

**MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 18 January 2022 at 6.00 pm in Charlestown Primary School**

**Present:** Cllrs Paul Trudgian (Chairman), Myles Breary, Jane Chantrill-Burns, Ann Taylor, Heidi Clemo, Lynn Parsons

**In attendance:** Cllr James Mustoe, CC; Julie Larter (Clerk); 4 members of the public.

**(21/105) Apologies for Absence**

Apologies were received from Cllr Mark Seckerson.

**(21/106) Minutes of a Meeting of the Parish Council held on 16 November 2021**

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 16 November 2021 be signed as an accurate record of the meeting.

**(21/107) Declarations of Interest on Items on the Agenda**

There were no declarations of interest.

**(21/108) Chairman's Announcements**

The Chairman apologised for cancelling December's meeting but he felt that it was the right decision given the rise in the number of cases of Covid at that time.

**(21/109) Public Participation**

A member of the public asked for a steer on the jubilee celebrations. The Chairman replied that this would be discussed later in the meeting.

**(21/110) Cornwall Councillor's Report**

Cllr Mustoe reported that he has been in contact with Cormac regarding a flooding issue on School Lane and also about issues around watercourses and the leat further up the valley and has today met with officers from Cornwall Council and the Environment Agency to look at responsibilities.

Cllr Mustoe was pleased to second a motion at Cornwall Council to declare an ecological emergency in Cornwall.

Cllr Mustoe's full report is available on the parish council's website.

**(21/111) Planning Applications and Related Matters**

The following comments made in response to planning applications received since the November meeting were ratified:

(a) (i) PA21/10824 – Rivendell, School Lane, Tregrehan Mills: Proposed new garage/store including extension of curtilage  
(No objections)

(ii) PA21/12005 – 24 Chatsworth Way: Construction of a single storey extension and increase the width of the dropped kerb by 2m  
(No objections)

(iii) PA21/12324 – 1 Nettles Corner, Boscundle: Non-material amendment in relation to decision notice PA20/01824 dated 11.02.2021 for removal of the balcony and bring windows to façade of the building  
(No objections)

(iv) PA21/11968 – 22 Sea Road: Retention and completion of a 2 storey extension and creation of dormers to the rear elevation  
*(The parish council objects to this proposal as the proposed extension would protrude from the existing building line and be out of character with this part of Sea Road)*

The Chairman stressed it was important that councillors respond to the Clerk ("copied to all") when she asks for comments on applications.

(b) APP/D0840/W/21/328173 – 9 Boscundle Close: Proposed woodland holiday lodges and associated works.

It was noted that this Appeal has been dismissed by the Planning Inspectorate.

### **(21/112) Neighbourhood Plan**

Mr Malcolm reported that a meeting held on 14 December with Robert Lacey from Cornwall Council was very useful and work now needs to be done to re-word some policies and Cornwall Council need to re-draw some maps. Cllr Mustoe offered his help to ensure that the Cornwall Council sign off the draft in a timely manner.

### **(21/113) Parish Projects**

(i) Cypress Avenue

Cllr Breary has made a plan of the work he feels needs to be undertaken and this had been circulated prior to the meeting and will be forwarded to the Highways Officer. The Clerk was asked to book Cormac's community trailer for a Sunday towards the end of February. The Clerk was asked to research wild flower turf.

(ii) Wild Flowers

It was **RESOLVED to purchase further wild flower seeds to be sown in the wild flower beds established last year in Tregrehan, Carlyon Bay and on the A391.** The council's contractor will sow them.

(iii) Dog stations

The Clerk has now received the 2 dog waste bag dispensers ordered in the autumn for Tregrehan Playing field and Sea Road field and asked for confirmation of where they should be positioned.

(iv) Jubilee Party

A meeting of the working party was arranged for Monday 24 January and Mr Frazer from Sea Road Residents' Association will be invited to attend. The Clerk has ordered the beacon. The Clerk said that she has now received the Jubilee Tree for Tregrehan and she asked councillors to consider where this should be planted. It was **RESOLVED that a plaque be purchased to be added to the existing jubilee plaques in Tregrehan Recreation Field.**

(v) Parish Newsletter

The Chairman said that the next edition would be in the summer due to pressure of work and the difficulty in obtaining copy.

(vi) Tregrehan Carthouse Re-roofing

The Clerk reported that work is scheduled to commence at the end of February.

**(20/114) Flooding in Tregrehan**

The Chairman reported that on 8 January flooding occurred in School Lane. Following a meeting earlier today, Cormac has agreed to undertake a CCTV survey of the culvert. It was **RESOLVED that a dumpy bag of sand together with 100 sandbags should be purchased in case of future incidents.** The Clerk is to provide Cllr Parsons with a key to the Carthouse for emergency use. The Clerk was asked to make a request to Highways to sweep the road.

**(20/115) Parish Issues**

(i) Tregrehan Playing Fields

There was nothing to report regarding devolution of the field.

Cllr Parsons organised a community vegetation clearance day in December which proved very popular resulting in a substantial amount of vegetation to dispose of. It was **RESOLVED to ratify expenditure of £90 for Cormac to dispose of the vegetation.** Cllr Parsons wishes to organise another session in February and the Clerk was asked to book Cormac's community trailer.

A tree has fallen in the play park and the Clerk was asked to notify Cormac.

(ii) Carlyon Recreation Field

The Clerk has received a complaint from a member of the public regarding cliff fencing in the field in front of the hotel/golf course which she has passed on to the hotel.

The Clerk reported that she contacted Brend hotels regarding re-opening the lookout and was informed that the hotel has no plans to re-open the area on health and safety grounds. The Clerk was asked to ask Brend for their reasoning behind this decision as the area is listed as a community asset in the draft neighbourhood plan.

(iii) Beach Development

CEG intends submitting a planning application imminently for glamping units on Polgaver and Shorthorn Beaches and will be giving a virtual briefing with councillors on 21 January.

(iv) Tregrehan Methodist Church

The Chairman said that there has been progress and this would be discussed in closed session at the end of the meeting.

(v) Highways Matters

(a) 20 is Plenty

It was **RESOLVED to ratify the decision to nominate Beach Road for inclusion in Cornwall Council's 20 is Plenty initiative.**

(b) It was **RESOLVED to ratify the decision to nominate Bodelva Hill for inclusion in the Community Network Highways Scheme for safety improvements.**

(c) It was noted that Cormac will be undertaking work to drop kerbs on Beach Road and Edinburgh Close between 31 January and 11 February.

(b) Other Highways Concerns

There were no other highways concerns

**(20/116) Parish Councillor Vacancies**

It was **RESOLVED to co-opt Nathan Cooper to fill one of the vacancies in the Carlyon ward.**

**(20/117) Staffing Committee**

The Clerk explained that it was best practice for councils to have a staffing committee. It was **RESOLVED to set up a Staffing Committee and adopt the terms of reference which had been previously circulated. The Committee will comprise of the Chairman, Cllr Taylor and Cllr Clemo.**

**(21/118) Financial Matters**

(i) It was noted that the childrens' Christmas party held in December in Tregrehan was covered under the parish council's insurance.

(ii) Current balances were noted and the following payments were authorised:

DD	Lloyds Bank	Credit card*	£166.28
	Complete Weed	Mossicide treatment for Wheal Regent and	
BACS	Control	Linhay Close	£168.00
BACS	Jane Chantrill-Burns	Printing and room hire for Repair Café	£44.55
		Annual monitoring fee - Tregrehan and Beach	
BACS	Duchy Defibrillators	Road	£384.00
BACS	Cornwall ALC	Councillor training	£60.00
		Annual maintenance Sea Road recreation field	
BACS	A & A Maintenance	and PRoWs	£1,030.00

	St Austell Bay Parish Council	Printing/photocopy charges March – December and 50% share of membership subscription to SLCC	£183.00
BACS	Mrs J Larter	December salary and oncosts	£*
DD	Lloyds Bank	Credit card	£18.98
BACS	Lyreco	Stationery	£16.64
BACS	St Austell Printing Company	Print and laminate map for Clerk's office	£12.60
BACS	Vision ICT	Website hosting and support March 22 - Feb 23	£204.00
BACS	Mrs J Larter	January salary, mileage and oncosts	*
BACS	Cornwall Council	Election costs	£510.00

It was noted that Cllr Taylor undertook an internal control check on 2 December.

### **(21/119) Meetings/Training Attended by Councillors or the Clerk**

22 November – Cllr Chantrill-Burns attended Cornwall Council's planning training  
 23 November – Cllr Parsons attended Code of Conduct training  
 30 November – Clerk attended Code of Conduct training for clerks  
 9 December – Cllr Taylor and the Clerk attended a meeting of Mevagissey and St Austell Bay Community Network Panel  
 14 December – The Chairman and Clerk together with Mr Malcolm and Ms Aylward met with Robert Lacey of Cornwall Council to progress the neighbourhood plan  
 18 January – The Clerk met with Cllr Mustoe, officers from the Environment Agency and Cornwall Council to discuss flooding issues at Garker

### **(21/120) Correspondence Received**

A list of correspondence had previously been circulated.

### **(21/121) Dates for the Diary**

21 January – Virtual briefing from CEG  
 27 January – Cllr Parsons to attend social media training for councillors

### **(21/122) Exclusion of the Public and Press**

Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it was **RESOLVED to exclude members of the public and press.**

### **(21/123) Tregrehan Methodist Church**

The Chairman reported on progress and said that it is now necessary for the parish council to obtain a valuation on the building. **It was RESOLVED to delegate responsibility for appointing a surveyor to the Clerk in conjunction with the Chairman.**

### **(21/124) Dates of Forthcoming Meetings**

15 Feb (T), 15 March (Ch), 19 April (T), 17 May (Ch), 21 June (T), 19 July (Ch), 20 September (Ch), 18 October (T), 15 November (Ch), 20 December (T)

The meeting closed at 7.16 pm

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Chairman

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Date

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