

**MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on 19 JULY 2022 at 6.00 pm in Charlestown Primary School**

**Present:** Cllrs Paul Trudgian (Chairman), Myles Breary, Ann Taylor, Lynn Parsons, Nathan Cooper

**In attendance:** Cllr James Mustoe, CC; Julie Larter (Clerk); 8 members of the public.

**(22/035) Apologies for Absence**

There were no apologies.

**(22/036) Minutes of a meeting of the Parish Council held on 21 June 2022**

It was **RESOLVED** that the minutes of the meeting held on 21 June 2022 be signed as an accurate record of the meeting.

**(22/037) Declarations of Interest on Items on the Agenda**

There were no declarations of Interest.

**(22/038) Chairman's Announcements**

The Chairman had no announcements to make.

**(21/039) Public Participation**

A member of the public expressed his concern over the removal of a tree behind Trenowah House and the subsequent loss of amenity value. Whilst it was acknowledged by the member of the public that the land is private and the tree's removal were not subject to a TPO, he did feel it was part of a general threat to the landscape character of the village if trees are removed and no replanting is undertaken. Further to this point, the member of the public noted that several trees in the Jubilee field have Ash Dieback and wanted to know if the parish council has any plans for future tree planting. Cllr Mustoe said that he was instrumental in getting Cornwall Council to declare an ecological emergency and would be happy to speak to the Forest for Cornwall Officer at the council and ask her to advise the parish council. Cllr Mustoe is happy to be involved in any future tree planting projects. Another member of the public explained that she is hoping to instigate a Forest School in Jubilee Park shortly whereby young people will plant and nurture new trees.

**(22/040) Cornwall Councillor's Report**

The Ramblers have now withdrawn their objection to the new Public Path Order and the South West Coast Path between Carlyon Bay and Charlestown is now open again, as is the path from Charlestown to Charlestown Battery. Work will commence on 8 August to re-align the SWCP between Charlestown Battery and Porthpean, with all work being completed by the end of October.

Cllr Mustoe said that good progress is being made in seeking an alternative provider to run Porthpean Outdoor Education Centre. Cornwall Council has given reassurances that the public toilets at the beach will remain open until a new provider has been found.

Work continues on the St Austell Local Cycling and Walking Infrastructure Plan.

Cllr Mustoe's full report is on the parish council's website.

### **(22/041) Planning Applications and Related Matters**

(a)

(i) PA22/04993 – Boscundle Manor: Listed Building Consent for demolition and construction of orangery, replacement double glazing to main house

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposal.**

(ii) PA22/05533 – Cuddra Aquatics: Change of use of previously developed land from A1 retail to 9 residential park homes, including external terraces and internal access.

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish council has no objections to the proposal.** The Chairman wished it to be recorded that he objected.

(iii) PA22/05871 – 39 Chatsworth Way: Retention and completion of remodelling of bungalow with a rear kitchen/en-suite extension

This application has been invalidated.

(b) Update on PA22/00415 – Mid Cornwall Business Centre, Par Moor Road: Construction of a new vehicular access to the existing site from Cypress Avenue

The parish council have been issued with a 5 day protocol letter and responded to say that it retains its objection, but on this occasion will agree to disagree with the planning officer's decision to approve planning permission.

### **(22/042) Neighbourhood Plan**

Awaiting the Basic Conditions Statement from the consultant.

### **(22/043) Community Energy Projects**

Peter Cunningham explained about opportunities for communities to generate their own electricity, which can be stored locally in batteries. Grants are available. A number of companies will conduct a feasibility study free of charge.

This subject is to be included on the next Agenda and Mr Cunningham will be pleased to work with the parish council.

### **(22/044) Government Review into Short Term Tourist Accommodation**

Cllr Mustoe outlined the current consultation which suggests setting up a register of holiday lets with the aim of creating parity with hotels and guest houses for compliance and fire safety. It is likely that Steve Double, MP, will carry out a survey of local town and parish councils to feed into his response. Cllr Mustoe encouraged the parish council to take part.

### **(22/045) Policies and Procedures**

(i) Standing Orders

Draft amended Standing Orders had been previously circulated and it was **RESOLVED to adopt the amended Standing Orders. No change has been made to Financial Regulations.**

(ii) Expenses Policy

A draft Expenses Policy had been previously circulated and it was **RESOLVED to adopt an Expenses Policy.**

**(22/046) Parish Projects**

The Chairman would like to create some form of visual identity for the parish council that can be used for future newsletters, signage, events and also the website. Councillors were asked to let the Clerk have any ideas they may have. The Clerk will speak to a graphic designer and the matter will be an agenda item in September.

**(22/047) Parish Issues**

(i) Jubilee Fields

(a) A member of the Repair Café has made a Parking sign to be clipped onto the railings when the field is open for parking. It was **RESOLVED to make a donation of £10 to the Repair Café by way of thanks.**

(b) Other concerns

Biffa have replaced the dog waste bin with a general litter bin as requested. The Chairman and Cllr Parsons will move the new bin to a more prominent place and the Clerk will ask the handyman to make a permanent fixing for it.

(ii) West Crinnis Fields

(a) Dog Station

Excessive use of the dog waste bag dispenser continues. The council will keep a watching brief and will review the matter at the end of the summer. Thanks were expressed to Mr Stark's deputy for replenishing the bags in his absence.

(b) Other Concerns

There were no other concerns.

(iii) Beach Development

There was nothing to report.

(iv) Tregrehan Methodist Church

No update was available.

(v) Highways Matters

The Chairman, Clerk and Cllr Mustoe met with the Highways Manager on 5 July to discuss continuing concerns about safety on Cypress Avenue. The Highways Manager has contacted the Environment Agency and asked them to consider changing the fencing over the stream. The Highways Manager will also contact BT to ascertain whether they would be willing to move the telegraph pole – this is likely to be at the parish council's expense. Replacement bollards are to be installed at the end of July.

A member of the public expressed concern about speeding in Tregrehan - the Chairman suggested a Community Speedwatch check and will pass contact details on. Cllr Parsons volunteered to be involved. The subject will appear on the next agenda.

## **(22/048) Financial Matters**

### **(i) Jubilee Expenditure**

Jubilee celebrations totalled £2,732 and it was noted that this expenditure had exceeded the £2,500 allocated budget.

(ii) Current balances were noted and the following payments were authorised:

#### **Payments made since last meeting:**

|             |            |  |          |               |
|-------------|------------|--|----------|---------------|
| <b>BACS</b> | K B Carter | Fixing Jubilee tree plaque               | <b>£</b> | <b>10.00</b>  |
| <b>BACS</b> | P Trudgian | Miscellaneous expenses for Jubilee party | <b>£</b> | <b>175.54</b> |

#### **Payments this month**

|                       |                          |                              |          |                |
|-----------------------|--------------------------|------------------------------|----------|----------------|
| <b>DD</b>             | Lloyds Bank              | Credit card*                 | <b>£</b> | <b>146.88</b>  |
| <b>BACS</b>           | Vision ICT               | Data backup Sept 22 - Aug 23 | <b>£</b> | <b>72.00</b>   |
| <b>BACS</b>           | Get Landscaped Tregrehan | Watering flower planters     | <b>£</b> | <b>25.20</b>   |
| <b>BACS</b>           | Methodist Church         | Hire charge                  | <b>£</b> | <b>80.00</b>   |
| <b>BACS</b>           | Mrs J Larter             | July salary                  | <b>*</b> |                |
|                       |                          | Postage 10 March - 12 July   | <b>£</b> | <b>20.05</b>   |
| <b>BACS</b>           | HMRC                     | PAYE/NI                      | <b>*</b> |                |
| <b>BACS</b>           | Cornwall Pension Fund    | EE and ER contributions      | <b>*</b> |                |
| <b>Total Payments</b> |                          |                              | <b>£</b> | <b>1379.86</b> |

## **(22/049) Meetings/Training Attended by Councillors or the Clerk**

23 June – Cllr Parsons attended a briefing from Cornwall Council on event safety and emergency management

5 July – Chairman and the Clerk met with the Highways Manager to discuss Cypress Avenue safety concerns

6 July – Clerk attended an SLCC training day

13 July – Cllr Parsons and the Clerk attended defibrillator training in Tregrehan

## **(22/050) Correspondence Received**

A list of correspondence had previously been circulated and the following correspondence had been received after publication of the agenda:

- Cornwall Council Town and Parish Council newsletter
- Details of a Hedgehogs R Us highways project

**(22/051) Dates for the Diary**

There were no dates for the diary.

**(22/052) Dates of Forthcoming Meetings**

20 September (Ch), 18 October (T), 15 November (Ch), 20 December (T)

If the parish council receives any planning consultations during August, the Clerk will liaise with the Chairman and circulate details to councillors by email for their comments. The Clerk will collate responses and it was **RESOLVED to delegate responsibility to the Clerk to respond on behalf of the parish council.**

The meeting closed at 7.15 pm

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Chairman

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Date