

MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 15 March 2022 at 6.00 pm in Charlestown Primary School

Present: Cllrs Paul Trudgian (Chairman), Myles Breary, Jane Chantrill-Burns, Ann Taylor, Lynn Parsons, Nathan Cooper

In attendance: Cllr James Mustoe, CC; Julie Larter (Clerk); 5 members of the public.

(21/143) Apologies for Absence

Apologies were received from Cllr Heidi Clemo and Cllr Mark Seckerson.

(21/144) Minutes of a Meeting of the Parish Council held on 15 February 2022

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 15 February 2022 be signed as an accurate record of the meeting.

(21/145) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(21/146) Chairman's Announcements

The Chairman had no announcements to make.

(21/147) Public Participation

A member of the public raised his concerns about 2 gaps in the seaward hedge of Carlyon recreation field. A member of the public remains concerned about planning application PA21/00415 as he felt there is no need for this new junction which would bisect the footpath/cycle path and no business plan has been submitted to justify it.

(21/148) Cornwall Councillor's Report

Cllr Mustoe reported that he has had another meeting with officers from Cormac and Cornwall Council regarding Tregrehan water course issues. Cllr Mustoe's full report is on the parish council website.

(21/149) Planning Applications and Related Matters

(i) PA21/01713 – 71 Sea Road: Demolition of existing conservatory and construction of kitchen extension and attached annexe (modification of existing extant approval C2/07/01144)

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposal provided it is conditioned so that it cannot become a separate dwelling.

(ii) PA22/01287 – 128 Cuddra Road: Works to a tree subject to a Tree Preservation Order, works are for the removal of roughly 3-4 branches from an Oak tree in order to re-balance the tree and prevent any damage to the garage in the future.

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council objects to the proposal in line with the Tree Officer's comments.**

(ii) PA22/00415 – Mid Cornwall Business Centre, Par Moor Road: Construction of a new vehicular access to the existing site from Cypress Avenue

A response from the applicant was discussed. The Clerk was asked to write to the planning officer thanking the applicant for his comments following the council's objection but stating that the parish council maintains its objection for the reasons previously stated. In addition to those comments the council would like to add that bisecting the shared pavement/cycle path is incongruous with the cycle path improvements currently being undertaken on Par Moor Road and creates a considerably safety risk to pedestrians and cyclists. The Clerk was asked to request a site meeting with the planning officer and Cllr Mustoe.

Additional item received after publication of the agenda:

Crinnis Beach

CEG would like to permit parking on the beach over the summer and has asked the parish council for a letter of support. This additional parking provision will accommodate around 150 cars and combined with the top car park there would be an overall parking capacity of around 320 spaces. An extra security officer will be employed at the bottom of the access road to control upward and downward traffic to ensure the safety of pedestrians on the footpath and he or she will be in radio contact with a security officer at the top. Parking on the beach will be permitted in the evenings and overnight parking will be prohibited, controlled as there will be 24/7 security on site. The beach level car park will only be used once capacity has been reached in the top car park. Councillors welcomed the proposal and it was **RESOLVED that the Clerk should send a letter of support to CEG but seeking reassurance that beach parking will be permitted for blue badge holders.**

(21/150) Neighbourhood Plan

Mr Malcolm reported that he has now heard back from Robert Lacey and he is working through amendments to the draft plan and consequently will need to change the references on some of the appendices. The next step is to get the Basic Conditions Statement written by a consultant.

(21/151) Parish Projects

(i) Jubilee Celebrations

Plans for the beacon party are progressing well and the next step is to hold a site meeting and to sort out timing.

Residents in Tregrehan are planning a celebratory tea party on 4 June as they have done in previous jubilee years and have asked for a grant of £250 towards

the cost. It was **RESOLVED to make a grant of £250 towards the tea party. Cllr Parsons objected.**

(ii) Cypress Avenue

The Chairman thanked all the volunteers that turned out on 27 February to help with clearing the first 20m of the road. The Clerk was asked to enquire about the availability of the community trailer in order to arrange the next session. The clerk was asked to inform Cormac that the Cornish shovel from the trailer needs attention.

(iii) Other current projects

Tregrehan Jubilee Park

The Chairman thanked Cllr Parsons and her team of volunteers for further clearance work. Cllr Parsons has arranged another session on 26 March but does not need the community trailer so the Clerk will cancel the booking. Cleared vegetation needs disposing of and Cllr Parsons has enquired about the cost of hiring a chipper. The Clerk suggested asking Cormac who removed previous cut vegetation. It was **RESOLVED to authorise expenditure on either a cutter or removal by Cormac.** The Clerk will investigate which is the cheapest option. Cllr Taylor offered to donate some Primrose plants to go in the hedge and Cllr Mustoe offered some Sunflower seeds.

Wild Flower Verge – A391

Melissa Ralph who arranged planting the original wild flower area has surveyed the patch and reported that generally it is in good condition but could do with raking over and a sprinkling of wild flower seeds would be a good idea. Cllr Chantrill-Burns said that a resident is able to obtain some wild flower seeds from Heligan and these could be used. It was **RESOLVED to use the free seeds, but if these were no longer available to purchase some seeds and instruct our contractor to sow them.**

Notice Board for Gwallon Keas

The Clerk wondered whether it would be possible to install a noticeboard inside the bus stop outside the estate and was asked to make enquiries with Cornwall Council for a future discussion.

(21/152) Parish Issues

(i) Tregrehan Playing Fields

No issues were reported.

(ii) Carlyon Recreation Field

The monthly safety inspection highlighted as a safety issue the 2 gaps in the seaward hedge that the member of public had alluded to earlier. It was **RESOLVED to ask our contractor to install temporary emergency fencing and to plant Blackthorn to fill in the hedge. The contractor is also to be asked to clear the drainage ditch adjacent to the main gate.**

(iii) Beach Development

There was nothing to report.

(iv) Tregrehan Methodist Church

(i) Terms of Reference

It was **RESOLVED to adopt the draft Terms of Reference for the Working Party that had been previously circulated.**

(ii) Current Situation

The valuation has been carried out but due to family sickness, the report has been delayed but should be available next week.

(v) Highways Matters

(i) Frequency of Bus Services through Tregrehan Mills

A resident has complained that there are too many empty buses travelling through the village. The Clerk has contacted the bus companies involved and the village is currently served by 2 routes – St Austell to Luxulyan and St Austell – Lostwithiel. Councillors felt that there are valid reasons why Tregrehan is part of the bus network and they wished to see the services continue.

(ii) Other Highway Concerns

There were no other concerns.

(21/153) Financial Matters

(a) Asset Register

The Asset Register was reviewed and found to be in order.

(b) Insurance Renewal

The Clerk explained that she had tried to obtain 3 quotes but only one had been received in time for the meeting. It was **RESOLVED to renew the council's insurance with AJ Gallagher and to enter into a 3 year long-term agreement.**

(c) Tregrehan Defibrillator

The Clerk explained that the battery in the public access defibrillator in Tregrehan needs replacing at a cost of £400. Alternatively Duchy Defibrillators have offered to instal a new unit at a cost of £450 and there would be no ongoing liability for the council to replace the battery. It was **RESOLVED to replace the unit.**

The Clerk was asked to arrange training in using the defibrillator.

(d) It was noted that the Local Government Pay Settlement for 2021/22 has now been agreed at 1.5%, backdated to 1 April 2021.

(e) Current balances were noted and the following payments were authorised:

DD	Lloyds Bank	Credit card*	£434.86
BACS	Cornwall Industrial Supplies	High Viz tabards	£38.22
BACS	A & A Maintenance	Installing dog stations	£75.00
BACS	Mrs J Larter	March salary, postage, mileage and oncosts	£*

(21/154) Meetings/Training Attended by Councillors or the Clerk

27 February – Councillors and volunteers undertook verge clearance work on Cypress Avenue

6 March – Chairman planted the Jubilee Tree as part of The Queen’s Green Canopy, assisted by Cllrs Seckerson and Parsons and Cllr James Mustoe.

(21/155) Correspondence Received

A list of correspondence had previously been circulated and the following correspondence had been received after publication of the agenda:

- Details of Cornwall Council’s re-structured Community Link Officer team
- Correspondence from Eden regarding a seismic event on 9 March

(21/156) Dates for the Diary

21 March – Planning training (Cllr Cooper to attend)

24 March – St Austell and Mevagissey Community Network Panel (Cllr Taylor and the Clerk to attend)

26 March – Spring clean – 10.00 in Tregrehan and Sea Road

(21/157) Dates of Forthcoming Meetings

19 April (T), (this will be preceded by the Annual Parish Meeting), 17 May (Ch), 21 June (T), 19 July (Ch), 20 September (Ch), 18 October (T), 15 November (Ch), 20 December (T)

The meeting closed at 7.18 pm

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Chairman

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Date