

MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 21 NOVEMBER 2017 in CHARLESTOWN SCHOOL at 6.00 pm

Present: Cllrs Fran Taylor (Chairman), Ann Taylor, Paul Trudgian, Mike Thompson, Alan Moore

In attendance: Cllr Tom French CC, Julie Larter (Clerk), 10 members of the public

(17/106) Apologies for Absence

Apologies were received from Cllr Graham Entwistle and PCSO Carpenter

(17/107) Minutes of a meeting of the Parish Council held on 17 October 2017

It was **RESOLVED** that the minutes of the meeting held on 17 October 2017 be signed as an accurate record of the meeting.

(17/108) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(17/109) Chairman's Announcements

The Chairman thanked Mr Browning for his efforts in trying to secure the future of the SWCP in the beach car park – she said that no-one could have done more to press the case. The Chairman also thanked Mr Biernis for cleaning the play equipment in Tregrehan.

(17/110) Public Participation

Mr Browning said that he had attended the Local Government Boundary Review briefing session and there was likely to be a review of parish boundaries in the near future. He questioned that as the Parish Council has a healthy bank balance whether it would be necessary to raise a precept next year if the parish council was to be dissolved at some time in the future.

Mr Malcolm sent Mr Stark's apologies and commented how well the recreation field hedges had been cut back. He also praised the Carlyon Bay Hotel for placing stones around the oak tree to prevent parking.

(17/111) Cornwall Councillor's Report

The Chairman said that she would bring forward agenda item 10 – The Local Government Boundary Review as Cllr French wished to speak on the subject.

Cllr French tabled a map he has drawn with suggested divisional boundaries. He said that he has tried to keep to Community Network boundaries. There are two options, a coastal division and a "necklace" version.

The Chairman said that the Parish Council will work with Cllr French on the review and the Clerk was asked to arrange a meeting of councillors prior to the December Parish Council

meeting to draw up the Parish Council's preferred option. The matter will be discussed again in December. Cllr Trudgian asked how the review would impact on Neighbourhood Plans.

(17/112) Devon and Cornwall Police Report

The Clerk read PCSO Carpenter's report which covered the period 12 April – 20 November 2017.

1 x taking a vehicle without consent

1 x sexual assault

6 x thefts – Boscundle Manor, Carlyon Bay Golf Club, a chainsaw in Tregrehan, a phone on the beach, a petrol blower from Appletree Lane and a bell from Pine Lodge Gardens.

1 x theft of a motor vehicle – Tregrehan

3 x attempted burglaries – Carlyon Bay Hotel, Porth Avallen Hotel and the beach café

4 x criminal damage to property – building sites on Sea Road

1 x arson – Sea Road

1 x assault

1 x actual bodily harm – Crinnis Road

1 x exposure – Beach Road

(17/113) Planning Applications and Related Matters

(a)

(i) PA17/10156/10157 (LBC) – 60 Sea Road: Construction of an additional extension above the existing garage and associated works

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.

(ii) PA17/10037 – Cornwall Football Golf, Road from A391 – Tregrehan Mills: Application for Outline Planning Permission with all matters reserved for construction of a manager's dwelling

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council objects to the proposal for the following reason:

(i) **The Parish Council is keen to preserve the green buffer between the parish and St Austell town. This was identified as a priority in the Carlyon Parish Plan and is being confirmed by the emerging Carlyon Neighbourhood Development Plan.**

(ii) **The application is contrary to Policy 7 of the Cornwall Local Plan.**

(iii) **The Parish Council is concerned that if permission was granted this could set a precedent.**

(iii) PA17/10354 – 11 Beach Road: Extensions and Improvements

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.

(iv) PA17/10742 – Wheal Cottage, 32 Sea Road: Non-material amendment to move building back 2m and omit rear protrusion to avoid the existing foul drain to PA17/04888 – proposed demolition of existing dwelling and garage and replacement with two storey dwelling and detached double garage.

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.

(b) The current situation regarding the following applications was noted:

(i) PA17/07937 – Land at Holmbush Road: Non-material amendment to amend drawings approved under condition 12 (tree protection) in respect of decision APP/D0840/A/14/2223630 (Outline application for mixed use development to include up to 190 residential units, employment floorspace (B1 (a), (b) and (c) up to 600m² (GFA) and family restaurant/public house (A4) up to 650m². Creation of vehicular access arrangements, internal road layout, car parking, open space, landscaping, services and infrastructure and all other associated development. All matters reserved for further consideration except access)

The Clerk reported that changes were generally acceptable to the Tree Officer subject to some amendments. The Planning Officer is awaiting amended plans.

(ii) PA17/-7949 – Land at Holmbush Road: Application to modify or discharge a planning obligation dated 16 April 2015 in relation to PA13/09195

The Clerk reported that the Planning Officer and Affordable Housing Officer have advised that any variation to the planning obligation needs to be in accordance with the Cornwall Local Plan, specifically Policies 8 and 12. The proposed variation does not currently comply with these particular policies and cannot be supported.

(c) Enforcement Matters

The following enforcement cases were noted:

(i) EN17/02014 – Land west of Hollyhedge Cottage, Tregrehan Mills: Alleged aggregate base and block pavements laid on existing track

The Enforcement Officer has visited the site and provided an assessment. This is a private lane which is used to access a field and the rear of Hollyhedge Cottage and is not a public right of way. Permitted Development Rights are not intact and therefore planning permission is required to pave the path. However, an impact assessment has deemed that the work undertaken is not significantly harmful. The impact of the development on nearby residents has also been assessed and the development would not have an unreasonable effect on the living conditions of these residents.

In light of the above the case has been closed.

The Clerk was asked to contact the complainant and explain that whilst the parish council is disappointed that a resident appears to be claiming land as their own, in light of the Enforcement Officer's report, the Parish Council doesn't believe it can progress the matter any further. If access to persons with a right of access up the lane is denied, this is a civil matter.

(ii) EN17/02128 – 4 Tregrehan Mills: Excavation work and concerns over boundary hedge

When developers levelled the site, a drop of approximately 20' was created with the adjoining rear property's garden. Part of the neighbour's garden has been lost and there is a safety issue. The Clerk reported this to Cornwall Council as an enforcement matter, but Cornwall Council has stated that levels were not provided as part of the planning application and this is a civil matter. An enforcement case was not opened.

(17/114) Neighbourhood Plan

A steering group meeting was held on 15 November. Sarah Furley, Neighbourhood Development Officer from Cornwall Council attended and answered some specific questions. A second questionnaire has been compiled and is in the process of being printed. It is hoped to mail this out at the end of the month with a response deadline in early January.

(17/115) Electoral Review of Cornwall Council

This matter had previously been discussed.

(17/116) St Austell Bay Economic Forum (SABEF) – Greening Project

Members considered a letter from the Town Clerk. The Clerk was also asked to respond to the Town Clerk saying that the Parish Council supports the initiative and would like to work with the Town Council to provide a co-ordinated approach to services. The Town Council is working on a gateway project which will be themed to commemorate the end of World War I. One of the target areas is the Britannia roundabout, which is in need of tidying up. The Clerk was asked to contact Cormac and express an interest in adopting the roundabout.

(17/117) Tregrehan Playing Fields

(i) Cllr Entwistle reported that the field entrance is becoming very muddy and asked the Council to consider prohibiting vehicles over the winter. The Chairman and the Clerk will inspect and report back at next month's meeting.

(ii) Himalayan Balsam – Cormac has provided the Clerk with a map asking her to highlight sites of infestation.

(17/118) Tregrehan Defibrillator

It is hoped to install both cabinets during the first two weeks in December. Internet access problems have yet to be resolved and Cllr Trudgian will speak to Duchy Defibrillators to discuss the way forward.

(17/119) Carlyon Recreation Field

The field hedge has been cut and is looking very tidy. Cllr Ann Taylor thanked Mr Malcolm for undertaking this month's safety inspection again.

(17/120) Beach Development

The Clerk still has not received a response from CEG regarding summer beach cleansing. There was nothing else to report.

(17/121) Highways Matters

(i) Holmbush Road Consultation

It was **RESOLVED** that the Clerk should respond to the consultation saying that the Parish Council has no objections to the proposed provision for cyclists, the puffin crossing at the entrance to the estate or the extension of the 30MPH speed limit. It does however object to the proposal for a bus stop without the provision of a bay or pull in, which would add to the already considerable traffic congestion.

(ii) Cypress Avenue

A meeting was held on 24 October between the Highways Manager and members of the Parish Council. The Highways Manager listened to concerns and is to arrange a safety audit and will contact the Environment Agency regarding visibility on the bridge.

It was noted that a Road Closure Notice for Cypress Avenue has been applied for covering 8 and 9 January 2018 has been applied for.

The Clerk was asked to remind Highways about the sunken manhole cover by the railway bridge and to ask for the white lines on the Sea Road side of the bridge to be reinstated.

(iii) Other Highways Concerns

The Clerk was asked to contact the Council’s weedspraying contractor as the chemical used seems to have no effect on moss. The north side of Linhay Close is very slippery, as is Sea Road north.

Members were pleased to see that the white lines on the A390 had been reinstated following last month’s meeting, but markings on the Britannia roundabout still require painting.

Cllr Trudgian expressed concerns about the speed of traffic travelling uphill on the A391 on the approach to Trenowah Roundabout and the Clerk was asked to speak to the Highways Officer regarding the possible provision of rumble strips.

(17/122) Financial Matters

(a) Internal Auditor’s Report

A report from the internal auditor was noted. There were no matters of concern raised.

(b) 2018/19 budget

It was **RESOLVED to demand a precept of £24,168.01. The cost to a band D property will be £33.28 for the year, an increase of £7.69 on this year’s figure.**

(c) Current balances were noted and the following payments were authorised:

<u>Automated Payments</u>			£
SO	Cornwall Pension Fund	EE and ER contributions	*
<u>Cheques</u>			
000454	Complete weed control	Pavement weed spraying – additional areas	96.00
000455	Poppy Appeal	2 x wreaths	34.00
000456	Cornwall ALC	CALC conference (Clerk)	12.00
000457	Mrs J Ringrose	Internal audit fee	25.00
000458	St Austell Bay PC	1/3 share anti-virus software	13.88
000459	Carlyon Parish Council	Deposit to open accounts with Unity Bank	500.00
000460	Mrs J Larter	November salary	*
		Working from home allowance May- Oct	108.00
		Mileage September/October	84.60

*Publication of salary payments is excluded under the Data Protection Act

(17/123) Correspondence Received

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Details and leaflet on the Cornwall Winter Wellbeing Campaign
- Details of CALC training programme
- Notification of the appointment of an external auditor for the next 5 years
- Details of Cornwall Council’s planning conferences
- Notification of the Community Infrastructure Levy Examination

(17/124) Meetings/Training Attended

24 October – Chairman, Cllrs Trudgian, Taylor and the Clerk met with the Highways Officer regarding Cypress Avenue

24 October – Cllr Trudgian attended Code of Conduct training

12 November – The Chairman represented the Parish Council at the Annual Remembrance Day Parade in St Austell

15 November – The Neighbourhood Development Plan Steering Group met

(17/125) Dates for the Diary

30 November – Town and Parish Council summit – Cllrs Moore and Thompson together with the Clerk will attend

13 December – St Austell and Mevagissey Community Network Panel Meeting – Cllrs Thompson and Ann Taylor to attend.

(17/126) Dates of Forthcoming Meetings

(C) – *Charlestown Primary School*, (T) – *Tregrehan Methodist Centre* - 19 December (T)

The meeting closed at 7.57 pm

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Chairman

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Date

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