



# Carlyon Parish Council

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Dear Councillor

You are summoned to attend an **Extraordinary Meeting** of **Carlyon Parish Council** to be held on **Wednesday 4 February 2026 at 6.00pm** in **Carlyon Parish Hall, Tregrehan Mills**

*Paul Trudgian*

Cllr Paul Trudgian  
Chairman  
29 January 2026

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*Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.*

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## AGENDA

### 1. Apologies for Absence

### 2. Minutes of a Meeting of the Parish Council held on 20 January 2026

*To resolve that the minutes of the meeting are an accurate record of the meeting*

Pages 3-5

### 3. Declarations of Interest on Items on the Agenda

#### (a) Pecuniary Interests

*Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.*

#### (b) Non-registerable Interests

*You must declare Non-Registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.*

#### (c) Dispensations

*To consider any requests for dispensations relating to items on the agenda*

#### (d) Gifts and Hospitality

*To declare any gifts or hospitality*

*Please call the Clerk before the meeting if you have any queries about these matters.*

**7. West Crinnis Field**

*To receive discuss feedback from a meeting held with Brend Hotels on 21 January*

**8. Dates of Future Meetings**

17 February, 17 March, 21 April, 19 May, 16 June, 14 July, 15 September, 20 October, 17 November, 15 December 2026

**MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on 20 January 2026 at 6.00pm in Carlyon Parish Hall**

**Present:** Cllrs Paul Trudgian (Chairman), Mike Ford, Lynn Parsons and Steve Mabbott, Paul Riley.

**In attendance:** Cllr James Mustoe, CC; Julie Larter (Clerk), 6 members of the public.

**(25/115) Apologies for Absence**

Apologies were received from Cllr Phillips.

**(25/116) Minutes of a Meeting of the Parish Council held on 16 December 2025**

It was **RESOLVED** that the minutes of a meeting of the Parish Council held on 16 December 2025 be signed as a correct record of the minute.

**(25/117) Declarations of Interest**

There were no declarations of Interest.

**(25/118) Matters to Note**

The Clerk had nothing to report.

**(25/119) Chairman's Announcements**

The Chairman reordered the agenda.

**(25/120) Public Participation**

A member of the public reported that the PRow opposite 99 Sea Road is blocked by a fallen tree on the golf course and a manhole cover in Cypress Avenue needs attention.

A member of the public commented on the pre-application submission to redevelop the Port Avallen and remarked that there are no terraced houses in Sea Road.

**(25/121) Cornwall Councillor's Report**

Cllr Mustoe thanked the emergency services, Cormac and the local community for their efforts following recent storm Goretti. Cllr Mustoe reported on the recent public meeting to discuss rerouting Footpath 1 on West Crinnis field and a motion he is tabling at the next full meeting of Cornwall Council regarding the hospitality business.

Cllr Mustoe's full report can be found on the parish council's website.

**(25/122) Planning and Related Matters**

(i) PA25/09536 – 7 Boscundle Close: Proposed domestic garage

It was **RESOLVED** that the Clerk should respond to the Planning Authority stating that the parish council has no objections to the proposal.

(ii) PA25/09618 – 58 Sea Road: Extension and associated alterations

It was **RESOLVED** that the Clerk should respond to the Planning Authority stating that the parish council has no objections to the proposal.

(iii) PA25/09329 – 18 Sea Road: Modifications and extension to existing dwelling

It was **RESOLVED** that the Clerk should respond to the Planning Authority stating that the parish council has no objections to the proposal.

### **(25/123) Carlyon Parish Hall**

(i) Marketing the hall

This matter was deferred to the next meeting. It was recommended that the hall is put on Google maps.

(ii) Future Priorities

This was deferred to the next meeting.

(iii) Quotes for a new noticeboard

This was deferred to the next meeting.

### **(25/124) – Gwallon Keas**

Cllr Mabbot believes the Management Company will have no objections to a noticeboard being erected. The Clerk is to obtain quotes for consideration at the next meeting.

### **(25/125) Parish Issues**

Concerns

(i) Jubilee Playing Fields

The Clerk reported that part of a tree fell down in the recent storm and the Clerk will arrange for its removal.

(ii) Tregrehan Flood Working Party

There was nothing to report.

(iii) Highways

There were no highways issues.

### **(25/126) Financial Matters**

Current balances were noted and the following payments were authorised

<b>BACS</b>	Utility Aid	Electricity	£	213.09
<b>DD</b>	Lloyds Bank	Credit card*	£	3.00
<b>DD</b>	EE	Monthly mobile phone charge	£	36.60
<b>DD</b>	Unity Trust Bank	Monthly bank charges	£	6.00
<b>DD</b>	British Gas	Electricity	£	38.29
<b>DD</b>	South West Water	Water	£	534.23
<b>BACS</b>	GET Landscaped	Grounds maintenance - Jubilee Playing Fields	£	336.00
<b>BACS</b>	Cornwall ALC	Councillor training	£	90.00
<b>BACS</b>	Staff	Salaries and oncosts	£	1179.15

**(25/127) Training/Meetings Attended**

14 January – The Chairman, Cllrs Ford and Riley and the Clerk attended the public meeting regarding West Crinnis Field footpath realignment

**(25/128) Correspondence Received**

A list of correspondence had been previously circulated.

**(25/129) Dates for the Diary**

28 January – South Cornwall Community Area Partnership meeting – Cllr Riley to attend.

**(25/130) Dates of Future Meetings**

17 February, 17 March, 21 April, 19 May, 16 June, 14 July, 15 September, 20 October, 17 November, 15 December 2026

**(25/131) West Crinnis Field**

The Chairman gave a presentation outlining the current situation and explained that on 21 January he together with Cllr Ford and the Clerk are having an informal meeting with Matthew Brend to try to progress matters.

The meeting closed at 7.26 pm

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Chairman

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Date