



Carlyon Parish Council

Trethella Cottage, Ruan Lanihorne, Truro TR2 5NU
Tel: 07983 710385 Email clerk@carlyon-pc.gov.uk
www.carlyon-pc.gov.uk

Dear Councillor

You are summoned to attend a **Meeting of Carlyon Parish Council** to be held on **Tuesday 17 June 2025 at 6.00pm** in **Tregrehan Chapel**

Julie Larter

Mrs Julie Larter
Clerk
10 June 2025

07983 710385
clerk@carlyon-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

AGENDA

1. Apologies for Absence

2. Minutes of the Annual Meeting of the Parish Council held on 13 May 2025

To resolve that the minutes of the meeting are an accurate record of the meeting Pages 4 - 7

3. Declarations of Interest on Items on the Agenda

(a) Pecuniary Interests

Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests

You must declare Non-Registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality

To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

4. Matters to Note

To receive an update from the clerk on matters progressed since the last meeting (for information only)

5. Chairman's Announcements

6. Public Participation

The Chairman will invite members of the public to address the meeting in relation to the business to be transacted at the meeting. 15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

7. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe

8. Planning Applications and Related Matters

(a) To consider a response to the following planning applications any applications received since publication of this agenda

(i) PA25/02543 – 37 Sea Road: Replacement self build dwelling and associated works

(ii) PA25/03494 – Poolside, 55b Sea Road: Roof alterations and porch addition

(iii) PA25/03541 – Newbold Cottage, Tregrehan Mills: Works subject to a TPO 3 x Lawson Cypress. Remove these trees due to danger of snapping and falling and causing harm or damage

(iv) PA25/03286 – 41 Sea Road: Proposed extension and alterations

(v) PA25/03224 – Miraflores, Crinnis Close: Removal of the existing conservatory, replacement roof, the removal of the chimney and the introduction of solar PV. Replace the existing uPVC windows for new, introduce 2 new high level windows and introduce bi-fold door to rear and internal reconfiguration of the existing layout

(b) To receive an update on the following planning application

PA25/01168 – 37 Sea Road: Proposed garage – this application has been approved

(c) PA25/00465/PRE - 101 Sea Road: To note that an Exception Notice has been approved for 3 x Fir trees and 1 x Macrocarpa (G1), (a) proposed to fell all trees, or (b) proposed to remove lower limbs as shown in the accompanying photos provided for each tree. Limbs are failing and shedding, posing a risk of injury, and a risk of property damage

9. Community Capacity Fund Grant

(i) To note that the parish council has been successful in obtaining grant funding to conduct a feasibility study to determine how accessible toilet facilities can be developed in the chapel.

(ii) To appoint a suitably qualified person to carry out the feasibility study

- 10. Anti-Social Behaviour**
To note the outcome of a meeting with the Police and Cornwall Council's Anti-Social Behaviour Officer held on 4 June - Pages 8-9
- 11. Parish Council Policies**
(i) To adopt a Tree Management Policy Pages 10-12
(ii) To adopt a Document Retention Policy Pages 13-14
- 12. Parish Issues**
(i) Tregrehan Jubilee Park
(a) To consider a request for a memorial tree to be planted in memory of Dorothy Lightfoot
(b) To note any concerns
(ii) Tregrehan Flood Working Party
To receive an update
(iii) West Crinnis Field
To note any concerns
(iv) Tregrehan Chapel
To receive an update
(v) Highways
(a) Notification of drainage work taking place on Fairway 2 June – 4 July
(b) To note any concerns
- 13. Financial Matters**
(i) To appoint an Internal Auditor for 2025/26
(ii) To note the current financial position and authorise payments Pages 15-16
- 14. Training/Meetings**
To note any training or meetings attended by members or the Clerk
- 15. Correspondence**
To note any correspondence received since the last meeting Page 17
- 16. Dates for the Diary**
To note any dates for members' diaries
- 17. Dates of Future Meetings**
15 July, 9 September, 21 October, 18 November, 16 December 2025

MINUTES of the ANNUAL MEETING OF CARLYON PARISH COUNCIL held on 13 MAY 2025 at 6.00pm in Tregrehan Chapel

Present: Cllrs Paul Trudgian, Mike Ford, Sonia Phillips, Paul Riley and Lynn Parsons

In attendance: Julie Larter (Clerk), 5 members of the public.

(25/001) Election of a Chairman

Cllr Trudgian was elected as Chairman of Carlyon Parish Council.

(25/002) Declaration of Acceptance of Office

Cllr Trudgian duly signed the Declaration of Acceptance of Office.

(25/003) Election of a Vice Chairman

Cllr Phillips was elected as Vice Chairman of Carlyon Parish Council.

(25/004) Parish Council Vacancies

It was noted that there are currently 4 vacancies to fill and these will be advertised for co-option.

(25/005) Apologies for Absence

There were no apologies.

(25/006) Minutes of a Meeting of the Parish Council held on 15 April 2025

It was **RESOLVED** that the minutes of a meeting of the Parish Council held on 15 April 2025 be signed as a correct record of the meeting.

(25/007) Declarations of Interest

There were no declarations of interest.

(25/008) Chairman's Announcements

The Chairman had no announcements to make.

(25/009) Public Participation

A member of the public raised concerns about activities taking place at 37 Sea Road. It appears that each day an amount of soil is being dumped on the site and then removed at a later date. There was concern that due to previous mining activities in the area there is a possibility that the soil could be contaminated.

(25/010) Cornwall Councillor's Report

Cllr Mustoe reported that the main focus of his activities since the election on 1 May has been regarding roadworks on the A391. He has obtained additional signage for Tregrehan Mills and for access to the household waste recycling centre.

Cllr Mustoe thanked the residents of Tregrehan Mills for organising the VE Day celebration party.

Cllr Mustoe's full report can be found on the parish council's website.

The Chairman congratulated Cllr Mustoe on his re-election.

(25/011) Planning Applications and Related Matters

(a) PA25/02543 – 37 Sea Road: Replacement self-build dwelling and associated works (not on agenda)

This matter was deferred to the June meeting in order to give neighbours an opportunity to comment

(b) PA25/01168 – 37 Sea Road: Proposed garage

(i) The Clerk reported that she has spoken to the planning officer who said that although it is unfortunate the land was cleared prior to a planning application being submitted, because the trees and shrubs were not protected it was within the applicant's rights to remove them.

Councillors remained very concerned about removal of the trees and shrubs and the Clerk was asked to write to the planning officer stating that the bat survey and ecological report accompanying the application were conducted after removal of the vegetation. There is a strong local feeling that bats and owls were present on the site and it was pointed out that is a criminal offence to destroy these creatures' habitats, even if there is only a possibility that they might be present. Councillors asked the Clerk to enquire whether the parish council's previous comments had been forwarded to the Council's Ecology Officer.

Councillors wished to seek a compromise on the application and asked if the planning officer was minded to approve it, could it be conditioned that trees and vegetation are planted of sufficient quantity to replace that which have been removed, planting plans should have prior approval and this should be time-bound? Councillors also wanted an additional condition applied stating that the garage cannot be used as a separate dwelling.

(ii) PA24/09532 – Land off Menear Road: Construction of a temporary 17.51MWp Solar Photovoltaic (PV) and 5MW Storage Farm comprising solar modules, battery cabinets, landscaping, access from the public highway and associated works

It was noted that this application has been refused by Cornwall Council.

(25/012) Appointments to Working Parties and Other Bodies

(i) Staffing Committee - Cllr Trudgian, Cllr Ford, Cllr Riley.

(ii) Community Hall Working Party – Cllr Trudgian and Cllr Riley.

(iii) West Crinnis Field Working Party – Cllr Ford, Cllr Phillips in liaison with Mr Stark, Mr Malcolm and Ms Aylward. The parish council's handyman is to conduct the monthly check.

(iv) Eden Geothermal Liaison Group – Cllr Ford.

(v) South Cornwall Community Area Partnership – Cllr Riley (Cllr Ford to deputise).

(vi) Internal Control Checks – Cllr Riley'

(25/013) Parish Projects

Tregrehan History Board

The board is due to be installed on Wednesday 14 May.

(25/014) Parish Issues

(i) Tregrehan Jubilee Park

It was **RESOLVED that all un-necessary signage should be removed and replaced with one sign indicating that the fields are owned by the parish council.**

(ii) Tregrehan Flood Working Party

There was no update.

(iii) West Crinnis Field

It was noted that the long grass in the centre of the field should be cut. The Clerk is to instruct the contractor, but the margin at the top of the field is to remain for wildflowers.

Currently up to 1000 bags a month are being taken and this is not sustainable. It was **RESOLVED that due to misuse the dog waste bag dispenser is to be removed.**

(iv) Tregrehan Methodist Chapel

The parish council's legal representative highlighted a clause the Methodists' want included. It was **RESOLVED to accept the clause.**

(v) Parish Maintenance

The Clerk reported that maintenance carried out this month includes levelling the Carlyon Parish sign on Cypress Avenue, painting the handrail at the junction of Beach Road and Chatsworth Way, backfilling rabbit holes on West Crinnis field, applying moss killer to the safety surfacing in Jubilee Park, preparing benches for treating with preservative, clearing leaves away from the Carthouse, clearing rubbish from the river in Tregrehan Mills and strimming the verge above Linhay Close.

Councillors asked for the bench at the top of Jubilee playing field to be painted, the area by the Tregrehan sign on Trenowah Road to be trimmed and the area to be kept tidy and the railings at the top of Edinburgh Close to be painted.

(v) Highways concerns

(a) Fairway

A resident asked for the yellow lining in Fairway to be extended. This would need to go forward for consideration under a future Community Network Highways Scheme.

(b) Painting river railings in Tregrehan Mills

It was **RESOLVED that the river railings in Tregrehan Mills should be painted black.**

(c) Cycling on the SWCP between Carlyon Bay and Charlestown continues to be a problem. The Clerk is to ask the Countryside Officer for some "No Cycling" signs.

(25/015) Financial Matters

- (i) The Internal Auditor's report was noted.
- (ii) It was **RESOLVED that there is no conflict of interest with BDO.**
- (iii) It was **RESOLVED to approve the Annual Governance Statement.**
- (iv) It was **RESOLVED to approve the Annual Accounting Statement.**
- (v) The current financial position was noted and the following payments authorised.

DD	EE Ltd	Monthly mobile phone bill	£35.81
DD	Lloyds Bank Ltd	Credit card	£142.36
DD	Unity Trust Bank	Monthly bank charge	£6.00
BACS	Vision ICT	Hosted email accounts	£192.00
BACS	MA Grigg	Resources for handyman	£20.45
BACS	GET Landscaped	Grounds Maintenance – Jubilee Park/Cypress Ave	£1224.00
BACS	Mrs L Coles	Internal Audit fee	£200.00
BACS	SLCC	Legionella training for Clerk	£60.00
BACS	Biffa	Annual service contract – Sea Road bin	£312.00
BACS	Staff/HMRC/CPF	Salaries and oncosts	£1620.46

(25/016) Training/Meetings Attended

- 16 April – The Clerk attended a meeting of Clerks to Smaller Councils
- 23 April – Cllr Riley attended the South Cornwall Community Area Partnership meeting

(25/017) Correspondence

A list of correspondence had been previously circulated, in addition the following correspondence has been received

- Cornwall Council Town and Parish Council newsletter
- Update from Cornwall Council on A391 resurfacing

(25/018) Dates for the Diary

A date for a meeting with the Police regarding anti-social behaviour in Beach Road is yet to be confirmed.

(25/019) Dates of Future Meetings

17 June, 15 July, 9 September, 21 October, 18 November, 16 December 2025.

The meeting closed at 6.59 pm

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Chairman

.....
Date

Meeting held on Wednesday 4 June 2025 to address concerns around anti-social behaviour on Beach Road, Carlyon Bay

Present: Cllrs Paul Trudgian, Paul Riley, Mike Ford, Sonia Phillips (Carlyon Parish Council); Inspector Simon Andrews (Devon & Cornwall Police); Helen Toms (Community Safety Officer, Safer Cornwall); Cllr James Mustoe (Cornwall Council ward member for Mevagissey and St Austell Bay); 16 residents; Julie Larter (Clerk, Carlyon Parish Council)

The meeting was arranged at the request of residents who have been experiencing anti-social behaviour from people leaving Crinnis beach, particularly on Friday nights when live music takes place on the beach. Residents have experienced shouting, screaming, people urinating and defecating, litter, damage to gardens etc. This nuisance is caused by both men and women from mixed age ranges. The matter has been worse since the license for entertainment on the beach was extended from 10.00pm to 11.00pm.

Other nuisances not necessarily connected to the beach are speeding motorists and motorbikes doing a loop around the area every night between 9.30pm and 10.30pm. Instances of speeding and tailgating appear to have increased since the 20MPH speed limit was imposed.

Residents were concerned at the lack of Police presence.

Cllr Mustoe commented that the festival on the beach was well managed and there had been no issues. Helen Toms said that there had been planning meetings with CEG and Coast to Coast prior to the event.

CEG propose putting CCTV in the car park and on the beach and Coast to Coast have issued 3 banning letters to individuals prohibiting them from entering the beach. Coast to Coast are also undertaking bag checks, but currently these are only after 6pm. Residents report youths taking bags of alcohol onto the beach at all times of the day.

Inspector Andrews stressed that people must report every incident. Without an evidence base, it is hard to justify putting resources into the area. He reported that the Police have only had to deal with 3 incidents in the past 4 months. Currently there are 4 Neighbourhood Beat Officers, and 7 Police Community Support Officers for the sector which covers a large geographical area. Additionally there is a team of 5 Patrol officers who deal with emergencies and are on duty 24/7.

Inspector Andrews said that the force has been given additional funding for summer policing and this will be directed to patrolling coastal areas on Friday nights.

Helen Toms explained that there is currently a massive issue with youth behaviour and the Community Safety Team is trying to support young peoples by distracting and disrupting unacceptable behaviour. A lot of work is going on in the background with Anti-Social Behaviour Officers and Youth Intervention Officers.

Helen set out the options for reporting incidents:

- Emergency situations should be reported by phoning 999
- Devon and Cornwall Police online reporting <https://www.devon-cornwall.police.uk/ro/report/asb/asb-v3/report-antisocial-behaviour/>

- Crimestoppers <https://crimestoppers-uk.org/give-information/forms/give-information-anonymously> This is a completely anonymous reporting system

Additionally for information relating the Community Safety Partnership

- Community Safety Partnership <https://www.cornwall.gov.uk/fire-and-rescue-service/keeping-safe/community-safety/>
- Safer Cornwall <https://safercornwall.co.uk/>
- Safer Cornwall Toolkit <https://safercornwall.co.uk/safer-communities-toolkit/>

Action Points

Inspector Andrews

- To consider periodic mobile speed detection
- To report back from a forthcoming stakeholder meeting
- Inspector Andrews has already asked Neighbourhood Beat Officers to make patrols in Beach Road and Sea Road when they can

Helen Toms

- Forward reporting details to the Clerk to disseminate
- Forward the link to the Community Safety Toolkit to the Clerk for dissemination
- To speak to Sue Edwards, Cornwall Council's Licensing Officer to ascertain how many complaints relating to the licence for the beach have been logged

Cllr Mustoe

- To speak to Cornwall Council's Licensing team regarding public input/consultation/feedback

Clerk

- To request Cormac to undertake a speed monitoring exercise on Beach Road
- Parish council to consider entering into a Service Level Agreement with Cornwall Council to maintain the area between Crinnis Close and the Sea Road Crossroads (agenda item)
- The parish council to consider approaching Brend Hotels for permission for the parish council to instal a litter bin opposite the entrance to the golf club (agenda item)
- Put actions on the parish council's website and noticeboards and on the Carlyon Bay Facebook page

Residents

- **REPORT ALL INCIDENTS**
- Set up a Community Speed Watch group

Julie Larter
5 June 2025

Tree Management Policy

Trees add variety to our landscape and provide valuable habitats for many species. Carlyon Parish Council aims to preserve its trees for future generations to enjoy. The parish council will allocate sufficient resources to ensure that it is able to manage trees on land it owns or manages.

Purpose

This policy outlines Carlyon Parish Council's approach to the management of trees on land both owned and maintained by the parish council. It is intended to act as a point of reference for members of the public, councillors and council employees to ensure a clear, consistent and structured approach to the management of trees.

Scope

This policy covers any trees on land that is either owned or managed by the parish council. It does not cover work to bushes and/or shrubs.

Any queries to trees on land owned or managed by the parish council should be made to the clerk – clerk@carlyon-pc.gov.uk or by calling 07983 710385.

Risk Assessment

The parish council has a responsibility to take reasonable steps to manage its trees to reduce the risk of injury or death to those on parish council land. It is not possible to eliminate all risks from trees, however there are often indications that a tree may be in decline.

The parish council arranges for an independent consultant who is a member of the Agricultural Association to undertake a comprehensive tree safety and condition survey annually. Each tree is individually risk assessed.

Tree Maintenance

A prioritised programme of tree work will be maintained based on the inspections and with an emphasis on planned rather than reactive tree maintenance.

Tree maintenance schedules are drawn up in accordance with the Risk Assessment and quotes are sought for any work required.

The parish council will also give consideration to any complaints or requests for maintenance from the public regarding trees on parish council owned or managed land, taking into account this tree management policy and advice from a qualified tree surgeon.

If a parish council owned or managed tree is inspected and found to be in such a condition that it poses a high risk to people or property and is considered to be an emergency situation, instruction will be given to the parish council's current tree contractor to make the tree safe as soon as practically possible.

If a tree is identified as requiring action, but the risk to the public is not immediate, then the tree will be made safe depending on the degree of risk identified at the time of the inspection.

Tree Works

Tree works may include, but are not limited to, pruning, felling, removal of branches or roots.

Tree works will take place

- If there are dead, dying or dangerous trees and branches that are found to be a danger to public safety;
- When trees or branches are creating an unreasonable obstruction to a public highway, highways signage, public rights of way or access to property;
- Where a tree is causing an unacceptable trip hazard on the public highway, public right of way or access to a property;
- Where a tree is proven beyond reasonable doubt to be the cause of serious structural damage to buildings, as identified by an independent competent professional assessor.

Tree works may take place outside of the maintenance schedule

- When a tree is deemed by the parish council to be in an inappropriate species for its situation;
- To ensure that a streetlight can perform to its design specification without being unduly blocked by the presence of trees;
- Where a tree/branch is touching, or almost touching, a dwelling – we aim to give a minimum of 1.5m clearance in these situations;
- To maintain historic vistas or in the interest of preservation of heritage structures;
- When a tree gives rise to justifiable fears about risk of crime, or has provided access and/or cover for criminal activity;
- When a tree/branch restricts grounds maintenance operations;
- To a tree which needs formative pruning to shape or train it during the early years;
- Where thinning of trees will benefit adjacent specimens or those of more favourable species;
- Where a tree is of a species which is known to ultimately outgrow its location and in doing so unreasonably restricts the use of the area;
- Where a tree restricts repairs and maintenance of property;
- To protect or enhance biodiversity;
- To improve the aesthetics of the designated landscape.

Tree works will not take place

- Just because a tree is considered to be “too big” or “too tall”, or to cut back branches of a healthy tree overhanging private property;
- To remove or reduce any of the following, other than in extreme circumstances: leaves, sticky sap, blossom, tree pollen, bird droppings, falling fruit/berries/nuts;
- To remove or reduce incidence of perceived pests such as bees, wasps or other wildlife;
- To prevent roots entering a drain or pipe that is already broken or damaged;
- Where the tree has not been clearly demonstrated to be the principal cause of damage to structures;
- To improve natural light or the view from a property;

- To prevent interference with TV or satellite TV installation/reception or to prevent the shading of solar panels;

Carlyon Parish Council has no authority to intervene in a dispute between neighbours where non-parish council owned trees are causing a nuisance or damage to property.

Replanting

For every tree the parish council has to fell, at least one other tree will be replanted somewhere in the parish at a location to be agreed. If any newly planted tree dies within 5 years, it will be replaced.

DRAFT

Document Retention Policy

Carlyon Parish Council has duties under the Data Protection Act 2018 and the Freedom of Information Act 2000 relating to information it holds. This retention policy sets out how long documents should be retained and what should happen thereafter. Documents for long term retention are to be deposited with Kresen Kernow (Cornwall Record Office)

Document	Retention Period by council	Reason	Disposal
Information regarding creation of Carlyon Parish Council	5 years	Historical interest	CRO
Parish Plan	10 years	Historical interest	CRO
Neighbourhood Plan	10 years	Historical interest	CRO
Minutes	5 years	Archive	CRO
Agendas	5 years	Archive	CRO
Reports circulated with agendas not attached to signed minutes	5 years	Archive	CRO
Accident/Incident reports	20 years	Potential claims	Shred
Accounts	7 years	VAT	CRO
Annual Audited Accounts	7 years	Operational	Shred
Bank Statements	Last completed audit year	Audit	Shred
Invoices	7 years	VAT	Shred
VAT records	7 years	VAT	Shred
Postage records	7 years	Audit	Shred
Loan sanctions	6 years after end of loan	Operational	Shred
Quotations and Tenders	Successful 6 years. Unsuccessful as soon as confirmation of successful bid	Limitations Act (1980) as amended	Shred
Asset Register	Continually updated		
Staff records	Duration of employment plus 6 years	References, Tax, NI, Superannuation. Claims against the council	Shred
Payroll	12 years	Superannuation	Shred
Insurance Policy Numbers	Indefinitely	Management	-
Employers Liability Certificates	40 years from the date on which insurance commenced or was renewed	The Employers Liability (Compulsory Insurance) Regulations 1988	Shred
Recruitment data Successful			Shred

Unsuccessful	9 months after recruitment finalised 12 months after recruitment finalised		Shred
Inspection Reports	21 years	Insurance	Shred
Records relating to hiring hall or grounds	6 years	Management	Shred
Title Deeds, leases, agreements	Transfer to CRO as soon as there is no longer an administrative requirement (see also below)	Archive	CRO
General correspondence	Only for as long as is needed but 1 year which can be extended to 2 years.	Management	Shred
Documents from legal matters, negligence and other torts Most legal proceedings are governed by the Limitation Act 1980 (as amended). The 1980 Act provides that legal claims may not be commenced after a specified period. Where the limitation periods are longer than other periods specified, the documentation should be kept for the longer period specified. Some types of legal proceedings may fall within two or more categories. If in doubt keep for the longest of the three limitation periods.			
Negligence	6 years		Shred
Defamation	1 year		Shred
Contract	6 years		Shred
Leases	12 years		CRO
Sums recoverable by statute	6 years		Shred
Personal injury	3 years		Shred

Commented [c1]:

Sources of Information

Archives and Cornish Studies Service (Kresen Kernow)
Society of Local Council Clerks

Carlyon Parish Council Budget Monitor Report to 31/05/2025

EXPENDITURE		Budget		Expenditure	% of Budget
Clerk's salary (including oncosts)	£	14,000.00	£	2,465.62	17.61%
Training & conference expenses	£	750.00	£	50.00	6.67%
Clerks Room Allowance	£	350.00	£	156.00	44.57%
Staff travel and subsistence	£	450.00	£	6.75	1.50%
Handyman	£	4,000.00		(£386)	(0.09%)
Total employee related costs	£	19,550.00	£	2,678.37	13.70%
Office expenses	£	2,500.00	£	231.89	9.28%
Insurance	£	3,000.00	£	-	0.00%
Subscriptions	£	900.00	£	602.03	66.89%
Website	£	500.00	£	-	0.00%
Audit Fees	£	550.00	£	200.00	36.36%
Bank charges	£	150.00	£	18.00	12.00%
Meeting Expenses	£	50.00	£	-	0.00%
Total Administration Costs	£	7,650.00	£	1,051.92	13.75%
Chairman's Allowance	£	100.00	£	-	0.00%
Councillors Travel/Subsistence	£	200.00	£	-	0.00%
Parish Maintenance	£	5,600.00	£	330.37	5.90%
Parish Projects	£	-			0.00%
West Crinnis Field	£	-	£	-	0.00%
Jubilee Playing Fields	£	10,000.00	£	1,868.98	18.69%
Tregrehan Chapel	£	5,000.00	£	-	0.00%
PWL Repayments	£	5,500.00	£	-	0.00%
Total VAT	£	4,000.00	£	566.97	14.17%
Total Other Expenses	£	30,400.00	£	2,766.32	9.10%
Total Expenditure	£	57,600.00	£	6,496.61	11.28%

INCOME		Budget		Received	% of Budget
Precept	£	45,300.00	£	22,650.00	50.00%
VAT	£	4,000.00	£	-	0.00%
CIL	£	-	£	-	0.00%
Hall Rental	£	2,600.00	£	-	0.00%
Other Income	£	1,200.00	£	2,768.20	230.68%
Interest	£	1,500.00	£	748.95	49.93%
Transfers from Reserve Funds Held	£	3,000.00			
Total Income	£	57,600.00	£	26,167.15	45.43%

CURRENT FUNDS HELD

Current Account £ At 31-05-25
28,986.77

Total Current Funds	£	28,986.77
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RESERVE FUNDS HELD

At 31-05-25

RESERVES: Instant Access	£	74,673.00
RESERVES: CCLA	£	100,000.00

Total Funds Held	£	174,673.00
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RESERVE FUNDS ALLOCATED

At 31-05-25

Community building	£	50,498.07
Community building (CIL Funds)	£	24,501.93
Election Fund	£	4,100.00
West Crinnis Field (PROW)	£	6,500.00
Tregrehan Flood Alleviation	£	7,500.00
Drainage Ditch Jubilee Fields	£	5,000.00
Property Contingency	£	21,040.00
Maintenance Contingency	£	12,748.65
General Contingency	£	42,784.35

Total Reserve Funds Allocated	£	174,673.00
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Agenda Item 16 – Correspondence Received

- NHS Cornwall and Isles of Scilly newsletter
- Notification of road closure for Alexandra Road 9 – 20 June
- Cornwall Council Town and Parish Council newsletter
- Cornwall Council consultation on Street Trading Policy review