

**MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on  
TUESDAY 23 February 2021 at 6.00 pm  
(This was a virtual meeting)**

**Present:** Cllrs Paul Trudgian (Chairman), Graham Entwistle, Myles Breary, Ann Taylor, Alan Moore, Heidi Clemo, Jane Chantrill-Burns, Mike Thompson

**In attendance:** Cllr Tom French, CC: Julie Larter (Clerk); 5 members of the public.

**(20/133) Apologies for Absence**

Apologies were received from Cllr Mark Seckerson.

**(20/134) Minutes of a meeting of the Parish Council held on 26 January 2021**

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 26 January 2021 be signed as an accurate record of the meeting.

**(20/135) Declarations of Interest on Items on the Agenda**

There were no declarations of Interest.

**(20/136) Chairman's Announcements**

The Chairman had no announcements to make.

**(20/137) Public Participation**

A member of the public said that he has now submitted a planning application for a 50 space car park in Crinnis Road for use by the primary school. He said that the parish council may feel the addition of a car park is in the interest of the parish. The member of the public asked the Clerk to inform councillors when she receives notification of the application. The member of the public then went on to comment about the long term problem of cliff falls along the coast, in particular at the rear of Monterey Lodge. He commented that this section of Sea Road is very close to the cliffs and if the cliffs fail the SWCP will be severed and would need a diversion. Given that Sea Road is a private road, it is likely that the diversion would be along Beach Road.

**(20/138) Cornwall Councillor's Report**

Cllr French reported that he has received a complaint about the quality of water in the Tregrehan Stream. The Clerk said that she has received a similar complaint and has now ascertained who to speak to in the Environment Agency and she will report the matter. The Chairman commented that there are no longer brown trout in the stream. He also said that the Tregrehan Flood Plan

needs updating. Cllr Clemo said that the 3 Bays Wildlife Group have water testing kits and she will liaise with the Chairman about borrowing one.

**(20/139) Planning Applications and Related Matters**

(i) PA21/00431 – 50A Beach Road: Carry out works to trees along Beach Road  
It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposed works.**

(ii) PA20/10498 – 5 Wheal Regent Park: Part conversion and extension of existing double garage with ancillary accommodation over to form self contained annex

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposed works provided that any approval is conditioned so that the annex does not become a separate dwelling.**

(iii) PA21/00287 – Greenacres, Tregrehan: First storey extension

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposed works.**

(iv) PA21/00544 – Cranford, 6 Appletree Lane: Copper Beech – Crown raise of approx. 2-3m. Crown reduction of approx. 40%. Scots Pine – Removal of lowest limb heading towards house. Also dead wood removal whilst present in crown

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposed works.**

(b) The current situation regarding the following planning applications was noted:

(i) PA20/01824 – 1 Nettles Corner, Boscundle: Construction of rear extension to the property and internal reconfiguration to form additional bedroom, kitchen and dining area and replacement garden room

Cornwall Council issued a 5 Day Protocol letter, the parish council upheld its objection but agreed to disagree with the planning officer and the application has been approved.

(ii) PA20/04542 – 9 Boscundle Close: Proposed woodland holiday lodges and associated works

The Clerk reported that the Environment Agency has now commented and the planning officer has started to write up her report and is minded to refuse the application.

(iii) Crinnis Beach Applications – The Clerk reported that the Environment Agency has raised no objections to the plans and the applicant has submitted a revised travel plan. The planning officer is still waiting for comments from Cornwall Council's Countryside Access Officer and Cornwall Council's Ecologist.

(c) PA20/02910/PREAPP – Beach Road, Windsor Drive and Carlyon Bay Golf Course: Request for a Tree Preservation Order

It was noted that Cornwall Council will not be making a Tree Preservation Order.

### **(20/140) Neighbourhood Plan**

Cllr Entwistle reported that the consultation period has now finished and a number of comments have been received from statutory consultees which are being considered. The Chairman said that a Basic Conditions Statement was needed and a consultant has been found to undertake the piece of work. It was **RESOLVED that the steering group should engage the consultant at a cost of £700.** The Chairman also said that Cornwall Council's Election Services have decided that no neighbourhood plan referendums will be held at the same time as the elections in May – all referendums have been deferred until later in the year.

### **(20/141) Policy Review**

The following policies were reviewed: Complaints, Social Media, Information and Data Protection, Disciplinary, Local Government Pension Scheme Employers Discretion Policy, Media and Publicity, Model Publication, Risk Assessment, Risk Management Strategy, Standing Orders, Safeguarding. In addition it was **RESOLVED to adopt a new Equal Opportunities Policy.**

Cllr Moore wished it to be recorded that he voted against the review and adoption on principle as minor amendments had not been highlighted on the policies previously circulated. The Clerk explained that changes had not been highlighted as it was important that councillors considered the whole policy and not just the amendments.

Cllr Thompson wished it to be recorded that he abstained from the vote as he had been unable to view the policies because he could not open the attachments on his iPad.

### **(20/142) Verge Maintenance**

Following the last meeting, councillors had looked at the verges in the parish and concluded that they had not been properly maintained by Cormac. A discussion took place around the perceived benefit of taking over verge maintenance and it was **RESOLVED not to enter into a contract with Cornwall Council to take on the maintenance of the verges within the parish.** The matter will be reviewed next year.

### **(20/143) Parish Projects**

It was **RESOLVED that the following projects should proceed now:**

- (i) Create a wild flower area at the lower end of the play field in Tregrehan**
- (ii) Enter into a license agreement with Cornwall Council to clear vegetation from Cypress Avenue and plant wild flower seeds**
- (iii) Place 2 new picnic benches near the Christmas tree in Tregrehan recreation field**

In addition, a noticeboard will be erected in the Gwallon Keas development but this will be funded from CIL funds.

Cllr Clemo said that the lookout area opposite the Porth Avallen Hotel is a little untidy and views are being obstructed by vegetation. The Clerk is to obtain a quote for trimming them back and the matter will be discussed next month.

### **(20/144) Eden Geothermal Community Fund**

The Chairman said that initially it had been thought that the parish should apply for funding in order to set up a community repair workshop but there may be considerable start up costs involved and he asked if there were any other ideas from councillors. Cllr Thompson suggested planting trees in Tregrehan to assist with flood prevention. As there were no other suggestions at the meeting, the Chairman asked members to email any ideas they may have to him.

### **(20/145) Speed Monitoring**

Following Cormac's speed monitoring exercise discussed last month, The Chairman re-iterated his concern at the high number of motorists found to be exceeding the speed limit when travelling down Bodelva Hill. The Highways Manager appears to be unwilling to do anything and the Clerk was asked to request costings for suitable speed reduction measures.

### **(20/146) Parish Issues**

#### **(i) Tregrehan Playing Fields**

The Clerk reported that Cornwall Council is having the fields valued as part of the devolution process and as there is a covenant on the field will be seeking permission from Fields in Trust to transfer the freehold over. The matter is ongoing.

The Clerk was asked to purchase a new padlock for the gate.

#### **(ii) Carlyon Recreation Area**

As there are only 5 years remaining on the lease, the Clerk was asked to contact the hotel with a view to starting talks to renew the lease.

#### **(iii) Beach Development**

A liaison group meeting is being held on 26 February and Cllrs Clemo and Thompson will attend, together with Cllr Chantrill-Burns as the Chairman is unavailable.

#### **(iv) Highways Concerns**

##### **(a) Pavement Weedspraying**

It was **RESOLVED to accept a quote of £789.60 from Complete Weed Control to undertake pavement weed spraying in the parish this year.**

Moss spraying is not included in this quote as it is done on a reactive basis when needed.

##### **(b) Other Highways Concerns**

The Clerk has received a complaint about encroaching vegetation on the pavement along Beach Road and will contact the Highways Manager. Cllr Moore asked that a diary note be made to inspect the salt bins in September. It was noted that the salt bin on the junction of Beach Road and Chatsworth Way needs replacing as it is holding water. The clerk will purchase some sacks of road salt now and place the unopened bags in the bin.

Cllr Clemo left the meeting at 6.55 pm.

### **(20/147) Financial Matters**

(i) The parish council's asset register was reviewed and found to be in order. Members reviewed the insurance renewal document and felt that the Carhouse is under insured at present and cover should be increased to £50,000. The Clerk will obtain an amended quote. The Clerk mentioned that it is good practice to obtain a professional valuation of buildings from time to time and the matter was deferred until a later date.

(ii) Current balances were noted and the following payments were authorised:

|      |                       |                               |         |
|------|-----------------------|-------------------------------|---------|
| DD   | Lloyds Bank           | Credit card monthly fee       | £3.00   |
| BACS | Lyreco                | Stationery                    | £78.68  |
| BACS | Cornwall Signs        | New noticeboard for Tregrehan | £594.00 |
| BACS | Mrs J Larter          | February salary               | *       |
| BACS | Cornwall Pension Fund | EE and ER contributions       | *       |

### **(20/148) Meetings/Training Attended by Councillors or the Clerk**

10 February – Cllr Moore attended the Eden Geothermal Liaison Group meeting. Cllr Moore reported that Eden has been unable to commence drilling as the equipment and operators need to travel from the Czech Republic and it has not been possible to obtain the necessary visas yet.

### **(20/149) Correspondence Received**

A list of correspondence had previously been circulated and in addition to this the following correspondence had been received after publication of the agenda:

- A complaint about the Charlestown Leat flooding property in Tregrehan. The Clerk reported that she has contacted Charlestown Harbour Ltd about the matter
- Complaint regarding litter left after the recycling lorry had carried out its collection in Tregrehan last week. The Clerk has reported the matter to Cornwall Council
- Complaint about verges encroaching on pavements in Beach Road – this matter was raised earlier in the meeting.
- Notification of an emergency road closure on the road from A390 into Tregrehan 15 – 19 February
- Request for a memorial bench in Sea Road recreation field

### **(20/150) Dates for the Diary**

23 February – Neighbourhood Plan Steering Group

26 February – CEG Liaison Group meeting – Cllrs Clemo, Thompson and Chantrill-Burns to attend

26 February – Cycle Tour of Britain meeting – Clerk to attend

11 March – Community Network Panel Meeting – Cllr Taylor to attend

### **(20/151) Dates of Forthcoming Meetings**

23 March, 27 April (also Annual Parish Meeting), 18 May 2021 (Annual Meeting of the Parish Council)

The meeting closed at 7.07 pm.

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Chairman

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Date

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