5 members of the public.

(20/104) Apologies for Absence

Apologies were received from Cllrs Myles Breary and Mark Seckerson.

(20/105) Minutes of a Meeting of the Parish Council held on 15 December 2020

It was **RESOLVED** that the minutes of the Meeting of the Parish Council held on 15 December 2020 be signed as an accurate record of the meeting.

(20/106) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(20/107) Chairman's Announcements

The Chairman said that the development on Crinnis Beach will be the largest new development in the parish and thanked CEG for attending the meeting. He said that the fact that there were very few public comments on line suggests that there is a degree of fatigue over the beach development as it has been rolling for a long time. The Chairman said that Mr Peter Browning had asked for permission to show a number of slides during public participation and he felt this would be helpful as there are new parish councillors and residents in the area. The Chairman stressed that the principle of the development had already been established and the focus of this meeting should be on the amended plans. He stated that councillors should not get bogged down with the sea defences matter as councillors are not qualified engineers and CEG had undoubtedly gone through due diligence to ensure the scheme is fit for purpose.

(20/108) Planning Applications for Crinnis Beach

PA20/10310: Proposed revised sea defences on Crinnis and changes to Sandy River by way of variation of conditions principally no 16 of Decision Notice PA11/01331 dated 05/12/2011

PA20/10317, PA20/10318, PA20/10319, PA20/10323, PA20/10324, PA20/10325, PA20/10332, PA20/10333, PA20/10334, PA20/10335, PA20/10344, PA20/10345 (All reserved matters applications relating to PA11/01331 (as amended))

(20/109) Presentation from the Applicants

Representatives from CEG outlined the extant permission, the amended plans and the engagement process so far.

(20/110) Public Participation

Mr Browning talked through a number of historic photographs ranging from the 1800s – 2014 which illustrated activity, storm damage and beach movement on Crinnis. Mr Browning expressed concerns about the planned sea defences as he felt that they are inadequate. He commented that there is no mention of air pollution from increased traffic and inadequate parking provision has been made. Mr Browning said that he has contacted the Sea Road Residents' Association and the association is fully supportive of his comments.

The Chairman thanked Mr Browning for his presentation.

No other members of the public wished to speak.

(20/111) Questions and Answers

Councillors made a number of comments and put questions to the developers, these included recognition that CEG must have spent a lot of money on ensuring the sea defences could not get washed away; the need to look to the future; the proposed design is too prominent and doesn't reflect the Cornish built landscape as previously promised; blocking the width of the public right of way and the need to ensure that it is not obstructed; sea defences being insufficient which could result in a loss of life; concern about an inadequate number of parking spaces; given that cars have become larger, what are the actual dimensions of the parking spaces?; has CEG dealt with the recommendations of Cornwall Wildlife Trust and comments detailed in the Marine Management Organisation's comments?; will the rearrangement of the Sandy River impinge on access to Shorthorn and Polgaver?; the impact construction traffic will have on residents who live on the part of Sea Road between the railway bridge and Beach Road; would the proposed sea defences need recharging each year?; will there be staff on site to manage parking in the top car park?

Responses from CEG

Sea Defences – the proposed sea defences are not experimental. Although labelled as soft defences there are a lot of hard defences buried below the sand. The proposed defences are of the same type as those approved for Shorthorn. No top up recharge is required. Designed to deal with a 1 in 200 year event and a 100 year sea level rise.

Car parking – The top car park will be managed hands-on. Spaces are 2.5 x 5m and meet current standards.

Traffic – A travel plan is in place. CEG now owns Granite Gate and the area can be used to relieve pressure (staff parking/shuttle bus).

The Chairman summarised councillors' comments and said that he would like the parish council to work proactively with CEG, accept the positive aspects of the scheme and work together to negate the negative aspects.

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that Carlyon Parish Council has no objections to the revised plans, subject to Cornwall Council being satisfied with the fulfilment of statutory consultees' recommendations. However, the parish council seeks reassurance that Cornwall Council takes responsibility for ensuring that the proposed sea defences are fit for purpose, through a peer review of the design or other appropriate means, and that the monitoring of those defences is robust. Furthermore, the parish council would also like assurance that Cornwall Council is satisfied that adequate parking provision has been made and that effective processes are put in place to monitor parking capacity utilisation and implement contingency measures if required

(20/112) Dates of Forthcoming Meetings

26 January, 23 February, 23 March, 27 April (also Annual Parish Meeting), 18 May 2021
(Annual Meeting of the Parish Council)

All meetings will be held virtually until guidance changes.

The meeting closed at 7.42 pm.

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Chairman

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Date

DRAFT

Carlyon Parish Council Budget Monitor Report to 31 December 2020

	Budget £	Expenditure £	% of Budget £
Employee Costs			
Clerk's salary (including oncosts)	£ 10,250.00	£ 6,797.50	66.32%
Training & conference expenses	£ 1,000.00	£ 212.50	21.25%
Clerks Room Allowance	£ 286.00	£ 272.00	95.10%
Clerk's travel and subsistence	£ 300.00	£ 140.85	46.95%
Total employee related costs	£ 11,836.00	£ 7,422.85	62.71%
Administration Costs			
Office expenses	£ 600.00	£ 113.97	19.00%
Postage	£ 150.00	£ 83.66	55.77%
Photocopying	£ 150.00	£ 101.50	67.67%
Office equipment	£ 600.00	£ 344.39	57.40%
Insurance	£ 600.00	£ 357.71	59.62%
Subscriptions	£ 700.00	£ 540.99	77.28%
Website	£ 500.00	£ 60.00	12.00%
Audit Fees	£ 500.00	£ 440.00	88.00%
Bank charges	£ 150.00	£ 107.00	71.33%
Books and Publications	£ 100.00	£ -	0.00%
Meeting Expenses	£ 300.00	£ 30.00	10.00%
Total Administration Costs	£ 4,350.00	£ 2,179.22	50.10%
Other Expenses			
Chairman's Allowance	£ 100.00	£ -	0.00%
Councillors Travel/Subsistence	£ 500.00	£ -	0.00%
Street Furniture Maintenance	£ 1,500.00	£ 25.00	1.67%
Devolved Services	£ 1,000.00	£ 600.00	60.00%
Parish Projects	£ 7,000.00	£ 6,225.47	88.94%
Carlyon Recreation Field	£ 2,000.00	£ 1,720.00	86.00%
Tregrehan Recreation Fields	£ 1,500.00	£ -	0.00%
Footpath maintenance	£ 600.00	£ 610.00	101.67%
Neighbourhood Plan	£ 2,000.00	£ 1,081.23	54.06%
Neighbourhood Plan Grant	£ -	£ -	
Total Other Expenses	£ 16,200.00	£ 10,261.70	63.34%
Total VAT		£ 1,155.45	
Total Expenditure	£ 32,386.00	£ 21,019.22	64.90%
Reserves			
Election Fund	£ 2,000.00	£ -	0.00%
Community building	£ 70,000.00	£ -	0.00%
Flood Alleviation	£ 5,000.00	£ -	0.00%
General Contingency	£ 2,380.00	£ 1,620.00	68.07%
Total Reserves	£ 79,380.00	£ 1,620.00	2.04%
Income			
Precept	£ 26,827.81	£ 26,827.81	100.00%
CTSG	£ -	£ 284.90	

VAT	£	-	£	857.85
Bank Interest			£	86.69
CIL			£	8,287.88
Other Income			£	1,166.62
Total Income	£	26,827.81	£	37,511.75

Balance as at 31/03/2020			£	99,293.66
	Add income		£	37,511.75
	Less expenditure		£	21,019.22
				<u>£ 115,786.19</u>
Bank Reconciliation				
Balance as at 31/12/2020	Current Account		£	26,787.81
	Less outstanding payments		£	1,642.88
				<u>£ 25,144.93</u>
Balance as at 31/12/2020	Instant Access		£	90,641.26
				<u>£ 115,786.19</u>
	Total Funds Held			<u><u>£ 115,786.19</u></u>

Correspondence received since 15 December 2020

- Town and Parish Council newsletters
- Voluntary and Community Sector Covid-19 updates
- Details of Western Power Engagement events
- Details of plans to amend the Cornwall Code of Conduct
- NALC open letter to councillors
- Details of Cornwall Council's virtual councillor fair to be held on 16 January
- Invitation to attend Cornwall Council's launch of its Localism Vision and Strategy on 25 January
- Notification of the temporary suspension of parking charges in Cornwall Council's car parks