



Carlyon Parish Council

Carlyon Parish Hall, Tregrehan Mills, St Austell PL25
3TH
Tel: 07983 710385 Email clerk@carlyon-pc.gov.uk
www.carlyon-pc.gov.uk

Dear Councillor

You are summoned to attend a **Meeting** of **Carlyon Parish Council** to be held on **Tuesday 16 June 2026 at 6.00pm** in **Carlyon Parish Hall, Tregrehan Mills**

Julie Larter

Mrs Julie Larter
9 June 2026

07983 710385
clerk@carlyon-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

AGENDA

1. Apologies for Absence

2. Minutes of the Annual Meeting of the Parish Council held on 19 May 2026

To resolve that the minutes of the meeting are an accurate record of the meeting

Pages 4 - 8

3. Declarations of Interest on Items on the Agenda

(a) Pecuniary Interests

Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests

You must declare Non-Registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality

To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

4. Matters to Note

To receive an update from the clerk on matters progressed since the last meeting (for information only)

5. Chairman's Announcements

6. Public Participation

The Chairman will invite members of the public to address the meeting in relation to the business to be transacted at the meeting. 15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

7. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe

8. Planning Applications and Related Matters

To respond to the following planning applications and any planning applications received after publication of this agenda

(i) PA26/03374 – 19 Ley Close: Works to tree covered by a TPO – T1 – Holly – Lateral reduction of overhanging canopy on South side of tree, trimming back to the boundary line of 19 Ley Close. Max length of branches to be removed approx. 3m. No cuts to exceed 10cm in diameter

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(iii) PA26/03663 – 50 Beach Road: Application for tree works in a Tree Preservation Order: Reduction of two Oak trees

(iv) PA26/03367 – 48 Sea Road: Demolition of existing residential dwelling. Construction of new replacement residential dwelling (self-build), with associated landscape works with variation of Condition 2 of decision notice PA25/06559 dated 29/10/2025

9. Carlyon Parish Hall

(i) Repair Café – to consider a request for either a grant to cover the cost of rent or a reduction in the rent charged for use of the hall

(ii) To prioritise improvement work to the hall

(iii) To consider a quote for a temporary banner

(iv) Any other issues concerning the hall

10. Gwallon Keas

This is a standing agenda item

11. Parish Issues

(i) Tregrehan Jubilee Park

To note any concerns

(ii) Tregrehan Flood Working Party

To receive an update

(iii) West Crinnis Field

To note any concerns

(iv) Highways

To note any concerns

(v) Crime

To note any concerns regarding crime and disorder in the parish

(vi) Crinnis Beach

To note any pollution incidents

12. Financial Matters

To note the current financial position and authorise payments

Pages 9 - 10

13. Training/Meetings

To note any training or meetings attended by members or the Clerk

14. Correspondence

To note any correspondence received since the last meeting

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15. Dates for the Diary

To note any dates for members' diaries

16. Dates of Future Meetings

14 July, 15 September, 20 October, 17 November, 15 December 2026

MINUTES of the ANNUAL MEETING OF CARLYON PARISH COUNCIL held on 19 May 2026 at 6.20pm in Carlyon Parish Hall

Present: Cllrs Paul Trudgian, Mike Ford, Lynn Parsons, Steve Mabbott and Sonia Phillips.

In attendance: Cllr James Mustoe, CC; Julie Larter (Clerk), 4 members of the public.

(26/001) Election of a Chairman

It was **RESOLVED** to elect Cllr Trudgian as Chairman of Carlyon Parish Council for the forthcoming council year.

(26/002) Declaration of Acceptance of Office

The Chairman duly signed the Declaration of Acceptance of Office form.

(26/003) Election of a Vice Chairman

It was **RESOLVED** to elect Cllr Sonia Phillips as Vice Chairman of Carlyon Parish Council for the forthcoming council year.

(26/004) Apologies for Absence

Apologies were received from Cllr Riley.

(26/005) Minutes of a Meeting of the Parish Council held on 21 April 2026

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 21 April 2026 be signed as a correct record of the meeting.

(26/006) Declarations of Interest

There were no declarations of Interest.

The Chairman re-ordered the agenda.

(26/007) Financial Matters

- (i) The Internal Auditor's Report was noted.
- (ii) It was confirmed that there is no conflict of interest with the External Auditors, BDO.
- (iii) The Annual Governance Statement was approved.
- (iv) The Annual Accounting Statement was approved.
- (v) Current balances were noted and the following payments were authorised.

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BACS	Mrs J Larter	Expenses	£	291.00
BACS	Staff/HMRC/CPF	Staff salaries and oncosts	£	1342.31

18.30 - The Chairman left the meeting. Cllr Phillips took the Chair.

(26/008) Matters to Note

HAD 302 – The Clerk reported that the Order has been made and provided there are no objections will become a Confirmed Order after 4 June – in reality this will be the middle of June. It was noted that no objections have been received so far.

There is now an internet connection in the hall.

The Clerk enquired whether all councillors had successfully set up their emails on the council's new email platform.

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Cllr Phillips had no announcements to make.

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A member of the public explained that on Footpath 2 between Sea Road and Kent Avenue, vegetation was overhanging the path. The Clerk explained that the parish council's responsibility is only to keep the path surface clear, it is the landowner's responsibility to cut hedges back. The Clerk is to compose a flyer for landowners reminding them of their responsibilities. The member of the public offered to deliver the flyers.

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Cllr Mustoe was pleased to report that last month a new school crossing patrol officer started work at Charlestown School

Cllr Mustoe's full report can be found on the parish council's website.

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(i) PA26/02927 – 43 Haddon Way: Single storey side and rear extension

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council has no objections.**

(ii) PA26/03027 – Cuddra Aquatics: Erection of Manager's dwelling with removal of condition 5 of decision notice C2/03/02401 dated 12.03.2004

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that it objects to the removal of condition 5 for the following reasons**

- **Paragraph 84 of the NPPF states that decisions should avoid development of isolated homes in the countryside.**
- **The applicant has not explained satisfactorily why condition 5 should be lifted in relation to the conditions set out in paragraph 84 of the NPPF**
- **The property is outside the Carlyon Parish Neighbourhood Plan settlement boundary**
- **The property is situated on a flood plain.**

(26/012) Appointments to Committees and Other Bodies

(i) Staffing Committee – Cllrs Ford, Riley and Mabbott

(ii) South Cornwall Area Partnerships – Cllr Riley (Cllr Ford to deputise)

(iii) Eden Geothermal Liaison Group – Cllr Ford

(iv) Internal Control Checks – Cllr Riley

(26/013) Carlyon Parish Hall

A discussion took place regarding future plans for the building. Councillors are to consider priorities for improvements to the building and the matter will be discussed next month. Cllr Parsons is to put a post on Facebook to promote the hall and the Clerk will obtain a quote for an advertising banner.

(26/014) – Gwallon Keas

2 litter bins have now been put on the estate but it appears one is in the wrong location. Cllr Mabbott is to liaise with the handyman.

(26/015) Policy Review

(i) Information Technology (IT) Policy

An amended IT policy was reviewed and subject to 2 minor amendments was approved.

(ii) Information and Data Protection Policy

The Information and Data Protection Policy was reviewed.

(26/016) Parish Council Website/Email Accounts

Two quotes have been received and it was **RESOLVED to appoint Westernweb to set up a new website and email accounts.**

Cllr Mabbott left at 19.20.

(26/017) Parish Issues

(i) Jubilee Playing Fields

The Clerk is to ask the grounds team to remove the fallen holly bush from the top of the field.

(ii) Tregrehan Flood Working Party

Cllr Phillips reported that she is waiting for a meeting with the EA to follow through some flood management issues. Concern was expressed that Boscoppa Farm is for sale and there could be severe consequences for Tregrehan if it is sold for development.

(iii) West Crinnis Fields

There were no concerns.

(iv) Highways

Cllr Parsons reported that the hedge by the traffic build out on Trenowah Road is overhanging the cycle lane. The Clerk is to report it to Cornwall Council.

Cllr Mustoe reported that he has asked Cormac to undertake speed monitoring in Tregrehan Mills.

(v) Crime

There was nothing to report.

(vi) Crinnis Beach

There had been a recent incident of ASB on the beach. Cllr Mustoe is meeting with the Police and business owners later in the week.

(26/019) Training/Meetings Attended

28 April – Cllrs Ford and the Clerk attended a briefing on Neighbourhood Priority Statements. It was **RESOLVED that Carlyon Parish Council would not produce a Neighbourhood Priority Statement given the neighbourhood plan is only 2 years old.**

Cllr Mabbot attended cyber security training

(26/020) Correspondence Received

A list of correspondence had been previously circulated.

(26/021) Dates for the Diary

There were no dates for the diary.

(26/022) Dates of Future Meetings

16 June, 14 July, 15 September, 20 October, 17 November, 15 December 2026

The meeting closed at 7.35pm

.....

Chairman

.....

Date

DRAFT

Carlyon Parish Council Budget Monitor Report to 31/05/2026

EXPENDITURE		Budget		Expenditure	% of Budget
Salaries (including oncosts)	£	22,000.00	£	2,472.49	11.24%
Training & conference expenses	£	500.00	£	-	0.00%
Clerks Room Allowance	£	350.00	£	156.00	44.57%
Staff travel and subsistence	£	400.00	£	146.70	36.68%
Total employee related costs	£	23,250.00	£	2,775.19	11.94%
Office expenses	£	2,500.00	£	83.80	3.35%
Insurance	£	3,100.00	£	-	0.00%
Subscriptions	£	850.00	£	638.16	75.08%
Website	£	500.00	£	227.00	45.40%
Audit Fees	£	550.00	£	215.30	39.15%
Bank charges	£	150.00	£	20.00	13.33%
Meeting Expenses	£	100.00	£	25.97	25.97%
Total Administration Costs	£	7,750.00	£	1,210.23	15.62%
Chairman's Allowance	£	100.00	£	-	0.00%
Councillors Travel/Subsistence	£	100.00	£	-	0.00%
Parish Maintenance	£	25,000.00	£	4,581.04	18.32%
CIL (transferred from reserves)	£	-	£	-	0.00%
Carlyon Parish Hall	£	5,000.00	£	317.59	6.35%
PWL Repayments	£	5,950.00	£	-	0.00%
Total VAT	£	2,000.00	£	1,123.48	56.17%
Total Other Expenses	£	38,150.00	£	6,022.11	15.79%
Total Expenditure	£	69,150.00	£	10,007.53	14.47%

INCOME		Budget		Received	% of Budget
Precept	£	49,511.31	£	24,755.66	50.00%
VAT	£	2,000.00			0.00%
CIL	£	-			0.00%
Hall Rental	£	2,600.00	£	207.00	7.96%
Other Income	£	50.00			0.00%
Interest	£	2,750.00	£	313.49	11.40%
Transfers from Reserve Funds Held					
Total Income	£	56,911.31	£	25,276.15	44.41%

CURRENT FUNDS HELD**At 31/05/2026**

Current Account	£	43,107.72
Instant Access	£	30,731.56
CCLA	£	50,000.00
Total Current Funds	£	123,839.28

EARMARKED RESERVES**At 01/04/2026**

Election Fund	£	1,000.00
Tregrehan Flood Alleviation	£	3,000.00
Property Contingency	£	21,000.00
Maintenance Contingency	£	12,500.00
General Contingency	£	55,617.61
Total EMR Remaining	£	93,117.61

BANK RECONCILIATION

Balance b/fwd 31/03/2025	£	183,989.23
Income	£	25,276.15
	£	209,265.38
Expenditure	£	10,007.53
	£	199,257.85

**TOTAL FUNDS HELD @
31/05/2026****£ 123,839.28**

Correspondence Received

- Town and Parish Council newsletter – important reference to Register of Members Interests forms
- Complaint about charging to park at Crinnis Beach
- Complaint about the campsite at Boscoppa Farm
- Consultation from Cornwall Council on the Public Space Protection Order review
- CALC training update



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Julie Larter

Mrs Julie Larter
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CIL	£	-		0.00%
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Other Income	£	50.00		0.00%
Interest	£	2,750.00	£ 313.49	11.40%
Transfers from Reserve Funds Held				
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Current Account	£	43,107.72
Instant Access	£	30,731.56
CCLA	£	50,000.00
Total Current Funds	£	123,839.28

EARMARKED RESERVES**At 01/04/2026**

Election Fund	£	1,000.00
Tregrehan Flood Alleviation	£	3,000.00
Property Contingency	£	21,000.00
Maintenance Contingency	£	12,500.00
General Contingency	£	55,617.61
Total EMR Remaining	£	93,117.61

BANK RECONCILIATION

Balance b/fwd 31/03/2025	£	183,989.23
Income	£	25,276.15
	£	209,265.38
Expenditure	£	10,007.53
	£	199,257.85

**TOTAL FUNDS HELD @
31/05/2026****£ 123,839.28**

Correspondence Received

- Town and Parish Council newsletter – important reference to Register of Members Interests forms
- Complaint about charging to park at Crinnis Beach
- Complaint about the campsite at Boscoppa Farm
- Consultation from Cornwall Council on the Public Space Protection Order review
- CALC training update



Carlyon Parish Council

Carlyon Parish Hall, Tregrehan Mills, St Austell PL25
3TH
Tel: 07983 710385 Email clerk@carlyon-pc.gov.uk
www.carlyon-pc.gov.uk

Dear Councillor

You are summoned to attend a **Meeting** of **Carlyon Parish Council** to be held on **Tuesday 16 June 2026 at 6.00pm** in **Carlyon Parish Hall, Tregrehan Mills**

Julie Larter

Mrs Julie Larter
9 June 2026

07983 710385
clerk@carlyon-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

AGENDA

1. Apologies for Absence

2. Minutes of the Annual Meeting of the Parish Council held on 19 May 2026

To resolve that the minutes of the meeting are an accurate record of the meeting

Pages 4 - 8

3. Declarations of Interest on Items on the Agenda

(a) Pecuniary Interests

Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests

You must declare Non-Registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality

To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

4. Matters to Note

To receive an update from the clerk on matters progressed since the last meeting (for information only)

5. Chairman's Announcements

6. Public Participation

The Chairman will invite members of the public to address the meeting in relation to the business to be transacted at the meeting. 15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

7. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe

8. Planning Applications and Related Matters

To respond to the following planning applications and any planning applications received after publication of this agenda

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This is a standing agenda item

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To note any concerns

(ii) Tregrehan Flood Working Party

To receive an update

(iii) West Crinnis Field

To note any concerns

(iv) Highways

To note any concerns

(v) Crime

To note any concerns regarding crime and disorder in the parish

(vi) Crinnis Beach

To note any pollution incidents

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To note the current financial position and authorise payments

Pages 9 - 10

13. Training/Meetings

To note any training or meetings attended by members or the Clerk

14. Correspondence

To note any correspondence received since the last meeting

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15. Dates for the Diary

To note any dates for members' diaries

16. Dates of Future Meetings

14 July, 15 September, 20 October, 17 November, 15 December 2026

MINUTES of the ANNUAL MEETING OF CARLYON PARISH COUNCIL held on 19 May 2026 at 6.20pm in Carlyon Parish Hall

Present: Cllrs Paul Trudgian, Mike Ford, Lynn Parsons, Steve Mabbott and Sonia Phillips.

In attendance: Cllr James Mustoe, CC; Julie Larter (Clerk), 4 members of the public.

(26/001) Election of a Chairman

It was **RESOLVED** to elect Cllr Trudgian as Chairman of Carlyon Parish Council for the forthcoming council year.

(26/002) Declaration of Acceptance of Office

The Chairman duly signed the Declaration of Acceptance of Office form.

(26/003) Election of a Vice Chairman

It was **RESOLVED** to elect Cllr Sonia Phillips as Vice Chairman of Carlyon Parish Council for the forthcoming council year.

(26/004) Apologies for Absence

Apologies were received from Cllr Riley.

(26/005) Minutes of a Meeting of the Parish Council held on 21 April 2026

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 21 April 2026 be signed as a correct record of the meeting.

(26/006) Declarations of Interest

There were no declarations of Interest.

The Chairman re-ordered the agenda.

(26/007) Financial Matters

- (i) The Internal Auditor's Report was noted.
- (ii) It was confirmed that there is no conflict of interest with the External Auditors, BDO.
- (iii) The Annual Governance Statement was approved.
- (iv) The Annual Accounting Statement was approved.
- (v) Current balances were noted and the following payments were authorised.

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BACS	Mrs J Larter	Expenses	£	291.00
BACS	Staff/HMRC/CPF	Staff salaries and oncosts	£	1342.31

18.30 - The Chairman left the meeting. Cllr Phillips took the Chair.

(26/008) Matters to Note

HAD 302 – The Clerk reported that the Order has been made and provided there are no objections will become a Confirmed Order after 4 June – in reality this will be the middle of June. It was noted that no objections have been received so far.

There is now an internet connection in the hall.

The Clerk enquired whether all councillors had successfully set up their emails on the council's new email platform.

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Cllr Phillips had no announcements to make.

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A member of the public explained that on Footpath 2 between Sea Road and Kent Avenue, vegetation was overhanging the path. The Clerk explained that the parish council's responsibility is only to keep the path surface clear, it is the landowner's responsibility to cut hedges back. The Clerk is to compose a flyer for landowners reminding them of their responsibilities. The member of the public offered to deliver the flyers.

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Cllr Mustoe was pleased to report that last month a new school crossing patrol officer started work at Charlestown School

Cllr Mustoe's full report can be found on the parish council's website.

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- **The applicant has not explained satisfactorily why condition 5 should be lifted in relation to the conditions set out in paragraph 84 of the NPPF**
- **The property is outside the Carlyon Parish Neighbourhood Plan settlement boundary**
- **The property is situated on a flood plain.**

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(i) Staffing Committee – Cllrs Ford, Riley and Mabbott

(ii) South Cornwall Area Partnerships – Cllr Riley (Cllr Ford to deputise)

(iii) Eden Geothermal Liaison Group – Cllr Ford

(iv) Internal Control Checks – Cllr Riley

(26/013) Carlyon Parish Hall

A discussion took place regarding future plans for the building. Councillors are to consider priorities for improvements to the building and the matter will be discussed next month. Cllr Parsons is to put a post on Facebook to promote the hall and the Clerk will obtain a quote for an advertising banner.

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(i) Information Technology (IT) Policy

An amended IT policy was reviewed and subject to 2 minor amendments was approved.

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The Information and Data Protection Policy was reviewed.

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Two quotes have been received and it was **RESOLVED to appoint Westernweb to set up a new website and email accounts.**

Cllr Mabbott left at 19.20.

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(i) Jubilee Playing Fields

The Clerk is to ask the grounds team to remove the fallen holly bush from the top of the field.

(ii) Tregrehan Flood Working Party

Cllr Phillips reported that she is waiting for a meeting with the EA to follow through some flood management issues. Concern was expressed that Boscoppa Farm is for sale and there could be severe consequences for Tregrehan if it is sold for development.

(iii) West Crinnis Fields

There were no concerns.

(iv) Highways

Cllr Parsons reported that the hedge by the traffic build out on Trenowah Road is overhanging the cycle lane. The Clerk is to report it to Cornwall Council. Cllr Mustoe reported that he has asked Cormac to undertake speed monitoring in Tregrehan Mills.

(v) Crime

There was nothing to report.

(vi) Crinnis Beach

There had been a recent incident of ASB on the beach. Cllr Mustoe is meeting with the Police and business owners later in the week.

(26/019) Training/Meetings Attended

28 April – Cllrs Ford and the Clerk attended a briefing on Neighbourhood Priority Statements. It was **RESOLVED that Carlyon Parish Council would not produce a Neighbourhood Priority Statement given the neighbourhood plan is only 2 years old.**

Cllr Mabbot attended cyber security training

(26/020) Correspondence Received

A list of correspondence had been previously circulated.

(26/021) Dates for the Diary

There were no dates for the diary.

(26/022) Dates of Future Meetings

16 June, 14 July, 15 September, 20 October, 17 November, 15 December 2026

The meeting closed at 7.35pm

.....

Chairman

.....

Date

DRAFT

Carlyon Parish Council Budget Monitor Report to 31/05/2026

EXPENDITURE		Budget	Expenditure	% of Budget
Salaries (including oncosts)	£	22,000.00	£ 2,472.49	11.24%
Training & conference expenses	£	500.00	£ -	0.00%
Clerks Room Allowance	£	350.00	£ 156.00	44.57%
Staff travel and subsistence	£	400.00	£ 146.70	36.68%
Total employee related costs	£	23,250.00	£ 2,775.19	11.94%
Office expenses	£	2,500.00	£ 83.80	3.35%
Insurance	£	3,100.00	£ -	0.00%
Subscriptions	£	850.00	£ 638.16	75.08%
Website	£	500.00	£ 227.00	45.40%
Audit Fees	£	550.00	£ 215.30	39.15%
Bank charges	£	150.00	£ 20.00	13.33%
Meeting Expenses	£	100.00	£ 25.97	25.97%
Total Administration Costs	£	7,750.00	£ 1,210.23	15.62%
Chairman's Allowance	£	100.00	£ -	0.00%
Councillors Travel/Subsistence	£	100.00	£ -	0.00%
Parish Maintenance	£	25,000.00	£ 4,581.04	18.32%
CIL (transferred from reserves)	£	-	£ -	0.00%
Carlyon Parish Hall	£	5,000.00	£ 317.59	6.35%
PWL Repayments	£	5,950.00	£ -	0.00%
Total VAT	£	2,000.00	£ 1,123.48	56.17%
Total Other Expenses	£	38,150.00	£ 6,022.11	15.79%
Total Expenditure	£	69,150.00	£ 10,007.53	14.47%

INCOME		Budget	Received	% of Budget
Precept	£	49,511.31	£ 24,755.66	50.00%
VAT	£	2,000.00		0.00%
CIL	£	-		0.00%
Hall Rental	£	2,600.00	£ 207.00	7.96%
Other Income	£	50.00		0.00%
Interest	£	2,750.00	£ 313.49	11.40%
Transfers from Reserve Funds Held				
Total Income	£	56,911.31	£ 25,276.15	44.41%

CURRENT FUNDS HELD**At 31/05/2026**

Current Account	£	43,107.72
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CCLA	£	50,000.00
Total Current Funds	£	123,839.28

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3TH
Tel: 07983 710385 Email clerk@carlyon-pc.gov.uk
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Dear Councillor

You are summoned to attend a **Meeting** of **Carlyon Parish Council** to be held on **Tuesday 16 June 2026 at 6.00pm** in **Carlyon Parish Hall, Tregrehan Mills**

Julie Larter

Mrs Julie Larter
9 June 2026

07983 710385
clerk@carlyon-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

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CIL (transferred from reserves)	£	-	£ -	0.00%
Carlyon Parish Hall	£	5,000.00	£ 317.59	6.35%
PWL Repayments	£	5,950.00	£ -	0.00%
Total VAT	£	2,000.00	£ 1,123.48	56.17%
Total Other Expenses	£	38,150.00	£ 6,022.11	15.79%
Total Expenditure	£	69,150.00	£ 10,007.53	14.47%

INCOME		Budget	Received	% of Budget
Precept	£	49,511.31	£ 24,755.66	50.00%
VAT	£	2,000.00		0.00%
CIL	£	-		0.00%
Hall Rental	£	2,600.00	£ 207.00	7.96%
Other Income	£	50.00		0.00%
Interest	£	2,750.00	£ 313.49	11.40%
Transfers from Reserve Funds Held				
Total Income	£	56,911.31	£ 25,276.15	44.41%

CURRENT FUNDS HELD**At 31/05/2026**

Current Account	£	43,107.72
Instant Access	£	30,731.56
CCLA	£	50,000.00
Total Current Funds	£	123,839.28

EARMARKED RESERVES**At 01/04/2026**

Election Fund	£	1,000.00
Tregrehan Flood Alleviation	£	3,000.00
Property Contingency	£	21,000.00
Maintenance Contingency	£	12,500.00
General Contingency	£	55,617.61
Total EMR Remaining	£	93,117.61

BANK RECONCILIATION

Balance b/fwd 31/03/2025	£	183,989.23
Income	£	25,276.15
	£	209,265.38
Expenditure	£	10,007.53
	£	199,257.85

**TOTAL FUNDS HELD @
31/05/2026****£ 123,839.28**

Correspondence Received

- Town and Parish Council newsletter – important reference to Register of Members Interests forms
- Complaint about charging to park at Crinnis Beach
- Complaint about the campsite at Boscoppa Farm
- Consultation from Cornwall Council on the Public Space Protection Order review
- CALC training update



Carlyon Parish Council

Carlyon Parish Hall, Tregrehan Mills, St Austell PL25
3TH
Tel: 07983 710385 Email clerk@carlyon-pc.gov.uk
www.carlyon-pc.gov.uk

Dear Councillor

You are summoned to attend a **Meeting** of **Carlyon Parish Council** to be held on **Tuesday 16 June 2026 at 6.00pm** in **Carlyon Parish Hall, Tregrehan Mills**

Julie Larter

Mrs Julie Larter
9 June 2026

07983 710385
clerk@carlyon-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

AGENDA

1. Apologies for Absence

2. Minutes of the Annual Meeting of the Parish Council held on 19 May 2026

To resolve that the minutes of the meeting are an accurate record of the meeting

Pages 4 - 8

3. Declarations of Interest on Items on the Agenda

(a) Pecuniary Interests

Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests

You must declare Non-Registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality

To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

4. Matters to Note

To receive an update from the clerk on matters progressed since the last meeting (for information only)

5. Chairman's Announcements

6. Public Participation

The Chairman will invite members of the public to address the meeting in relation to the business to be transacted at the meeting. 15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

7. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe

8. Planning Applications and Related Matters

To respond to the following planning applications and any planning applications received after publication of this agenda

(i) PA26/03374 – 19 Ley Close: Works to tree covered by a TPO – T1 – Holly – Lateral reduction of overhanging canopy on South side of tree, trimming back to the boundary line of 19 Ley Close. Max length of branches to be removed approx. 3m. No cuts to exceed 10cm in diameter

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This is a standing agenda item

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To note any concerns

(ii) Tregrehan Flood Working Party

To receive an update

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To note any concerns

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To note any concerns regarding crime and disorder in the parish

(vi) Crinnis Beach

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12. Financial Matters

To note the current financial position and authorise payments

Pages 9 - 10

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To note any training or meetings attended by members or the Clerk

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To note any correspondence received since the last meeting

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15. Dates for the Diary

To note any dates for members' diaries

16. Dates of Future Meetings

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MINUTES of the ANNUAL MEETING OF CARLYON PARISH COUNCIL held on 19 May 2026 at 6.20pm in Carlyon Parish Hall

Present: Cllrs Paul Trudgian, Mike Ford, Lynn Parsons, Steve Mabbott and Sonia Phillips.

In attendance: Cllr James Mustoe, CC; Julie Larter (Clerk), 4 members of the public.

(26/001) Election of a Chairman

It was **RESOLVED** to elect Cllr Trudgian as Chairman of Carlyon Parish Council for the forthcoming council year.

(26/002) Declaration of Acceptance of Office

The Chairman duly signed the Declaration of Acceptance of Office form.

(26/003) Election of a Vice Chairman

It was **RESOLVED** to elect Cllr Sonia Phillips as Vice Chairman of Carlyon Parish Council for the forthcoming council year.

(26/004) Apologies for Absence

Apologies were received from Cllr Riley.

(26/005) Minutes of a Meeting of the Parish Council held on 21 April 2026

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 21 April 2026 be signed as a correct record of the meeting.

(26/006) Declarations of Interest

There were no declarations of Interest.

The Chairman re-ordered the agenda.

(26/007) Financial Matters

- (i) The Internal Auditor's Report was noted.
- (ii) It was confirmed that there is no conflict of interest with the External Auditors, BDO.
- (iii) The Annual Governance Statement was approved.
- (iv) The Annual Accounting Statement was approved.
- (v) Current balances were noted and the following payments were authorised.

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BACS	Staff/HMRC/CPF	Staff salaries and oncosts	£	1342.31

18.30 - The Chairman left the meeting. Cllr Phillips took the Chair.

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HAD 302 – The Clerk reported that the Order has been made and provided there are no objections will become a Confirmed Order after 4 June – in reality this will be the middle of June. It was noted that no objections have been received so far.

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The Clerk enquired whether all councillors had successfully set up their emails on the council's new email platform.

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Cllr Mustoe's full report can be found on the parish council's website.

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- **The applicant has not explained satisfactorily why condition 5 should be lifted in relation to the conditions set out in paragraph 84 of the NPPF**
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- **The property is situated on a flood plain.**

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(i) Staffing Committee – Cllrs Ford, Riley and Mabbott

(ii) South Cornwall Area Partnerships – Cllr Riley (Cllr Ford to deputise)

(iii) Eden Geothermal Liaison Group – Cllr Ford

(iv) Internal Control Checks – Cllr Riley

(26/013) Carlyon Parish Hall

A discussion took place regarding future plans for the building. Councillors are to consider priorities for improvements to the building and the matter will be discussed next month. Cllr Parsons is to put a post on Facebook to promote the hall and the Clerk will obtain a quote for an advertising banner.

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(i) Information Technology (IT) Policy

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The Information and Data Protection Policy was reviewed.

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Two quotes have been received and it was **RESOLVED to appoint Westernweb to set up a new website and email accounts.**

Cllr Mabbott left at 19.20.

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The Clerk is to ask the grounds team to remove the fallen holly bush from the top of the field.

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Cllr Phillips reported that she is waiting for a meeting with the EA to follow through some flood management issues. Concern was expressed that Boscoppa Farm is for sale and there could be severe consequences for Tregrehan if it is sold for development.

(iii) West Crinnis Fields

There were no concerns.

(iv) Highways

Cllr Parsons reported that the hedge by the traffic build out on Trenowah Road is overhanging the cycle lane. The Clerk is to report it to Cornwall Council. Cllr Mustoe reported that he has asked Cormac to undertake speed monitoring in Tregrehan Mills.

(v) Crime

There was nothing to report.

(vi) Crinnis Beach

There had been a recent incident of ASB on the beach. Cllr Mustoe is meeting with the Police and business owners later in the week.

(26/019) Training/Meetings Attended

28 April – Cllrs Ford and the Clerk attended a briefing on Neighbourhood Priority Statements. It was **RESOLVED that Carlyon Parish Council would not produce a Neighbourhood Priority Statement given the neighbourhood plan is only 2 years old.**

Cllr Mabbot attended cyber security training

(26/020) Correspondence Received

A list of correspondence had been previously circulated.

(26/021) Dates for the Diary

There were no dates for the diary.

(26/022) Dates of Future Meetings

16 June, 14 July, 15 September, 20 October, 17 November, 15 December 2026

The meeting closed at 7.35pm

.....

Chairman

.....

Date

DRAFT

Carlyon Parish Council Budget Monitor Report to 31/05/2026

EXPENDITURE		Budget		Expenditure	% of Budget
Salaries (including oncosts)	£	22,000.00	£	2,472.49	11.24%
Training & conference expenses	£	500.00	£	-	0.00%
Clerks Room Allowance	£	350.00	£	156.00	44.57%
Staff travel and subsistence	£	400.00	£	146.70	36.68%
Total employee related costs	£	23,250.00	£	2,775.19	11.94%
Office expenses	£	2,500.00	£	83.80	3.35%
Insurance	£	3,100.00	£	-	0.00%
Subscriptions	£	850.00	£	638.16	75.08%
Website	£	500.00	£	227.00	45.40%
Audit Fees	£	550.00	£	215.30	39.15%
Bank charges	£	150.00	£	20.00	13.33%
Meeting Expenses	£	100.00	£	25.97	25.97%
Total Administration Costs	£	7,750.00	£	1,210.23	15.62%
Chairman's Allowance	£	100.00	£	-	0.00%
Councillors Travel/Subsistence	£	100.00	£	-	0.00%
Parish Maintenance	£	25,000.00	£	4,581.04	18.32%
CIL (transferred from reserves)	£	-	£	-	0.00%
Carlyon Parish Hall	£	5,000.00	£	317.59	6.35%
PWL Repayments	£	5,950.00	£	-	0.00%
Total VAT	£	2,000.00	£	1,123.48	56.17%
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Carlyon Parish Council

Carlyon Parish Hall, Tregrehan Mills, St Austell PL25
3TH
Tel: 07983 710385 Email clerk@carlyon-pc.gov.uk
www.carlyon-pc.gov.uk

Dear Councillor

You are summoned to attend a **Meeting** of **Carlyon Parish Council** to be held on **Tuesday 16 June 2026 at 6.00pm** in **Carlyon Parish Hall, Tregrehan Mills**

Julie Larter

Mrs Julie Larter
9 June 2026

07983 710385
clerk@carlyon-pc.gov.uk

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To declare any gifts or hospitality

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To receive an update from the clerk on matters progressed since the last meeting (for information only)

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To note any concerns

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To note any concerns regarding crime and disorder in the parish

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Apologies were received from Cllr Riley.

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Salaries (including oncosts)	£	22,000.00	£ 2,472.49	11.24%
Training & conference expenses	£	500.00	£ -	0.00%
Clerks Room Allowance	£	350.00	£ 156.00	44.57%
Staff travel and subsistence	£	400.00	£ 146.70	36.68%
Total employee related costs	£	23,250.00	£ 2,775.19	11.94%
Office expenses	£	2,500.00	£ 83.80	3.35%
Insurance	£	3,100.00	£ -	0.00%
Subscriptions	£	850.00	£ 638.16	75.08%
Website	£	500.00	£ 227.00	45.40%
Audit Fees	£	550.00	£ 215.30	39.15%
Bank charges	£	150.00	£ 20.00	13.33%
Meeting Expenses	£	100.00	£ 25.97	25.97%
Total Administration Costs	£	7,750.00	£ 1,210.23	15.62%
Chairman's Allowance	£	100.00	£ -	0.00%
Councillors Travel/Subsistence	£	100.00	£ -	0.00%
Parish Maintenance	£	25,000.00	£ 4,581.04	18.32%
CIL (transferred from reserves)	£	-	£ -	0.00%
Carlyon Parish Hall	£	5,000.00	£ 317.59	6.35%
PWL Repayments	£	5,950.00	£ -	0.00%
Total VAT	£	2,000.00	£ 1,123.48	56.17%
Total Other Expenses	£	38,150.00	£ 6,022.11	15.79%
Total Expenditure	£	69,150.00	£ 10,007.53	14.47%

INCOME		Budget	Received	% of Budget
Precept	£	49,511.31	£ 24,755.66	50.00%
VAT	£	2,000.00		0.00%
CIL	£	-		0.00%
Hall Rental	£	2,600.00	£ 207.00	7.96%
Other Income	£	50.00		0.00%
Interest	£	2,750.00	£ 313.49	11.40%
Transfers from Reserve Funds Held				
Total Income	£	56,911.31	£ 25,276.15	44.41%

CURRENT FUNDS HELD**At 31/05/2026**

Current Account	£	43,107.72
Instant Access	£	30,731.56
CCLA	£	50,000.00
Total Current Funds	£	123,839.28

EARMARKED RESERVES**At 01/04/2026**

Election Fund	£	1,000.00
Tregrehan Flood Alleviation	£	3,000.00
Property Contingency	£	21,000.00
Maintenance Contingency	£	12,500.00
General Contingency	£	55,617.61
Total EMR Remaining	£	93,117.61

BANK RECONCILIATION

Balance b/fwd 31/03/2025	£	183,989.23
Income	£	25,276.15
	£	209,265.38
Expenditure	£	10,007.53
	£	199,257.85

**TOTAL FUNDS HELD @
31/05/2026****£ 123,839.28**

Correspondence Received

- Town and Parish Council newsletter – important reference to Register of Members Interests forms
- Complaint about charging to park at Crinnis Beach
- Complaint about the campsite at Boscoppa Farm
- Consultation from Cornwall Council on the Public Space Protection Order review
- CALC training update



Carlyon Parish Council

Carlyon Parish Hall, Tregrehan Mills, St Austell PL25
3TH
Tel: 07983 710385 Email clerk@carlyon-pc.gov.uk
www.carlyon-pc.gov.uk

Dear Councillor

You are summoned to attend a **Meeting** of **Carlyon Parish Council** to be held on **Tuesday 16 June 2026 at 6.00pm** in **Carlyon Parish Hall, Tregrehan Mills**

Julie Larter

Mrs Julie Larter
9 June 2026

07983 710385
clerk@carlyon-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

AGENDA

1. Apologies for Absence

2. Minutes of the Annual Meeting of the Parish Council held on 19 May 2026

To resolve that the minutes of the meeting are an accurate record of the meeting

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3. Declarations of Interest on Items on the Agenda

(a) Pecuniary Interests

Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests

You must declare Non-Registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality

To declare any gifts or hospitality

Please call the Clerk before the meeting if you have any queries about these matters.

4. Matters to Note

To receive an update from the clerk on matters progressed since the last meeting (for information only)

5. Chairman's Announcements

6. Public Participation

The Chairman will invite members of the public to address the meeting in relation to the business to be transacted at the meeting. 15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

7. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe

8. Planning Applications and Related Matters

To respond to the following planning applications and any planning applications received after publication of this agenda

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This is a standing agenda item

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To note any concerns

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(iv) Highways

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To note any concerns regarding crime and disorder in the parish

(vi) Crinnis Beach

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To note the current financial position and authorise payments

Pages 9 - 10

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To note any training or meetings attended by members or the Clerk

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To note any correspondence received since the last meeting

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MINUTES of the ANNUAL MEETING OF CARLYON PARISH COUNCIL held on 19 May 2026 at 6.20pm in Carlyon Parish Hall

Present: Cllrs Paul Trudgian, Mike Ford, Lynn Parsons, Steve Mabbott and Sonia Phillips.

In attendance: Cllr James Mustoe, CC; Julie Larter (Clerk), 4 members of the public.

(26/001) Election of a Chairman

It was **RESOLVED** to elect Cllr Trudgian as Chairman of Carlyon Parish Council for the forthcoming council year.

(26/002) Declaration of Acceptance of Office

The Chairman duly signed the Declaration of Acceptance of Office form.

(26/003) Election of a Vice Chairman

It was **RESOLVED** to elect Cllr Sonia Phillips as Vice Chairman of Carlyon Parish Council for the forthcoming council year.

(26/004) Apologies for Absence

Apologies were received from Cllr Riley.

(26/005) Minutes of a Meeting of the Parish Council held on 21 April 2026

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 21 April 2026 be signed as a correct record of the meeting.

(26/006) Declarations of Interest

There were no declarations of Interest.

The Chairman re-ordered the agenda.

(26/007) Financial Matters

- (i) The Internal Auditor's Report was noted.
- (ii) It was confirmed that there is no conflict of interest with the External Auditors, BDO.
- (iii) The Annual Governance Statement was approved.
- (iv) The Annual Accounting Statement was approved.
- (v) Current balances were noted and the following payments were authorised.

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BACS	Staff/HMRC/CPF	Staff salaries and oncosts	£	1342.31

18.30 - The Chairman left the meeting. Cllr Phillips took the Chair.

(26/008) Matters to Note

HAD 302 – The Clerk reported that the Order has been made and provided there are no objections will become a Confirmed Order after 4 June – in reality this will be the middle of June. It was noted that no objections have been received so far.

There is now an internet connection in the hall.

The Clerk enquired whether all councillors had successfully set up their emails on the council's new email platform.

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Cllr Phillips had no announcements to make.

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A member of the public explained that on Footpath 2 between Sea Road and Kent Avenue, vegetation was overhanging the path. The Clerk explained that the parish council's responsibility is only to keep the path surface clear, it is the landowner's responsibility to cut hedges back. The Clerk is to compose a flyer for landowners reminding them of their responsibilities. The member of the public offered to deliver the flyers.

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Cllr Mustoe stated that he has reported a number of potholes and blocked highways gulleys recently. He is in the process of trying to expedite resurfacing Haddon Way, Fairway and Chatsworth Way.

Cllr Mustoe was pleased to report that last month a new school crossing patrol officer started work at Charlestown School

Cllr Mustoe's full report can be found on the parish council's website.

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It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council has no objections.**

(ii) PA26/03027 – Cuddra Aquatics: Erection of Manager's dwelling with removal of condition 5 of decision notice C2/03/02401 dated 12.03.2004

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that it objects to the removal of condition 5 for the following reasons**

- **Paragraph 84 of the NPPF states that decisions should avoid development of isolated homes in the countryside.**
- **The applicant has not explained satisfactorily why condition 5 should be lifted in relation to the conditions set out in paragraph 84 of the NPPF**
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- **The property is situated on a flood plain.**

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(i) Staffing Committee – Cllrs Ford, Riley and Mabbott

(ii) South Cornwall Area Partnerships – Cllr Riley (Cllr Ford to deputise)

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(iv) Internal Control Checks – Cllr Riley

(26/013) Carlyon Parish Hall

A discussion took place regarding future plans for the building. Councillors are to consider priorities for improvements to the building and the matter will be discussed next month. Cllr Parsons is to put a post on Facebook to promote the hall and the Clerk will obtain a quote for an advertising banner.

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Two quotes have been received and it was **RESOLVED to appoint Westernweb to set up a new website and email accounts.**

Cllr Mabbott left at 19.20.

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The Clerk is to ask the grounds team to remove the fallen holly bush from the top of the field.

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Cllr Phillips reported that she is waiting for a meeting with the EA to follow through some flood management issues. Concern was expressed that Boscoppa Farm is for sale and there could be severe consequences for Tregrehan if it is sold for development.

(iii) West Crinnis Fields

There were no concerns.

(iv) Highways

Cllr Parsons reported that the hedge by the traffic build out on Trenowah Road is overhanging the cycle lane. The Clerk is to report it to Cornwall Council.

Cllr Mustoe reported that he has asked Cormac to undertake speed monitoring in Tregrehan Mills.

(v) Crime

There was nothing to report.

(vi) Crinnis Beach

There had been a recent incident of ASB on the beach. Cllr Mustoe is meeting with the Police and business owners later in the week.

(26/019) Training/Meetings Attended

28 April – Cllrs Ford and the Clerk attended a briefing on Neighbourhood Priority Statements. It was **RESOLVED that Carlyon Parish Council would not produce a Neighbourhood Priority Statement given the neighbourhood plan is only 2 years old.**

Cllr Mabbot attended cyber security training

(26/020) Correspondence Received

A list of correspondence had been previously circulated.

(26/021) Dates for the Diary

There were no dates for the diary.

(26/022) Dates of Future Meetings

16 June, 14 July, 15 September, 20 October, 17 November, 15 December 2026

The meeting closed at 7.35pm

.....

Chairman

.....

Date

DRAFT

Carlyon Parish Council Budget Monitor Report to 31/05/2026

EXPENDITURE		Budget	Expenditure	% of Budget
Salaries (including oncosts)	£	22,000.00	£ 2,472.49	11.24%
Training & conference expenses	£	500.00	£ -	0.00%
Clerks Room Allowance	£	350.00	£ 156.00	44.57%
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BANK RECONCILIATION

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3TH
Tel: 07983 710385 Email clerk@carlyon-pc.gov.uk
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Dear Councillor

You are summoned to attend a **Meeting** of **Carlyon Parish Council** to be held on **Tuesday 16 June 2026 at 6.00pm** in **Carlyon Parish Hall, Tregrehan Mills**

Julie Larter

Mrs Julie Larter
9 June 2026

07983 710385
clerk@carlyon-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

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To note any concerns regarding crime and disorder in the parish

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(26/003) Election of a Vice Chairman

It was **RESOLVED** to elect Cllr Sonia Phillips as Vice Chairman of Carlyon Parish Council for the forthcoming council year.

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Apologies were received from Cllr Riley.

(26/005) Minutes of a Meeting of the Parish Council held on 21 April 2026

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 21 April 2026 be signed as a correct record of the meeting.

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There were no declarations of Interest.

The Chairman re-ordered the agenda.

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Cllr Parsons reported that the hedge by the traffic build out on Trenowah Road is overhanging the cycle lane. The Clerk is to report it to Cornwall Council. Cllr Mustoe reported that he has asked Cormac to undertake speed monitoring in Tregrehan Mills.

(v) Crime

There was nothing to report.

(vi) Crinnis Beach

There had been a recent incident of ASB on the beach. Cllr Mustoe is meeting with the Police and business owners later in the week.

(26/019) Training/Meetings Attended

28 April – Cllrs Ford and the Clerk attended a briefing on Neighbourhood Priority Statements. It was **RESOLVED that Carlyon Parish Council would not produce a Neighbourhood Priority Statement given the neighbourhood plan is only 2 years old.**

Cllr Mabbot attended cyber security training

(26/020) Correspondence Received

A list of correspondence had been previously circulated.

(26/021) Dates for the Diary

There were no dates for the diary.

(26/022) Dates of Future Meetings

16 June, 14 July, 15 September, 20 October, 17 November, 15 December 2026

The meeting closed at 7.35pm

.....

Chairman

.....

Date

DRAFT

Carlyon Parish Council Budget Monitor Report to 31/05/2026

EXPENDITURE		Budget	Expenditure	% of Budget
Salaries (including oncosts)	£	22,000.00	£ 2,472.49	11.24%
Training & conference expenses	£	500.00	£ -	0.00%
Clerks Room Allowance	£	350.00	£ 156.00	44.57%
Staff travel and subsistence	£	400.00	£ 146.70	36.68%
Total employee related costs	£	23,250.00	£ 2,775.19	11.94%
Office expenses	£	2,500.00	£ 83.80	3.35%
Insurance	£	3,100.00	£ -	0.00%
Subscriptions	£	850.00	£ 638.16	75.08%
Website	£	500.00	£ 227.00	45.40%
Audit Fees	£	550.00	£ 215.30	39.15%
Bank charges	£	150.00	£ 20.00	13.33%
Meeting Expenses	£	100.00	£ 25.97	25.97%
Total Administration Costs	£	7,750.00	£ 1,210.23	15.62%
Chairman's Allowance	£	100.00	£ -	0.00%
Councillors Travel/Subsistence	£	100.00	£ -	0.00%
Parish Maintenance	£	25,000.00	£ 4,581.04	18.32%
CIL (transferred from reserves)	£	-	£ -	0.00%
Carlyon Parish Hall	£	5,000.00	£ 317.59	6.35%
PWL Repayments	£	5,950.00	£ -	0.00%
Total VAT	£	2,000.00	£ 1,123.48	56.17%
Total Other Expenses	£	38,150.00	£ 6,022.11	15.79%
Total Expenditure	£	69,150.00	£ 10,007.53	14.47%

INCOME		Budget	Received	% of Budget
Precept	£	49,511.31	£ 24,755.66	50.00%
VAT	£	2,000.00		0.00%
CIL	£	-		0.00%
Hall Rental	£	2,600.00	£ 207.00	7.96%
Other Income	£	50.00		0.00%
Interest	£	2,750.00	£ 313.49	11.40%
Transfers from Reserve Funds Held				
Total Income	£	56,911.31	£ 25,276.15	44.41%

CURRENT FUNDS HELD**At 31/05/2026**

Current Account	£	43,107.72
Instant Access	£	30,731.56
CCLA	£	50,000.00
Total Current Funds	£	123,839.28

EARMARKED RESERVES**At 01/04/2026**

Election Fund	£	1,000.00
Tregrehan Flood Alleviation	£	3,000.00
Property Contingency	£	21,000.00
Maintenance Contingency	£	12,500.00
General Contingency	£	55,617.61
Total EMR Remaining	£	93,117.61

BANK RECONCILIATION

Balance b/fwd 31/03/2025	£	183,989.23
Income	£	25,276.15
	£	209,265.38
Expenditure	£	10,007.53
	£	199,257.85

**TOTAL FUNDS HELD @
31/05/2026****£ 123,839.28**

Correspondence Received

- Town and Parish Council newsletter – important reference to Register of Members Interests forms
- Complaint about charging to park at Crinnis Beach
- Complaint about the campsite at Boscoppa Farm
- Consultation from Cornwall Council on the Public Space Protection Order review
- CALC training update