



# Carlyon Parish Council

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## **MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on 21 April 2026 at 6.00pm in Carlyon Parish Hall**

**Present:** Cllrs Paul Trudgian, Paul Riley, Mike Ford, Lynn Parsons, Steve Mabbott, and Sonia Phillips.

**In attendance:** Cllr James Mustoe, CC; Julie Larter (Clerk), 3 members of the public.

### **(25/174) Apologies for Absence**

There were no apologies.

### **(25/175) Minutes of a Meeting of the Parish Council held on 17 March 2026**

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 17 March 2026 be signed as a correct record of the meeting.

### **(25/176) Declarations of Interest**

There were no declarations of Interest.

### **(25/177) Matters to Note**

The Clerk reported that the internet connection for the hall is scheduled for 27 April.

### **(25/178) Chairman's Announcements**

The Chairman had no announcements to make.

### **(25/179) Public Participation**

No members of the public wished to speak.

### **(25/180) Cornwall Councillor's Report**

Cllr Mustoe reported on a number of matters including the Household Support Fund, Youth Hubs and improvements to Cornwall Council's kerbside recycling service.

Cllr Mustoe's full report can be found on the parish council's website.

### **(25/181) Planning and Related Matters**

(i) PA26/02200 – Mallsbank, 5 Beach Road: Conversion of garage to habitable space with insertion of window to front elevation; replacement of existing conservatory roof with gabled roof with rooflights

It was **RESOLVED that the Clerk should respond to the Planning Officer stating that the parish council has no objections to the proposal.**

(ii) PA26/01157 – Higher Cuddra: Conversion and extension for creation of 4 flats

A 5 day protocol letter has been received and it was **RESOLVED to respond to the planning officer stating that the parish council maintains its objection and asked Cllr Mustoe to call the application in.**

Concern was expressed about possible unauthorised work at Higher Cuddra.

### **(25/182) Carlyon Parish Hall**

(i) Cllr Mabbott has obtained one quote to install new heaters and is waiting for a further quote. Cllr Riley has obtained a quote to refit the kitchen, but councillors suggested an alternative design – Cllr Riley will obtain an amended quote.

The Clerk was asked to seek a quote to provide a pedestrian access directly onto the road instead of via Chapel Lane.

(ii) Tregrehan History Talk

Val Jacob will be giving a talk on the history of Tregrehan on 30 April. **It was RESOLVED that the parish council would provide refreshments and there will be no charge for hall hire.**

### **(25/183) – Gwallon Keas**

Biffa has approved the proposed locations of the bins and they are currently being assembled by the manufacturer and will be installed as soon as they arrive.

### **(25/184) Public Realm Improvement and Re-Introduction of Weed Treatment**

Councillors discussed Cornwall Council's proposal. It was **RESOLVED that the parish council would continue to use its existing contractor.**

### **(25/185) Parish Council Website/Email Accounts**

The parish council's email service had gone down for 5 consecutive days last month. Vision ICT are planning to migrate all email accounts to a different host system, and the Clerk reported that other parish councils have experienced issues regarding this. The Clerk was asked to obtain quotes for a new web provider to include email provision.

### **(25/186) Chapel Lane**

A request has been received for a contribution towards the cost of repairing potholes in Chapel Lane. It was noted that work has already been done but it was **RESOLVED to allocate up to £50 if future work is required.**

### **(25/187) Parish Issues**

#### **(i) Jubilee Playing Fields**

It was noted how lovely the park was looking. The Clerk is to ask the council's contractor to remove the overhanging holly tree. The council's handyman will repair the goalmouths.

#### **(ii) Tregrehan Flood Working Party**

There was nothing to report.

#### **(iii) West Crinnis Fields**

##### **(a) HAD 302**

The Chairman and Clerk met with Ollie Howe on 8 April. The current kissing gate will be replaced with a slightly wider pedestrian gate in order to improve accessibility. Cornwall Council's Decision Report will be announced w/c 27 April.

##### **(b) Concerns**

There were no concerns

##### **(iv) Highways**

CLlr Phillips reported that the pavement along the A390 has been cleared and commented that Cormac has done a good job.

CLlr Parsons expressed concerns about a van being parked at a difficult location on Trenowah Road.

##### **(v) Crime**

CLlr Mustoe said that there was an incident of ASB on Crinnis Beach to which the Police attended.

##### **(vi) Crinnis Beach**

The Chairman is concerned about the number of pollution incidents in St Austell Bay but had no specific incidents to report this month.

### **(25/188) Financial Matters**

The Clerk reported that the first half of the precept has now been received. Current balances were noted and the following payments were authorised.

<b>DD</b>	Lloyds Bank	Credit card*	£	153.77
<b>DD</b>	EE	Monthly mobile phone charge	£	35.81
<b>DD</b>	Unity Trust Bank	Monthly bank charges	£	7.00
<b>DD</b>	British Gas	Electricity	£	40.55
<b>DD</b>	South West Water	Monthly water charge for hall	£	211.98
<b>BACS</b>	Cornwall ALC	Membership renewal	£	672.00
<b>BACS</b>	GET Landscaped	Grounds maintenance	£	1051.00

<b>BACS</b>	Lyreco	Stationery	£	26.34
<b>BACS</b>	Mrs L Coles	Internal Audit	£	215.30
<b>BACS</b>	Noticeboards Online	First payment for Gwallon Keas noticeboard	£	180.00
<b>BACS</b>	Mrs J Larter	Expenses	£	25.99
<b>BACS</b>	Staff/HMRC/CPF	Staff salaries and oncosts	£	1141.90

**(25/189) Training/Meetings Attended**

8 April – Chairman and Clerk met with Cornwall Council’s Public Rights of Way Officer regarding HAD302

15 April – Clerk attended a meeting of clerks to smaller councils  
 Cllrs Ford, Phillips and Parsons attended cyber security training

**(25/190) Correspondence Received**

A list of correspondence had been previously circulated. In addition the following had been received:

- Details of a Cornwall Council Neighbourhood Priorities Statement briefing agenda item next month
- Update on Cornwall Council’s Public Realm Improvements scheme
- Consultation on Cornwall Council’s draft Seascape Character Appraisal

**(25/191) Dates for the Diary**

28 April – Neighbourhood Priorities Statement Information event (Cllrs Ford, Phillips and the Clerk to attend)

29 April – South Cornwall Community Area Partnership meeting (Cllr Riley to attend)

30 April – Tregrehan History talk 6.30 in the parish hall

**(25/192) Dates of Future Meetings**

19 May (this will be preceded by the Annual Parish Meeting), 16 June, 14 July, 15 September, 20 October, 17 November, 15 December 2026

The meeting closed at 7.01 pm

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 Chairman

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 Date