



Carlyon Parish Council

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MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on 18 November 2025 at 6.00pm in Carlyon Parish Hall

Present: Cllrs Paul Trudgian (Chairman), Mike Ford, Paul Riley, Sonia Phillips and Lynn Parsons.

In attendance: Cllr James Mustoe, CC; Julie Larter (Clerk), 6 members of the public.

(25/084) Apologies for Absence

There were no apologies for absence.

(25/085) Minutes of a Meeting of the Parish Council held on 21 October 2025

It was **RESOLVED** that the minutes of a meeting of the Parish Council held on 21 October 2025 be signed as a correct record of the minute.

(25/086) Declarations of Interest

There were no declarations of Interest.

(25/087) Matters to Note

The Clerk reported that she contacted a planning officer who has confirmed that it is not possible to impose conditions on applications for development in Sea Road as it is a private road and therefore a civil matter. The Clerk also contacted the Highways Officer regarding improved markings at the Charlestown Road junction on Mount Charles roundabout. She asked for temporary signage to be placed there, but this was not practically possible. Furthermore she said that there was not an extant problem with traffic blocking the junction at school drop off time. The Clerk has written to Brend Hotels regarding the street lights in Beach Road but have not had a reply. Both Carlyon and Tregrehan Mills should have been road swept last Friday. The handyman is continuing to do small jobs in the hall to spruce it up and has also made repairs to the pirate ship in the park.

(25/088) Chairman's Announcements

The Chairman had no announcements to make.

(25/089) Public Participation

A member of the public commented that the fireworks display at Crinnis Beach which was a ticketed event went very well with no issues.

(25/090) Cornwall Councillor's Report

Cllr Mustoe reported on a number of issues including Remembrance Day, liaison with various parties regarding the adoption of roads in Gwallon Keas and issues regarding the ongoing roadworks on A390. Cllr Mustoe's full report can be found on the parish council's website.

(25/091) Planning and Related Matters

(i) PA25/07617 – 5 Haddon Way: Retrospective material change of use of existing detached annex into a single dwelling.

It was **RESOLVED that the Clerk should respond to the planning authority stating that the parish council has no objections subject to it being conditioned that it can only be used as a permanent residence and not a holiday let.**

(ii) PA25/07820 – 15 Crinnis Wood Avenue: Works to trees subject to a TPO for semi-mature Beech (1) – to manage lateral growth to encourage upwards growth and reduce sidelining. Beech (2) – reduce lateral overhang on the rear boundary and blend into upper canopy to maintain shape and form. Oak (3) – reduction due to imbalance and lateral crown growth as tree has been suppressed by larger woodland trees

It was **RESOLVED that the Clerk should respond to the planning authority stating that the parish council objects on the basis that not all trees are on the applicant's land.**

(b) Planning Appeal

It was noted that an appeal has been lodged with the Planning Inspectorate in relation to planning application PA23/09532 – land off Menear Road: Construction of a temporary 17.51 MWp Solar Voltaic (PV) and 5 MW Battery storage.

(25/092) Carlyon Parish Hall

(i) Good Growth Shared Prosperity Fund

The parish council was awarded a grant of £2665 for a feasibility study. The original architect's drawing and a builder's report for the work amounted to only £873, below the threshold for grants so the Clerk asked the architect for an alternative design, keeping the toilets outside but improving the overhead canopy.

(ii) Concerns

There were no concerns.

(25/093) Parish Issues

(i) Tregrehan Jubilee Park

(a) The Clerk has obtained a quote for reinstating the goalmouths – to fill the sunken area with topsoil, lay turf and secure the grass mats would be £250 + VAT per goal or £180 if soil from the drainage work can be used. It was **RESOLVED that the council's handyman should undertake the work and expenditure was authorised.**

(b) Waste Disposal for 2026/27

Cornwall council has quoted £2,235.20 +VAT for waste disposal for the next financial year, an increase of £137.03. The Clerk is to obtain quotes from independent waste contractors and the matter will be discussed again next month.

(c) Concerns

Cllr Phillips raised concerns about verge cutting at Boscundle. Cllr Phillips has spoken to the manager of St Austell Garden Centre and he is happy to supply plants for the area provided the parish council maintains it. Cllr Phillips will meet with the council's contractor to discuss the matter with the garden centre manager.

(ii) Tregrehan Flood Working Party

Cllr Phillips put a post on the Tregrehan FaceBook page asking for residents to clear debris around the drains as a precautionary measure. She explained that there are some issues still on Boscoppa Fields – Maxwell Needwell-Bailey is liaising with the owner and Cllr Phillips is happy to go on a site visit.

It was noted that Rob McCutcheon had been appointed to carry out the drainage work in the play park and work has now been completed.

(iii) West Crinnis Fields

(a) Public Paths Order

An amended proposal had been received.

It was **RESOLVED that the Clerk should respond to Cornwall Council stating that Footpath 1 is a former miners' path and is an important part of the industrial heritage of the area. The parish council accepts the revised plan in principle provided Footpath 1 is retained as it is and point (e) at the coastguard gate continues to point (f) at Ocean House.**

(b) Cornwall Council's Call for Sites

It was **RESOLVED that West Crinnis Field should be nominated as a designated green space as part of Cornwall Council's Call for Sites.** The Chairman will submit the nomination.

(c) Concerns

Cllr Ford was not happy with the hedge cutting on sea road. He felt it is important to retain sea views. The Clerk is to obtain quotes to get the centre of the hedge cut and the matter will be discussed at next month's meeting.

(iv) Highways

(a) Community Highways Improvement Programme

A resident from Fairway has previously asked if the yellow lining can be extended. It was **RESOLVED to request an extension of the yellow lining in Fairway to ensure ambulance access for a disabled resident is always maintained.** The Clerk is to ask for it to be included as part of a wider consultation in order to keep costs down. Cllr Riley will let the Clerk know the extent of the extra lining required.

(b) Concerns

There were no other concerns.

(25/094) Parish Councillor Vacancies

It was **RESOLVED to co-opt Stephen Mabbott to fill one of the vacancies in the Carlyon Bay ward.**

(25/095) Financial Matters

Current balances were noted and the following payments authorised £9374.63

DD	EE Ltd	Monthly mobile phone charge	£35.81
DD	Lloyds Bank	Credit card*	£358.62
DD	Unity Trust Bank	Monthly bank charges	£6.00
BACS	A & A Garden Services	Cutting PRoW, SWCP and West Crinnis Field	£1550.00
BACS	GET Landscaped	Grounds maintenance	£1626.00
BACS	Cormac	Replacement chains and shackles for swing	£623.33
BACS	Staff	Staff salaries and oncosts	£1803.99
BACS	Hay Nurseries	Replanting Carlyon Bay planters	£151.08
BACS	Cornwall Council	Waste cleansing for Jubilee fields	£2517.80
BACS	Cornwall ALC	Planning training	£42.00
BACS	ALA Architects	Plans for accessible toilet	£660.00

It was noted that there has been an increase in the Real Living Wage rate.

(25/096) Training/Meetings Attended

22 October – Cllr Phillips attended Planning Enforcement training

27 October – The Clerk attended a Public Rights of Way Improvement Plan focus session

9 November – The Chairman laid a wreath at the parish hall on Remembrance Day

18 November – The Clerk attended a briefing on changes to next year's Annual Governance and Accountability Return.

(25/097) Correspondence Received

A list of correspondence had been previously circulated and in addition the following had been received:

- Cornwall Council's Affordable Housing newsletter

(25/098) Dates for the Diary

3 December – Cornwall South Community Area Partnership meeting (Teams)
Paul Riley to attend.

(25/099) Dates of Future Meetings

16 December 2025, 20 January, 17 February, 17 March, 21 April, 19 May, 16
June, 14 July, 15 September, 20 October, 17 November, 15 December 2026

The meeting closed 7.15 pm

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Chairman

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Date