

**MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 25  
FEBRUARY 2020 at Tregrehan Methodist Centre at 6.00pm**

**Present:** Cllrs Graham Entwistle, Paul Trudgian, Heidi Clemo, Myles Breary, Alan Moore, Ann Taylor.

**In attendance:** 6 members of the public, Libby Moore - minute taker in the absence of the Clerk

**(19/164) Apologies for Absence**

Apologies were received from Cllrs Mike Thompson and Alison Cunningham.

**(19/165) Minutes of a Parish Council held on 28 January 2020**

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 28 January 2020 be signed as an accurate record of the meeting.

**(19/166) Declarations of Interest on Items on the Agenda**

There were no declarations of interest.

**(19/167) Chairman's Announcements**

The Chairman explained the reasons for the change of meeting dates.

The Chairman has arranged visits to the incinerator and recycling centre for Councillors and members of the public.

**19/168) Public Participation**

A member of the public again requested that an error concerning the Council's position on the development on the beach be corrected. He went on to explain that he would be speaking at the public meeting on the Community Governance Review.

Another member of the public asked that Libby be thanked for standing in for the Clerk. He also commented that the hedge trimming on Sea Road is a great improvement and may discourage vegetation dumping.

**(19/169) Cornwall Councillor's Report**

Cllr French reported that the mini roundabout at Holmbush Arch had been resurfaced and was a great improvement.

A house owner adjacent to the triangle of ground with a letterbox on the junction of Haddon way can no longer maintain the area.

**(19/170) Planning Applications and Related Matters**

(i) PA20/00519 –Morleigh House, Crinnis Close: Proposed rear conservatory.

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposal.

(ii) PA19/11257 – Mobile home and land at 14 Tregrehan Mills: certificate of Lawfulness for existing use of mobile home and adjoining land as a residential unit.  
Members did not have sufficient detailed knowledge of the history of the site to make a formal comment.

(iii) PA20/00602 – 11 Sea Road; Amendment of previously approved plans to avoid conflict with mains drains plus ancillary changes.

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

(iv) The current situation regarding the following application was noted:

PA18/07915 – 4 Boscundle Close: Proposed demolition of dwelling and erection of 4 residential apartments and associated works

The applicant has submitted an appeal to the Planning Inspector on the grounds of non-determination.

### **(19/171) Neighbourhood Plan**

Cllr Entwistle said that the steering group would be meeting immediately after the parish council meeting.

It was **RESOLVED that the Clerk should pay for the Web provider to convert a number of word files to pdf at a cost of £30 + VAT.**

This action should correct the Website error drawn to the meeting attention by a member of the public.

### **(19/172) Community Governance Review**

A public consultation event is being held on Wednesday 26 February at 6.00pm in the St Austell Information Centre.

The Chairman will be attending and presenting the Parish Councils agreed position. The Chairman has given letters and proformas that were agreed at the January meeting to the three householders at Gwallon Keas. A member of the public handed the Chairman a copy of the speech he will be giving at the meeting.

### **(19/173) The Great British Spring Clean 2020**

Councillors and members of the public will meet on 21<sup>st</sup> March Carlyon recreation field at 10.30 am to litter pick.

### **(19/174) Tree Preservation Orders**

The two members of the Neighbourhood Plan Steering Group that met with the Parish Clerk and produced a plan for potential TPOs' were thanked. Councillor Breary asked that the existing TPO in the garden of 14 Windsor Drive be noted on the plan.

Councillors were concerned at the potential cost of seeking conservation area status to preserve the trees, and wished to view the trees individually to consider their landscape value.

It was **RESOLVED that a site meeting with the Planning Officer responsible for TPOs should be held with at least two Parish Councillors being present, to take advice on how best to progress this issue.**

### **(19/175) Carlyon Recreation Area**

(a) It was reported that Brend Hotels have refused permission for a bench fearing the potential for anti-social behaviour.

(b) Cllr Trudgian reported that there was the possibility of organising a community event, possibly a pop up art exhibition.

(c) The green triangle on the corner of Haddon Way now needs maintenance.

It was **RESOLVED the Clerk finds out who owns it, and if appropriate add it to the routine maintenance schedule.**

### **(19/176) Tregrehan Playing Fields**

(a) Asset Transfer the Clerk has chased Helen Nicholson.

(b) The Christmas tree will be planted this week at a cost considerably below budget.

### **(19/177) Beach Development**

Cllr Clemo reported that she would be meeting with Tony Goodman and will be joined by Cllr Paul Trudgian.

### **(19/178) Highways Matters**

(a) The planned patching of A390 will occur in March, but the relining of Cypress Avenue will be post 2020.

(b) Cllr Clemo advised she is working on the proposal for dropped curbs in Carlyon Bay. It was noted that the road markings at the junction of Kent Avenue and Beach Road need renewing, the road surface outside 9 Edinburgh Close is breaking up, and the surface of one of the pavements in Edinburgh Close is also in a poor state of repair. The Clerk was asked to report the defects to Highways.

**It was RESOLVED that the Clerk approach the owners of the shopping centre to repair the potholes which members considered a safety hazard.**

### **(19/179) Climate Change and Environment Working Party**

(a) Parish Projects Cllr Trudgian reported the following.

On the coast path Andy has been instructed to plant the blackthorn behind Monterey Lodge.

The Village gates have been ordered and Cormac instructed to install.

SABEF and MSFN have agreed to include the wildflower planting within the Parish on the A391 in their scheme with no cost to the Parish. Saving an initial cost of £1,233 and an annual cost of £636.

**It was RESOLVED that the Council would contribute £1,000 towards the Britannia Roundabout planting scheme.**

The wildflower planting in Carlyon fields is in hand.

Cormac will not allow planting containers in any of the proposed locations except under each of the Parish signs. Quotes have been requested from Hay Nurseries.

**It was RESOLVED to pay Andy to clear the area on Crinnis Road for £40 plus £80 per year for ongoing maintenance.**

An acceptable solution is still being sought regarding the Tregrehan planters. As planned projects are currently under-budget, at the next meeting the Council will be asked to approve expenditure for the next highest scoring project in the master project plan, which is benches in the Tregrehan children's playing area.

**(19/180) Financial Matters**

Current balances were noted and payments totalling £1,135.83 as scheduled have been authorised.

CLlr Ann Taylor undertook an internal control check on 21 February and her report is held on file.

Current balances were noted and the following payments were authorised:

BACS	Duchy Defibrillators	Annual monitoring fee for Tregrehan unit	£192.00
BACS	Tregrehan Meth Church	Hall hire for Pc and Np Meetings	£45.00
BACS	Mrs J Larter	February salary	*
BACS	SLCC Enterprises	Clerk’s attendance at Practitioners Conference (50% share)	£232.00
BACS	Cornwall Pension Fund	EE and ER contributions	*
BACS	Lyreco	Printer cartridges	£75.18

\*Publication of salary payments is excluded under the Data Protection Act

**(19/181) Correspondence Received**

A list of correspondence had previously been circulated.

**(19/182) Meetings/Training Attended**

- 29 January – The Clerk attended SLCC Regional Training Roadshow.
- 10 February- Cllr Trudgian and the Clerk met with Melissa Ralph and Nikki Hotchin to discuss planting projects.
- 17 February- Clerk attended SLCC Smaller Councils meeting.
- 24 February- Clerk attended Tour of Britain Cycle tour briefing.

**(19/183) Dates for the Diary**

- 26 February – Cornwall Council Community Governance Review Public Meeting, St Austell Information Centre Cllr Moore attending.
- 2 March- CC Environmental Growth Workshop Cllr Clemo and Clerk attending.
- 12 March- Cllr Miles Breary attending Code of Conduct training.

**(19/184) Dates of Forthcoming Meetings** (C) – *Charlestown Primary School*, (T) – *Tregrehan Methodist Centre*, 17 March \* (C), 28 April (T) (Annual Parish Meeting), 19 May (C) (Annual Meeting of the Parish Council), 23 June (T), 21 July (C), 25 August (T) – only if required, 22 September (C), 27 October (T), 24 November (C), 17 December (T)

\*NOTE CHANGE OF DATE

The meeting closed at 7.15 pm

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Chairman

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Date