

**MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 18 July 2017 in CHARLESTOWN PRIMARY SCHOOL at 6.00 pm**

**Present:** Cllrs Fran Taylor (Chairman), Graham Entwistle, Ann Taylor

**In attendance:** Cllr Tom French CC, Julie Larter (Clerk), 9 members of the public

**(17/046) Apologies for Absence**

Apologies were received from Cllr Alan Moore and Cllr Paul Trudgeon.

**(17/047) Minutes of a meeting of the Parish Council held on 20 June 2017**

It was **RESOLVED** that the minutes of the meeting held on 20 June 2017 be signed as an accurate record of the meeting.

**(17/048) Declarations of Interest on Items on the Agenda**

There were no declarations of interest.

**(17/049) Chairman's Announcements**

The Chairman did not have any announcements to make.

**(17/050) Public Participation**

Ms Aylward was concerned about cars parking on the Sea Road triangle and possible harm caused to the roots of the oak tree. The Clerk offered to speak to the hotel's agent and also chase the latest situation regarding the overhanging branch.

Mr Browning expressed his thanks to the Neighbourhood Plan Steering Group for the questionnaire recently sent out and hoped that they received a good response.

Mr Malcolm enquired whether the earmarked "community building" reserve was cumulative.

**(17/051) Cornwall Councillor's Report**

Cllr French apologised for missing recent meetings. He has received complaints from residents of Wheal Regent and Carlyon Court about motorists causing obstructions by parking for the beach and will be loaning some of the Parish Council's bollards to residents for use over the summer.

Cllr French is to chase the Beach Road resurfacing works.

A complaint has been received about the maintenance of Campdowns Cemetery and the Clerk will forward details of the cutting regime to Cllr French.

**(17/052) Devon and Cornwall Police Report**

No report was available.

**(17/053) Planning Applications and Related Matters**

(a)

(i) PA17/06123 – 23 Wheal Regent Park: Works to trees subject to a Tree Preservation Order. Removal of 1 Sweet Chestnut, 5 Ash and 1 Sycamore.

Members wished to wait for sight of the Tree Officer's report before commenting.

(d) Licensing Application - Cornucopia, Par Moor. It was noted that following assurances from the General Manager, the Parish Council has withdrawn its objection to the licensing application.

#### **(17/054) Neighbourhood Plan**

Cllr Entwistle reported that the first questionnaire has been sent out and encouraged members of the public to return them as the responses would form the basis of the next questionnaire. Questionnaires should be returned by 1 August by post or by 9 August by hand when the draw is to be made. It was noted that members of the Steering Group would not be entering the draw. The group will have a stand at the Tregrehan duck race on 28 July. The group is still gathering information about what is available from Cornwall Council rather than spending money on consultants.

#### **(17/055) Local Government Boundary Commission Electoral Review of Cornwall**

Members decided not to respond as they felt they had insufficient information to make a judgement.

#### **(17/056) Tregrehan Playing Fields**

The Chairman and Clerk met representatives from Cormac on 22 June to discuss the matting problem. Cormac has accepted that the matting was not pegged down sufficiently and has been damaged by their mower. They are to replace some sections and re-peg others.

The Clerk reported that the National Lottery Fund grant application for a defibrillator for Tregrehan has been successful. She asked for volunteers to clean the telephone kiosk and Cllr Trudgeon was nominated.

#### **(17/057) Carlyon Recreation Field**

There was nothing to report.

#### **(17/058) Beach Development**

The Chairman and Clerk have spoken to the security guard to clarify whether dogs can be taken onto the beach (they can, before 0900 hrs). There was nothing else to report.

#### **(17/059) Highways Matters**

(i) It was **RESOLVED** that **Cypress Avenue, Trenowah Road and the refuge triangle on the A390 approach to the Britannia Roundabout should be added to the annual pavement weed spraying programme.**

(ii) It was noted that Cormac has stated that there have not been any reported accidents on Cypress Avenue in the past 5 years which members refuted. The Clerk has sent details of the accident last month and will continue to ask for something to be done.

#### **(17/060) Financial Matters**

(a) Transparency Fund

It was **RESOLVED** that the Clerk should apply for a grant of £150 to cover the additional work required to meet the requirements of the Transparency Code for Smaller Authorities.

Current balances were noted and the following payments were authorised:

<u>Automated Payments</u>			£
SO	Cornwall Pension Fund	EE and ER contributions	*
<u>Cheques</u>			
000427	Just Projectors	Projector for NP Steering Group	372.00
000428	CALC	Good Councillors Guides	14.00
000429	Reef Publishing	Questionnaires and leaflets for Neighbourhood Plan	1,215.60
000430	Complete Business Solutions	Stationery	£48.70
000431	St Austell Bay PC	1/3 share Clerk's attendance at SLCC finance training	*
			16.66
000432	Vision ICT	Renewal of IT backup services	72.00
000433	Mrs J Larter	July salary	*
		Mileage May – June	73.85
		Expenses (stationery)	6.95
000434	Land Registry	Caution against first registration	40.00
000435	Mrs J Larter	Reimbursement for addresses for NP	21.50

\*Publication of salary payments is excluded under the Data Protection Act

#### **(17/061) Parish Councillor Vacancies**

It was **RESOLVED** to co-opt Mike Thompson to fill one of the vacancies in the Carlyon Bay ward.

#### **(17/062) Correspondence Received**

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Invitation to attend Shaping our Future – Cornwall and Isles of Scilly Health and Social Care Plan consultation event

#### **(17/063) Meetings/Training Attended**

22 June – The Chairman and Clerk attended a meeting with Cormac regarding the matting in Tregrehan Playing Fields

26 June – Cllr Ann Taylor and the Clerk attended a meeting of St Austell and Mevagissey Community Network Panel

27 June – The Chairman and Clerk attended a soiree at Cornucopia

7 July – The Clerk attended Cornwall Legal's Summer Legal Event. The Clerk reported that some work will need to be done around the new General Data Protection Act which replaces the Data Protection Act 1998 in May 2018.

11 July – The Chairman attended CALC's Chairmanship training

12 July – The Chairman and Cllrs Trudgeon and Entwistle attended the Carlyon Neighbourhood Plan Steering Group meeting

#### **(17/064) Dates for the Diary**

9 August – Neighbourhood Plan Steering Group and prize draw – 6.00pm in Tregrehan Methodist Centre

**(17/065) Dates of Forthcoming Meetings**

(C) – Charlestown Primary School, (T) – Tregrehan Methodist Centre - 15 August (T) (if required), 19 September (C), 17 October (T), 21 November (C), 19 December (T)

The meeting closed at 6.55 pm

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Chairman

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Date

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