



Carlyon Parish Council

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MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on 19 September 2023 at 6.00 pm in Tregrehan Methodist Centre

Present: Cllrs Paul Trudgian (Chairman), Sonia Phillips, Lynn Parsons, Nathan Cooper, Mike Ford, Ann Taylor, Myles Breary

In attendance: Cllr James Mustoe, Julie Larter (Clerk); Jason Jarvis – Create Design, 3 members of the public

(23/054) Apologies for Absence

Apologies were received from Cllr Penny Hermes.

(23/055) Minutes of a Parish Council held on 18 July 2023

It was **RESOLVED** that the minutes of a Meeting held on 18 July 2023 be signed as an accurate record of the meeting.

(23/056) Declarations of Interest on Items on the Agenda

There were no declarations of Interest.

(23/057) Chairman's Announcements

The Chairman had no announcements to make.

(23/058) Public Participation

A member of the public wished to record his thanks to the Clerk for all her efforts with the Neighbourhood Plan.

A member of the public informed the meeting that the drains either side of Cypress Avenue Railway bridge are blocked. He stated that he is having problems receiving his post and enquired whether anyone else had experienced this. He has contacted Royal Mail already and it was suggested that he contacts Steve Double MP.

(23/059) Cornwall Councillor's Report

Cllr Mustoe reported on his efforts to chase Cornwall Council and the Environment Agency for a response to the Tregrehan flood issue. He also referred to the asset transfer of Jubilee Playing Fields and Cornwall Council's new waste recycling service.

Cllr Mustoe's full report can be found on the parish council's website.

(23/060) Planning Applications and Related Matters

(a) (i) PA23/04374 – Mid-Cornwall Business Centre, Par Moor Road: The demolition of existing industrial units and the erection of new commercial buildings (Use Class E). Jason Jarvis, agent for the application outlined new plans drawn up following a site meeting in July. It was noted that the parish council's suggestions had been taken into account.

It was **RESOLVED** that the Clerk should respond to the planning authority (Cornwall Council) stating that the parish council has no objections to the application.

The Chairman thanked Mr Jarvis and the applicant for engaging with the parish council.

(ii) PA23/04539 – Land at Pennys Lane, Par: Construction of a care home (within Class 2), parking, access, hard and soft landscaping, boundary treatments, woodland extension, bat hibernacula, capping of mine shaft and other associated works
RESOLVED that the Clerk should respond to the planning authority (Cornwall Council) stating that the parish council has no objections to the proposed development provided the Environment Agency is satisfied.

(iii) PA23/05327 – The Vicarage, 19 Appletree Lane: Change of use from Annex to Holiday Let

It was **RESOLVED** that the Clerk should respond to the planning authority (Cornwall Council) stating that the parish council has no objections to the proposal.

(iv) PA23/06176 – 46 Sea Road: Proposed extension of first floor level over existing attached garage and creation of a further loft level bedroom in the roof space above

It was **RESOLVED** that the Clerk should respond to the planning authority (Cornwall Council) stating that the parish council objects to the application for the following reasons:

- **The impact it will have on the neighbouring property – it is overbearing and will cause shadowing**
- **Its visibility from the road**
- **Its close proximity to the South West Coast Path**
- **It fails to conform with Policy CH1 of the draft Carlyon Neighbourhood Development Plan in respect of building lines, sight lines and density.**

I would like to add that it also fails to conform with our NDP Policy CH1 which relates to the retention of the pattern of building which is in respect of building lines, sight lines and density.

(v) PA23/07341 – Land at Ley Close: Application for works in a Tree Preservation Order: Pollard a Common Ash

It was **RESOLVED** that the Clerk should respond to the planning authority (Cornwall Council) stating that the parish council concurs with the comments of the tree officer and has no objections to the proposal.

(b) An update was given on the following applications

(i) PA23/05180 – 11 Gloucester Avenue: Extension to existing dwellinghouse to form accommodation

The parish council responded to this on 10 August having no objections to the proposal and the application has been approved.

(ii) PA22/08297 – Land adjacent to 9 Boscundle Close: Proposed woodland holiday lodges and associated works.
No update was available.

(23/061) Neighbourhood Plan

The Inspector's draft report has been received and amendments to the draft plan have been made. Cornwall Council will now write a report to be approved by Cornwall Council officers and then a date for the referendum will be set.

(23/062) Campdowns Chapel

Cllr Taylor and the Clerk attended a site visit on 5 September. The building is in fact 2 chapels and appears to be in a reasonable state of repair, although it has no electricity or water/drainage. The building will be offered on a formal tender basis with a 30 year lease. Two open days will be held, 21 and 28 September. Councillors were asked to view if possible and if it is felt that there is a likelihood that the parish council may like to acquire it, an Extraordinary Meeting will be called.

(23/063) Council Policies

(i) Standing Orders and Financial Regulations

Standing Orders and Financial Regulations were reviewed and it was **RESOLVED to adopt the amended Standing Orders previously circulated.**

(ii) Pensions Discretions Policy

The Pensions Discretions Policy was reviewed without amendment.

(23/064) Parish Projects

(ii) History Boards

Cllr Cooper will continue to try to liaise with the Head Teacher of Charlestown School. The Clerk was asked to contact Lindon Allen, local historian, to see if he would be willing to have some input in the project.

(ii) Any Other Projects

There were no other current projects to consider.

The Clerk reminded Councillors that the 2024/25 budget will be set in November and asked them to consider any short or long term projects they may wish to progress.

(23/065) Parish Issues

(i) Tregrehan Jubilee Fields

The Clerk reported that Cornwall Council's Property Services have been commissioned to progress the transfer and she is waiting for a timeline.

(ii) Tregrehan Flooding Issues

Cllr Phillips reported that the working party is meeting on Monday, and Cllr Mustoe will continue to liaise with Cornwall Council and the Environment Agency to formulate an action plan. She is concerned that Tregrehan is at serious risk of flooding – indeed

flooding has been experienced over the summer as a result of construction work at the Garden Village.

(iii) West Crinnis Field

There was concern about the inappropriate use of the waste bags. It was decided to move the dispenser further along the top of the field in the hope that it may discourage people from taking bags inconsiderately.

(v) Beach Development

There was nothing to report.

(vi) Tregrehan Methodist Church

The parish council's surveyor has forwarded the council's offer to the Methodist Church's surveyor. The Methodist Church claim to have been unaware that the building is listed on Cornwall Council's list of Assets of Community Value. No response to the offer has been received.

(vi) Highways

The Chairman reported that the Bodelva Hill traffic calming scheme has been implemented in part was ineffective. The 30MPH sign is not visible due to vegetation cover, although Highways will be returning to trim this and paint a 30 roundel on the road. There is no evidence of dragons teeth and the Clerk will take up the matter with the Highways Manager.

(23/066) Financial Matters

(i) Payments made during August were ratified.

(ii) Current balances were noted and the following payments were authorised:

DD	Lloyds Bank	Credit Card	£415.92
BACS		Ballast for Cypress Ave bin	£3.06
BACS		Hire of classroom	£40.00
BACS		Annual servicing Cypress Ave bin	£312.00
BACS		IT services	£93.60
BACS		Replanting Carlyon Bay planters	£153.60
BACS		Watering planters and verge cutting	£224.40
BACS	Mrs J Larter	July salary	*
BACS	Mrs J Larter	Mileage May - June	£85.95
BACS	HMRC	Paye/NI	*
BACS	Cornwall Pension Fund	EE and ER contributions	*

(iii) It was noted that the annual audit has now been completed and no matters of concern were raised.

(iv) It was noted that the Clerk signed a direct debit mandate for the council's new mobile phone which was not in accordance with Financial Regulations. The contract was dealt with on the internet and it was not possible to obtain a hard copy for councillors to sign.

(v) It was noted that the second half of the precept has now been received.

(23/067) Meetings/Training Attended by Councillors or the Clerk

16 August – Cllrs Ford and Parsons attended a joint briefing with Treverbyn Parish Council regarding the proposed Menear solar farm.

30 August – The Clerk attended a briefing on Cornwall Council’s new waste recycling service

19 September – The Chairman and Clerk attended a meeting with Steven Williams regarding the proposed Menear Solar Farm.

(23/068) Correspondence Received

A list of correspondence had previously been circulated and in addition the following correspondence has been received

- Clean Cornwall newsletter
- Details of vacancies on the board of Cornwall Association of Local Councils
- Notification of the Annual Public Meeting of Royal Cornwall Hospitals Trust
- Details of St Austell Town’s Annual Poppy Day Parade
- Details of CALC AGM

(23/069) Dates for the Diary

30 September – Mid Cornwall Climate and Ecological Hub – Cllr Ford to attend

2 October – Community Area Partnership Meeting – Cllr Ford to attend

25 September – Cornwall Council’s Local Energy Plan meeting

(23/070) Dates of Forthcoming Meetings

17 October (C), 21 November (T), 19 December (C)

The meeting closed at 7.26 pm

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Chairman

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Date