



Carlyon Parish Council

Trethella Cottage, Ruan Lanihorne, Truro TR2 5NU
Tel: 07983 710385 Email clerk@carlyon-pc.gov.uk
www.carlyon-pc.gov.uk

MINUTES of the ANNUAL MEETING OF CARLYON PARISH COUNCIL held on 13 MAY 2025 at 6.00pm in Tregrehan Chapel

Present: Cllrs Paul Trudgian, Mike Ford, Sonia Phillips, Paul Riley and Lynn Parsons

In attendance: Julie Larter (Clerk), 5 members of the public.

(25/001) Election of a Chairman

Cllr Trudgian was elected as Chairman of Carlyon Parish Council.

(25/002) Declaration of Acceptance of Office

Cllr Trudgian duly signed the Declaration of Acceptance of Office.

(25/003) Election of a Vice Chairman

Cllr Phillips was elected as Vice Chairman of Carlyon Parish Council.

(25/004) Parish Council Vacancies

It was noted that there are currently 4 vacancies to fill and these will be advertised for co-option.

(25/005) Apologies for Absence

There were no apologies.

(25/006) Minutes of a Meeting of the Parish Council held on 15 April 2025

It was **RESOLVED** that the minutes of a meeting of the Parish Council held on 15 April 2025 be signed as a correct record of the meeting.

(25/007) Declarations of Interest

There were no declarations of interest.

(25/008) Chairman's Announcements

The Chairman had no announcements to make.

(25/009) Public Participation

A member of the public raised concerns about activities taking place at 37 Sea Road. It appears that each day an amount of soil is being dumped on the site and then removed at

a later date. There was concern that due to previous mining activities in the area there is a possibility that the soil could be contaminated.

(25/010) Cornwall Councillor's Report

Cllr Mustoe reported that the main focus of his activities since the election on 1 May has been regarding roadworks on the A391. He has obtained additional signage for Tregrehan Mills and for access to the household waste recycling centre.

Cllr Mustoe thanked the residents of Tregrehan Mills for organising the VE Day celebration party.

Cllr Mustoe's full report can be found on the parish council's website.

The Chairman congratulated Cllr Mustoe on his re-election.

(25/011) Planning Applications and Related Matters

(a) PA25/02543 – 37 Sea Road: Replacement self-build dwelling and associated works (not on agenda)

This matter was deferred to the June meeting in order to give neighbours an opportunity to comment.

(b) PA25/01168 – 37 Sea Road: Proposed garage

(i) The Clerk reported that she has spoken to the planning officer who said that although it is unfortunate the land was cleared prior to a planning application being submitted, because the trees and shrubs were not protected it was within the applicant's rights to remove them.

Councillors remained very concerned about removal of the trees and shrubs and the Clerk was asked to write to the planning officer stating that the bat survey and ecological report accompanying the application were conducted after removal of the vegetation. There is a strong local feeling that bats and owls were present on the site and it was pointed out that is a criminal offence to destroy these creatures' habitats, even if there is only a possibility that they might be present. Councillors asked the Clerk to enquire whether the parish council's previous comments had been forwarded to the Council's Ecology Officer.

Councillors wished to seek a compromise on the application and asked if the planning officer was minded to approve it, could it be conditioned that trees and vegetation are planted of sufficient quantity to replace that which have been removed, planting plans should have prior approval and this should be time-bound? Councillors also wanted an additional condition applied stating that the garage cannot be used as a separate dwelling.

(ii) PA24/09532 – Land off Menear Road: Construction of a temporary 17.51MWp Solar Photovoltaic (PV) and 5MW Storage Farm comprising solar modules, battery cabinets, landscaping, access from the public highway and associated works

It was noted that this application has been refused by Cornwall Council.

(25/012) Appointments to Working Parties and Other Bodies

(i) Staffing Committee - Cllr Trudgian, Cllr Ford, Cllr Riley.

(ii) Community Hall Working Party – Cllr Trudgian and Cllr Riley.

- (iii) West Crinnis Field Working Party – Cllr Ford, Cllr Phillips in liaison with Mr Stark, Mr Malcolm and Ms Aylward. The parish council's handyman is to conduct the monthly check.
- (iv) Eden Geothermal Liaison Group – Cllr Ford.
- (v) South Cornwall Community Area Partnership – Cllr Riley (Cllr Ford to deputise).
- (vi) Internal Control Checks – Cllr Riley'

(25/013) Parish Projects

Tregrehan History Board

The board is due to be installed on Wednesday 14 May.

(25/014) Parish Issues

(i) Tregrehan Jubilee Park

It was **RESOLVED** that all un-necessary signage should be removed and replaced with one sign indicating that the fields are owned by the parish council.

(ii) Tregrehan Flood Working Party

There was no update.

(iii) West Crinnis Field

It was noted that the long grass in the centre of the field should be cut. The Clerk is to instruct the contractor, but the margin at the top of the field is to remain for wildflowers. Currently up to 1000 bags a month are being taken and this is not sustainable. It was **RESOLVED** that due to misuse the dog waste bag dispenser is to be removed.

(iv) Tregrehan Methodist Chapel

The parish council's legal representative highlighted a clause the Methodists' want included. It was **RESOLVED** to accept the clause.

(v) Parish Maintenance

The Clerk reported that maintenance carried out this month includes levelling the Carlyon Parish sign on Cypress Avenue, painting the handrail at the junction of Beach Road and Chatsworth Way, backfilling rabbit holes on West Crinnis field, applying moss killer to the safety surfacing in Jubilee Park, preparing benches for treating with preservative, clearing leaves away from the Carthouse, clearing rubbish from the river in Tregrehan Mills and strimming the verge above Linhay Close.

Councillors asked for the bench at the top of Jubilee playing field to be painted, the area by the Tregrehan sign on Trenowah Road to be trimmed and the area to be kept tidy and the railings at the top of Edinburgh Close to be painted.

(v) Highways concerns

(a) Fairway

A resident asked for the yellow lining in Fairway to be extended. This would need to go forward for consideration under a future Community Network Highways Scheme.

(b) Painting river railings in Tregrehan Mills

It was **RESOLVED** that the river railings in Tregrehan Mills should be painted black.

(c) Cycling on the SWCP between Carlyon Bay and Charlestown continues to be a problem. The Clerk is to ask the Countryside Officer for some "No Cycling" signs.

(25/015) Financial Matters

- (i) The Internal Auditor's report was noted.
- (ii) It was **RESOLVED** that there is no conflict of interest with BDO.
- (iii) It was **RESOLVED** to approve the Annual Governance Statement.
- (iv) It was **RESOLVED** to approve the Annual Accounting Statement.
- (v) The current financial position was noted and the following payments authorised.

DD	EE Ltd	Monthly mobile phone bill	£35.81
DD	Lloyds Bank Ltd	Credit card	£142.36
DD	Unity Trust Bank	Monthly bank charge	£6.00
BACS	Vision ICT	Hosted email accounts	£192.00
BACS	MA Grigg	Resources for handyman	£20.45
BACS	GET Landscaped	Grounds Maintenance – Jubilee Park/Cypress Ave	£1224.00
BACS	Mrs L Coles	Internal Audit fee	£200.00
BACS	SLCC	Legionella training for Clerk	£60.00
BACS	Biffa	Annual service contract – Sea Road bin	£312.00
BACS	Staff/HMRC/CPF	Salaries and oncosts	£1620.46

(25/016) Training/Meetings Attended

- 16 April – The Clerk attended a meeting of Clerks to Smaller Councils
- 23 April – Cllr Riley attended the South Cornwall Community Area Partnership meeting

(25/017) Correspondence

A list of correspondence had been previously circulated, in addition the following correspondence has been received

- Cornwall Council Town and Parish Council newsletter
- Update from Cornwall Council on A391 resurfacing

(25/018) Dates for the Diary

A date for a meeting with the Police regarding anti-social behaviour in Beach Road is yet to be confirmed.

(25/019) Dates of Future Meetings

17 June, 15 July, 9 September, 21 October, 18 November, 16 December 2025.

The meeting closed at 6.59 pm

.....
Chairman

.....
Date