



Steering Meeting
28th July 2020

CARLYON PARISH NEIGHBOURHOOD PLAN

Minutes of the Neighbourhood Planning Steering Meeting held remotely via Zoom on the 28th July 7:30pm

Steering meeting members present: Graham Entwistle, Paul Trudgian, Juliet Aylward, Robin Malcolm

Apologies for absence: Mike Thompson, Alan Moore, Irene Lord, Elaine Burgess

Public attendees: Gail Wieringa, Mike Ford

Agenda

1. Public participation / questions?
2. General review of progress

General public questions

- None

General Review of progress

1. RM update on what needs doing to help RM and JA in re-jigging the NDP to take into account the feedback from Cornwall Council officers. He asked whether PT and/or GE could provide technical help as we're finding problems of pages going out of alignment when moving text and photos around.
2. Public consultation – public events not allowed at the moment. Should we copy St Austell Bay Parish and send a copy of the Plan to every dwelling and business? Or just wait and see if the restrictions are lifted in time?
 - a. MT said St Austell Bay applied to National Lottery for funding to print and deliver.
 - b. RM said St Blazey was trying to do an electronic consultation – via its website but copies would also be needed for those not on the internet. Where would they be kept? Perhaps in AJ's Café and Julie Larter's office but there would need to be some type of response form as well for feedback.
 - c. GE said Covid restrictions meant people would not be able to handle the same document.
3. Next Steps –
 - a. re-format Plan document and make the changes needed following Cornwall Council feedback. Once that is done – PT/GE to make sure it looks neat and tidy with pages in the proper alignment and numbering.
 - b. Then the next stage is the Pre-Submission Consultation which lasts for 6 weeks. This is where we have to consult our residents and businesses – see above. Also all the statutory consultees need to be emailed. We need someone to do this (GE to ask Mike Ford but if he can't who can?)
 - c. When that 6 week period is up a Consultation Statement has to be done. This sets out all the consultations since the start of the process – that part RM and

JA have started. Then the Pre-Submission Consultation process and any responses have to be added. If there are responses requiring any alterations to the Plan – that has to be set out in detail.

- d. Basic Conditions Statement – needed before the final submission. It sets out how the Draft Plan meets para 8 schedule 4b of the Town and Country Planning Act 1990 i.e. meeting national policies and guidance; contribute to achieving sustainable development; conform with policies in Local Plan; is compatible with EU Obligations (??? I don't know if that has changed). There is a template for this on the CC website. Can MT do this?
 - e. MT trying to find out more about the STArr project and if we can use their maps.
4. RM suggested abandoning Principle Residence policy as there is no one to carry out the necessary research required. MT suggested putting in some sort of clause that it would be reviewed in 5 or 10 years time so that evidence could be collected later.

Agenda for the next meeting

- 1. Review minutes from the last meeting
- 2. Review on progress
- 3. Next steps