



Carlyon Parish Council

Trethella Cottage, Ruan Lanihorne, Truro TR2 5NU

Tel: 07983 710385 Email clerk@carlyon-pc.gov.uk

www.carlyon-pc.gov.uk

MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on 16 JULY 2024 at 6.00pm in The Pattern Hall, Charlestown Road

Present: Cllrs Paul Trudgian (Chairman), Mike Ford, Sonia Phillips, Nathan Cooper, Paul Riley

In attendance: Julie Larter (Clerk), Cllr James Mustoe, 5 members of the public.

(24/52) Apologies

Apologies were received from Cllrs Lynn Parsons and Penny Hermes.

(24/53) Minutes of a Meeting of the Parish Council held on 18 June 2024

It was **RESOLVED** that the minutes of a meeting of the Parish Council held on 18 June 2024 should be signed as a correct record of the meeting.

(24/054) Declarations of Interest

There were no declarations of interest.

(24/055) Chairman's Announcements

The Chairman had no announcements to make.

(24/056) Public Participation

No members of the public wished to speak.

(24/057) Cornwall Councillor's Report

Cllr Mustoe gave an update on progress on work being undertaken regarding the Tregrehan flooding issue and his full report can be found on the parish council's website.

(24/058) Planning Applications and Related Matters

(a)

(i) PA24/04574 – Beach Road: Application for works to Trees subject to a Tree Preservation Order namely minor pruning to maintain clearance over footway. Remove broken branches in Oak and to Holly and Oak (T5 and G1). Fell Cherry

(T14), Remove major deadwood all pieces over 40mm to English Oak (T17). Fell Sycamore (T19). Remove broken branches to Oak (G6)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the tree works provided the Tree Officer is content.**

(ii) PA24/04911 – 17 Appletree Lane: Works to a tree subject to a Tree Preservation Order for Beech (T1)- reduce height by approximately 6-7 metres.

Councillors did not feel qualified to make a decision on what appears to be a healthy tree, without site of the Tree Officer's report. Councillors felt it would have been helpful had the applicant submitted a professional report with the application. When the Tree Officer's report is to hand the council will comment.

(iii) PA24/04938 – 50 Chatsworth Way: Non material amendment in relation to Decision Notice PA23/05204 dated 24/08/2023 – Existing single storey accommodation extended and renovated in lieu of approved 2 storey rear extension
It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the amendment.**

(iv) PA24/04993 – 84 Cuddra Road: Install PVCu conservatory to the rear of the property
It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposal.**

(v) PA24/00808 – 58 Sea Road: To replace an existing poor quality two-storey dwelling and connected garage with a new three storey dwelling with an integral garage and associated landscaping

A 5 day protocol letter had been received and councillors considered how to respond. It was noted that the officer's report only covered heritage aspects and does not refer to the Carlyon Neighbourhood Plan. The Clerk was asked to write to the planning officer enquiring what weight the Plan carries in this case and reminding her of our objections which state that it is contrary to policies 2(e) and 4(c) and pointing out that the parish council remains concerned about the loss of light and privacy to the neighbouring property. On receipt of her reply, the parish council will respond to the 5 day protocol letter.

(b)

The Clerk gave an update on the following planning applications:

(i) PA23/09532 – Land off Menear Road: Construction of a temporary 17.51MW Solar Photovoltaic (PV) and 5MW Battery Storage Farm comprising solar modules, battery cabinets, landscaping, access from the public highway and associated works.

No update was available.

(ii) PA22/08297 – Land adjacent to 9 Boscundle Close, Boscundle – Proposed woodland holiday lodges and associated works.

It was noted that an appeal has been lodged with the Planning Inspectorate.

(c) System of Delegation for Planning Applications received before the September meeting

It was **RESOLVED to respond to planning consultations via email circulation to councillors (copied to all) and the Clerk was delegated to respond on behalf of the**

parish council. Details of planning applications received during this period will appear on the parish council's website.

(24/059) Parish Projects

(i) Tregrehan Mills History Board

Cllr Cooper offered to take over the project and the Clerk is to speak to Cllr Hermes.

(ii) Cypress Avenue Bulb planting

It was **RESOLVED to accept a quote from GET landscaped to plant daffodil bulbs from the railway bridge as far as the set of steps in the autumn.**

(24/060) Parish Issues

(i) Tregrehan Jubilee Park

(a) A Land Registry transfer document has now been received and it was **RESOLVED that the Chairman and Cllr Philips should sign it.** Cornwall Council is yet to receive a new agreement from Fields in Trust.

The Clerk is trying to find out a date for a handover. The Clerk asked councillors to conduct a walk over of the fields to identify any issues for Cormac to consider rectifying before handover takes place. The clerk has asked for the current maintenance schedule so that she can put future maintenance out to tender. It was **RESOLVED that the Clerk should instruct Cormac to continue its programme of maintenance if handover is before the tender process has completed.**

(b) Replacement play equipment is due to be delivered to Wheal Eliza on 17 July ready for programming into their work schedule.

Paint for the swings has been purchased and the decorator is awaiting suitable weather in order to start work.

(c) Football nets

The hinged frame has now been fitted. The Chairman raised a complaint made by a member of the public who has provided photographic evidence that the football nets had been left down, or insufficiently secured, on several occasions. He stated that whilst there are several councillors and volunteers monitoring the nets, and replacing when required, it seems there have been some occasions when they have been missed.

It was agreed to ask more residents if they will volunteer to monitor and replace the nets as required, aiming to ensure it's done each day. It was noted that only one resident had complained so far and so it was appropriate to continue to make best efforts to ensure the nets are put up each day but to review the situation again at the next parish council meeting. Additional signage has now been put in place to advise users that the nets must be secured, and further straps will be purchased.

Cllr Mustoe has kindly authorized a £100 contribution towards the purchase from his Community Chest.

(d) Concerns

Following last month's meeting, the Clerk asked for the roadside hedge to be cut back and lowered and this will be done in the autumn.

(ii) Tregrehan Flood Working Party

The Clerk reported that the Highways Manager will not approve siting a storage bin for sandbags on the highway. Furthermore she has informed that she cannot endorse their use to redirect water from the road to the stream.

Cllr Mustoe provided an update on progress with Cornwall Council’s flood alleviation investigations earlier and these are contained within his report which can be found on the parish council’s website. Cllr Philips spoke to Mr Needham-Bailey on 19 June and there had been no progress at that time, but was planning on speaking to him again on 22 July.

(iii) West Crinnis Field

(a) Noticeboard

The Clerk explained that the Perspex front door has become cloudy due to direct sunlight. It was **RESOLVED to replace the panel at a cost of £110 + VAT.**

(b) Any concerns

There were no concerns.

(iv) Tregrehan Methodist Chapel

The Chairman outlined the business case and stressed that there would be no increase in the precept to cover the purchase. It was **RESOLVED to seek the approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a Public Works Loan of £75,000 over the borrowing term of 25 years for the purchase of Tregrehan Methodist Church. The annual repayments will come to around £5,500. It is not intended to increase the council tax precept for the purpose of the loan repayments.** A copy of the business case can be found on the parish council’s website. The Chairman then explained the steps that need to be taken before applying for a Public Works Loan.

It was **RESOLVED that the Chairman, Cllr Riley and the Clerk should meet to consider viring funds within the budget, for ratification at the next parish council meeting.**

(iv) Beach Development

There was nothing to report.

(v) Highways

Road Closure Notice for A391 NE Distributor Road – 19 – 24 November 19:00 – 06:00.

(24/061) Financial Matters

(i) SLCC National Conference

It was **RESOLVED to fund 50% of the cost of the Clerk’s attendance at the conference, the remaining cost to be borne by St Austell Bay Parish Council.**

(ii) Current balances were noted and the following payments authorised:

DD	EE Ltd	Monthly mobile phone bill	£33.66
DD	Lloyds Bank Ltd	Credit card	£715.76
BACS	Vision ICT	Cloud backup	£72.00
BACS	Cormac Solutions Ltd	Installation of Crinnis Road history board	£1036.81
BACS	GET Landscaped	Cutting Cypress Ave verges and watering planters	£234.00
BACS	AJ’s Window Cleaning	Cleaning Beach Rd bus shelter and pirate ship	£75.00
BACS	J Larter/HMRC/CPF	Salary and oncosts	*

(24/062) Training/Meetings Attended

1 July – Biodiversity Net Gain briefing – Cllr Ford

(24/063) Correspondence

A list of correspondence had been previously circulated and the following had been received after circulation of the meeting papers:

- Cornwall Council’s Affordable Housing newsletter
- Details of planning enforcement training
- Copy of an email sent to Cornwall Council regarding flooding in Tregrehan Mills
- Complaints about the football nets being left down when the football pitch is not in use
- Invitation from SWW to attend a stakeholder meeting regarding the proposed Par desalination plant, Thursday in St Blazey
- Complaint about issues on SWCP between Sea Road and Charlestown, PRow between Beach Road and Sea Road, overflowing drains in Haddon Way and a request to reduce the speed limit on Cypress Avenue from 30MPH to 20MPH

(24/064) Dates for the Diary

18 July – SWW Stakeholder event regarding proposed Par Desalination Project – Alexander Hall, St Blazey

24 July – Community Area Partnership Meeting, Par – Cllr Phillips will attend

(24/065) Dates of Future Meetings

All in Tregrehan Mills Methodist Church unless otherwise specified

10 September, 15 October, 19 November, 17 December

(24/066) Exclusion of the Public and Press

Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 it was

RESOLVED that the public and press be excluded from the meeting for discussion on the following matter.

(24/067) Employment of a Handyperson

A draft job description, person specification and particulars of employment had been previously circulated and it was **RESOLVED to accept the draft documents, with the exception of Written Statement of Employment Particulars Point 5 which now reads**

5. You will be reimbursed for mileage at 45p per mile.

The post will be advertised in the autumn.

The meeting closed at 7.32pm

.....
Chairman

.....
Date