



Carlyon Parish Council

Carlyon Parish Hall, Tregrehan Mills, St Austell PL25 3TH
Tel: 07983 710385 Email clerk@carlyon-pc.gov.uk
www.carlyon-pc.gov.uk

MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on 17 February 2026 at 6.00pm in Carlyon Parish Hall

Present: Cllrs Paul Trudgian (Chairman), Mike Ford, Lynn Parsons, Steve Mabbott, Paul Riley and Sonia Phillips.

In attendance: Cllr James Mustoe, CC; Julie Larter (Clerk), 1 member of the public.

(25/139) Apologies for Absence

There were no apologies for absence.

(25/140) Minutes of an Extraordinary Meeting of the Parish Council held on 4 February 2026

It was **RESOLVED** that the minutes of an Extraordinary Meeting of the Parish Council held on 4 February 2026 be signed as a correct record of the meeting.

(25/141) Declarations of Interest

There were no declarations of Interest.

(25/142) Matters to Note

The Clerk reported that as requested she had asked the council's contractor to cut West Crinnis Field's Sea Road hedge with an extra long reach flail but unfortunately he no longer has access to one. She also asked him to cut the lower seaward hedge, but on safety grounds he is not prepared to use a tractor so close to the cliff edge.

(25/143) Chairman's Announcements

The Chairman said that it was with deep regret that he had to announce the death of Gail Wieringa. Gail had been extremely helpful in the production of the Carlyon Neighbourhood Plan. The Chairman expressed his condolences to her family.

The Chairman expressed disappointment that the appeal for the proposed Menear solar farm application had been allowed by the Planning Inspectorate.

(25/144) Public Participation

The member of the public suggested that the parish council could organise some community events in the parish.

(25/145) Cornwall Councillor's Report

Cllr Mustoe reported that unfortunately the school crossing assistant at Charlestown School was leaving at half term. The post is currently being advertised and it is hoped a replacement can be found soon.

Cllr Mustoe expressed concern about the lack of support for the retail, leisure and hospitality businesses and he has asked Cornwall Council's Leader to write to the Chancellor of the Exchequer setting out additional support measures required.

Cllr Mustoe's full report can be found on the parish council's website.

(25/146) Planning and Related Matters

(i) PA26/00468 – 5 Wheal Regent Park: Works to trees subject to a Tree Preservation Order – T1 (Beech) reduce height by 2m to leave 16m in height and radial crown spread on all sides to 1.5 to leave circa 5.5 radial crown spread and T2 (Oak) reduce height by 2m to leave 19m in height and radial crown spread on all sides by 1.5 to leave circa 6.5 radial crown spread

It was **RESOLVED that the Clerk should respond to the planning authority stating that the parish council has no objections subject to the Tree Officer being content**

(ii) PA25/06654 – Crinnis Woods: Application for tree works within a TPO area: Pruning of lateral growth on Sycamore back to property boundary line. Light pruning of canopies on trees behind the Sycamore where lateral growth has extended over rear boundary fence to limit risk to clients shed and property

It was **RESOLVED that the Clerk should respond to the planning authority stating that the parish council has no objections to the application subject to the tree officer being content**

(iii) PA26/00701 – 31 Kent Avenue: Single storey extension and conversion of existing integral garage into habitable accommodation along with associated works

It was **RESOLVED that the Clerk should respond to the planning authority stating that the parish council has no objections to the proposals.**

(iv) PA26/00746 – 43 Beach Road: Works to trees subject to a Tree Preservation Order – removal of 1 single stemmed Oak and removal of 1 multi stemmed Oak

It was **RESOLVED that the Clerk should respond to the planning authority stating that the parish council has no objections subject to the Tree Officer being content.**

It was noted that the Appeal for PA23/09532 relating to the proposed Menear photovoltaic battery storage farm has been allowed.

(25/147) Carlyon Parish Hall

(i) Marketing the hall

A discussion took place about marketing the hall and councillors were assigned to lead on projects:

Facility Improvements (to include heating, insulation, glazing, wiring survey) - Cllrs Riley and Mabbott

Community ownership – Cllrs Parsons and the Chairman

Marketing plan – The Chairman

Councillors were asked to provide feedback next month.

(ii) Future Priorities

This was covered above.

(iii) Quotes for a new noticeboard

The Clerk sought clarification about the type of noticeboard required and will follow up.

One quote to create a new pedestrian entrance through in wall has been received. Other quotes are to be obtained.

The front door is to be painted pale blue.

(25/148) – Gwallon Keas

Quotes for a post mounted noticeboard were considered too high. The Clerk is to obtain a quote for a wall mounted one, to be attached to a wooden fram. The Chairman and Cllr Mabbott will identify a suitable location.

It was **RESOLVED to order 2 waste bins for Gwallon Keas – Cllr Mabbott to identify suitable locations.**

Cllr Mabbott has a meeting with the Commercial Director of Devonshire Homes on Friday.

(25/149) Council Policies

(i) IT Policy

A draft IT policy had been previously circulated. Cllr Mabbott is to review it and the matter was deferred until next month.

(ii) The Council's Privacy Notice was reviewed and subject to one typo, no amendments were required.

(iii) The Council's Publication Scheme was reviewed and no amendments were required.

(25/150) Footpath Cutting

Two quotes had been received and were considered and it was **RESOLVED to award the contract to A & A Garden Services for the next 3 years.**

(25/151) Parish Issues

(i) Jubilee Playing Fields

The Clerk reported there is a tree at the top of the field that needs removing and the annual tree survey is to be carried out on 27 February. Cllr Riley will try to find someone to move the boulders into the football field.

(ii) Tregrehan Flood Working Party

There have been a number of flash floods recently. Cornwall Council's consultant who had been dealing with the matter has now left but Cllr Mustoe is to contact Simon Deverell at Cornwall Council to try to action. Cllr Phillips will liaise with the council's contractor and St Austell Garden Centre regarding plants for Boscundle verge. Cllr Phillips reported that Ecobos have diverted a stream and this is affecting Innys Trout Farm who are taking legal action.

Cllr Phillips asked Cllr Mustoe to chase Highways for clearance of the drains on A391.

(iii) West Crinnis Fields

(a) HAD 302

The Chairman and Clerk had a meeting with Cornwall Council's Public Rights of Way Officer and a representative from The Ramblers on 11 Feb. The PPO should be issued by the end of March. The Chairman has written a Q & A document which he has sent to Cornwall council for fact checking before being issued to the public. It was noted that if there are no significant objections the Order will go through in the summer.

The Clerk is to ask the handyman is to seed rabbit holes in the field.

7.25 pm Cllr Parsons left the meeting.

(b) Concerns

Cllr Ford enquired if there was any progress with surface dressing the SWCP opposite the Porth Avallen.

(iv) Highways

It was **RESOLVED to accept a quote for Pavement weed spraying during 2026.**

It was noted that the daffodils on Cypress Avenue were coming into flower. A further stretch of verge will be planted in the autumn.

(25/152) Financial Matters

It was noted that the person who asked for a memorial tree to be planted in Jubilee Playing fields is refusing to pay for it as the contractor forgot to notify the council when it was going to be planted. In order that the contractor is not out of pocket the Clerk has added this to this month's payment schedule.

The Clerk reported that the first instalment of the Public Works Loan is due on 2 March and she also reported that she has transferred £25,000 from the CCLA account.

Current balances were noted and the following payments were authorised

DD	Lloyds Bank	Credit card*	£	27.00
DD	EE	Monthly mobile phone charge	£	35.81
DD	Unity Trust Bank	Monthly bank charges	£	6.00
DD	British Gas	Electricity	£	20.62
BACS	MA Grigg	Road salt	£	39.00
BACS	GET Landscaped	Grounds maintenance	£	2,370.00
BACS	Lyreco	Stationery	£	27.83
BACS	P Trudgian	Meeting expenses	£	9.85
BACS	SLCC	Share Clerk's membership	£	101.50
BACS	J Larter	Mileage Nov - Jan	£	98.55
BACS	Staff/HMRC/CPF	Staff salaries and oncosts	£	1180.15

(25/153) Training/Meetings Attended

21 January – Chairman, Cllr Ford and Clerk met with Brend Hotel directors regarding West Crinnis field footpath realignment

28 January – Cllr Riley and the Clerk attended South Cornwall Community Area Partnership meeting

2 February – Clerk attended Assertion 10 training

10 February – Cllr Mabbott attended Code of Conduct training

(25/154) Correspondence Received

A list of correspondence had been previously circulated. In addition to the list notification of a town and parish council conference being organised by CALC had been circulated. It was noted that an email had been received requesting a parish newsletter. Previous newsletters had been well received but councillors agreed that the parish council did not have the resources to produce one at the current time

(25/155) Dates for the Diary

19 February – Chairman and Cllrs meeting personnel from Acorn Blue to discuss a pre-application for Porth Avallen Hotel

24 February – Cllr Ford to attend planning training

9 March – online cyber security training

(25/156) Dates of Future Meetings

17 March, 21 April, 19 May, 16 June, 14 July, 15 September, 20 October, 17 November, 15 December 2026

The meeting closed at 7.37pm

.....

Chairman

.....

Date