

**MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 19
DECEMBER 2017 in TREGREHAN METHODIST CENTRE at 6.00 pm**

Present: Cllrs Fran Taylor (Chairman), Ann Taylor, Paul Trudgian, Mike Thompson, Alan Moore

In attendance: Cllr Tom French CC, Julie Larter (Clerk), 4 members of the public

(17/127) Apologies for Absence

Apologies were received from Cllr Graham Entwistle and PCSO Carpenter

(17/128) Minutes of a meeting of the Parish Council held on 21 November 2017

It was **RESOLVED** that the minutes of the meeting held on 21 November be signed as an accurate record of the meeting.

(17/129) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(17/130) Chairman's Announcements

The Chairman said the Local Government Boundary Review would be discussed when Cllr French delivered his report.

(17/131) Public Participation

No members of the public wished to speak.

(17/132) Cornwall Councillor's Report

Cllr French said that there was general concern about Cornwall Council's Enforcement Department. It often appears that enforcement action is only taken on matters such as Tree Preservation Orders and domestic extensions whilst larger developments remain untouched. There is a lack of enforcement officers across the county. Cllr French has suggested to Cornwall Council that the department is re-named "Planning Compliance." Only 10 – 15% of reported cases require enforcement. By re-naming the service, it may manage the public's expectations better.

Cllr French then turned to the Local Government Boundary Review. He explained that in the St Austell and Mevagissey Community network the numbers work well with 3 divisions in St Austell Town and 2 rural divisions. Although this is not a parish boundary review, in the future there may be some adjustment of boundaries around the town.

Members considered options and it was **RESOLVED** that the Clerk should respond to the **Boundary Commission as follows:**

We submit that the existing boundary of St Austell Town Parish is a good numerical fit to be served by 3 councillors for representation of this homogenous urban area. Carlyon, St Austell Bay and Pentewan Valley parishes are coastal areas with considerable synergy, although we accept that they may need to be added to to get the required number.

(17/133) Devon and Cornwall Police Report

No report was available.

(17/134) Planning Applications and Related Matters

(a)

(i) PA17/11196 – 62 Beach Road: Proposed kitchen extension, new roof dormers, porch and associated works

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

(ii) PA17/10972 – Ocean View, 99 Sea Road: Erection of 2 double garages and side car port

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

(iii) PA17/10693 – St Austell Garden Centre: Variation of condition 4 (scheme of highway works) in respect of decision PA12/10478 dated 31 January 2013 (Extension of time of C2/09/00681 – Replacement covered accommodation with building for retail sales with display area, staff rooms, management offices, wc and refreshment area)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

(iv) PA17/11373 – Cliff House, 54 Sea Road: Proposal Variation of condition 8 (landscaping scheme) in respect of decision PA12/12176 to allow changes to the landscaping scheme including removal of Sitka Spruce and the need for a continuous retaining wall on the south border of this area, replacement of vegetation with new plants as per proposed plan and in the landscape garden south of the building, the steps are now going straight to the coastal path (value engineering)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

(v) PA17/10804 – 35 Sea Road: Variation of condition 2 (plans approved of decision notice PA14/08875) to allow amended drawing showing change to screening on 1st floor balcony

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council objects to the amendment – existing conditions should continue to apply.**

(b) PA17/10037 – Cornwall Football Golf: Application for Outline Planning Permission with all matters reserved for construction of a manager's dwelling. It was noted that

The Clerk reported that the application has yet to be determined. A new business plan has been submitted to the planning officer for consideration as the previous case was not strong enough to justify a new dwelling.

(17/135) Neighbourhood Plan

The Chairman reported that the Steering Group met last week and Mr Malcolm and Ms Aylward had been working hard at putting the second questionnaire together. This was handed in to Royal Mail yesterday. The Steering Group discussed expenditure and were considering whether to engage a consultant for the next stage (Village Design Statement).

The decision on this would have a bearing on the next grant funding application.

The Chairman said that St Austell Bay Parish Council had asked whether Carlyon would be interested in holding a joint consultation event in Charlestown School and this was something they would consider in the new year.

(17/136) Electoral Review of Cornwall Council

This matter had previously been discussed.

(17/137) Cornwall Council Statement of Community Involvement in Planning

The document was noted and the Clerk was asked to respond to Cornwall Council stating the Parish Council feels that town and parish councils should be consulted on tree and hedgerow applications (page 15 of the consultation paper).

(17/138) Tregrehan Community Emergency Plan

It was **RESOLVED to adopt the amended plan and review the document in 12 months time.**

(17/139) Memorial Benches behind Crinnis Beach

The Clerk gave an update on progress.

It was **RESOLVED that the Clerk would arrange supply and installation of the benches and invoice the respective parties. The Parish Council would then take on responsibility for their ongoing maintenance and they would be added to the Council's Asset Register.**

(17/140) Tregrehan Playing Fields

The Chairman and Clerk met an officer from Cormac on 11 December to discuss drainage at the entrance to the main field. The matting laid earlier in the year is not working. A number of options were discussed and Cormac will submit a quote for an alternative in due course. Following the site meeting it was decided to stop cars parking in the field until it dries out. The Clerk put a notice up but cars continued to drive onto the field. It was **RESOLVED to change the padlock on the gate.**

(17/141) Tregrehan Defibrillator

The cabinet was installed today although members were unsure whether it was "live". The Clerk will find out. The Clerk will arrange training for residents.

(17/142) Carlyon Recreation Field

No problems were identified in the monthly safety check but a Sea Road resident sent the Clerk a photograph of water running down the footpath leading from Sea Road. It was agreed to monitor the situation and that the Clerk should ask the resident to report any further instances to her.

(17/143) Beach Development

There was nothing to report.

(17/144) Highways Matters

(i) Holmbush Road Consultation

The Clerk reported on the outcome of the consultation. It was noted that although concerns regarding the placement of the bus stops had been raised, their location had been agreed as part of the planning process and as part of a low speed environment any impact on traffic flow was considered minimal. It was not foreseen that either the number of buses making

use of the stop or the length of time buses can wait for would make a noticeable difference to traffic congestion.

(ii) The Provision of Rumble Strips on A391

Following last month's meeting, the Clerk contacted the Highways Manager. The Highways Manager replied that there were very few locations in Cornwall where rumble strips are used on the approach to roundabouts. It was drivers' responsibility to ensure they were driving at an appropriate speed. She said that the accident figures for this section of road were low and it was unlikely that highways improvements are warranted.

(iii) Cypress Avenue

The Clerk reported that Cornwall Council has commissioned a Road Safety Audit which will be undertaken next month. The fence that causes concern was erected by the Environment Agency but it isn't their land and as such it is the landowner's responsibility to make changes to the area and keep vegetation down. The Clerk was asked to ascertain who owned the land, carrying out a search at the Land Registry if necessary.

Work to the manhole cover near the railway bridge is due to be undertaken next month under a Road Closure Notice.

(iv) Pavement Moss – Linhay Close and Sea Road North

The Clerk reported that Glyphosphate used to kill pavement weeds is ineffective against moss. The Council's contractor has therefore sprayed the pavement in Linhay Close with mossicide. The Clerk will find out whether Sea Road has also been treated.

(v) Other Highways Concerns

The Chairman reported that the edge of the A390 near the bus stop after the Britannia roundabout is dropping and the Clerk will report the matter to Highways.

(17/145) Financial Matters

(a) Current balances were noted and the following payments were authorised:

<u>Automated Payments</u>			£
SO	Cornwall Pension Fund	EE and ER contributions	*
<u>Cheques</u>			
000461	SLCC	1/3 share of membership renewal and registration fee for Community Governance course	119.33
000462	A & A Garden Services	Cutting PRoW and maintenance of Sea Road recreation field	124.00
000463	A Cosway	Replacement for chq 000452 lost in post	25.00
000464	Duchy Defibrillators	Beach Road defibrillator – to replace cabinet door and annual monitoring fee	342.00
000465	Cornwall Council	Uncontested election charges May 2017	426.52
000466	Mrs J Larter	December salary	*
000467	HMRC	PAYE collected Oct - Dec	*
000468	Reef Publishing	Printing 2 nd Neighbourhood Plan questionnaires	426.00
000469	Cornwall Council	Printing 2 nd Neighbourhood Plan envelopes	131.75

*Publication of salary payments is excluded under the Data Protection Act

(b) It was noted that accounts with Unity Trust Bank were now open.

(c) It was noted that Cllr Ann Taylor undertook an internal control check on 29 November.

(17/146) Correspondence Received

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Details of Cornwall Healthwatch survey (previously circulated)
- Strengthening Community Networks presentation (previously circulated)
- Developing a Shadow Accountable Care System in Cornwall – a response from Cornwall Council to media coverage (previously circulated)
- Community and Devolution bulletin on the future of Citizens Advice Cornwall (previously circulated)

(17/147) Meetings/Training Attended

30 November – Cllr Moore and the Clerk attended Cornwall Council’s Town and Parish Council summit

11 December – Chairman and Clerk met Alan Ibbotson from Cormac to discuss drainage on Tregrehan field

12 December – Chairman and Cllrs Trudgeon, Entwistle and Thompson attended he Neighbourhood Plan Steering Group

13 December – Cllrs Ann Taylor and Thompson together with the Clerk attended the St Austell and Mevagissey Community Network Panel meeting

(17/148) Dates for the Diary

12 January – Garden Town Gateway Group Meeting (Cllr Thompson to attend)

(17/149) Dates of Forthcoming Meetings

(C) – *Charlestown Primary School*, (T) – *Tregrehan Methodist Centre* – 16 January (C), 20 February (T), 20 March(C), 17 April (T), 15 May(C), 19 June (T), 17 July(C), 21 August (T) (if required), 18 September (C), 16 October (T), 20 November(C), 18 December (T)

The meeting closed at 7.09 pm

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Chairman

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Date