

**MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 16 JANUARY 2018 in CHARLESTOWN PRIMARY SCHOOL at 6.00 pm**

**Present:** Cllrs Fran Taylor (Chairman), Mike Thompson, Graham Entwistle

**In attendance:** Mark Clutsom (Headteacher, Charlestown Primary School), Tasha Davis (Chair of Governors, Charlestown Primary School), Julie Larter (Clerk), 11 members of the public.

**(17/150) Apologies for Absence**

Apologies were received from Cllrs Ann Taylor, Alan Moore and Paul Trudgeon; PCSO Julie Carpenter and Cllr Tom French CC.

**(17/151) Minutes of a meeting of the Parish Council held on 19 December 2017**

It was **RESOLVED** that the minutes of the meeting held on 19 December 2017 be signed as an accurate record of the meeting.

**(17/152) Declarations of Interest on Items on the Agenda**

There were no declarations of interest.

**(17/153) Chairman's Announcements**

The Chairman said it was nice to see Mr Browning back again.

**(17/154) Charlestown Primary School**

Mark Clutsom, Headteacher explained that since the school's last inspection in October 2016 which resulted in the outcome "Requires Improvement", significant changes have been implemented including a new leadership team. An outside learning environment has been created which has proved very popular. Mr Clutsom said the school continues to make good progress and he is expecting a further inspection shortly.

In September 2017 Mr Clutsom was faced with 39 Y6 students and had to create a split year group. In order to fund this, he had to reduce teaching assistant hours. The money available for expansion is being halved next year which may result in larger classes. There are currently approximately 25 pupils in each class. Mr Clutsom considers himself fortunate to have a very talented team of staff.

Mr Clutsom explained that he is aware of traffic issues around the school at peak times. He has spoken to Highways and suggested creating a vehicular access adjacent to the pedestrian gate on the western side of the school but there is no money available. Wraparound childcare is helping reduce peak congestion and the school is considering staggering start/finish times. When permission to expand the school was granted, the travel plan was for parents to park in Tescos and walk to the school and this arrangement is still available. The Chairman thanked Mr Clutsom and Mrs Davis.

**(17/155) Public Participation**

Ms Aylward asked for more signage to deter cyclists from using Carlyon Bay field and the South West Coast Path.

### **(17/156) Cornwall Councillor's Report**

No report was available.

### **(17/157) Devon and Cornwall Police Report**

The Clerk reported that 4 crimes have been logged in the period 13 December – 13 January: 2 burglaries, 1 criminal damage and 1 theft.

### **(17/158) Planning Applications and Related Matters**

(a)

(i) PA18/00026 – 51 Beach Road: Works to trees subject to a TPO. Crown lift one Oak to 5.2m from the road surface. Reduce overhanging limbs of second Oak by 1.5m to 4.5m. Felling of third Oak

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council notes the Tree Officer's comments and has no objections to the proposal.**

(ii) PA17/12242 – 14 Haddon Way: Extension and alteration to form a single storey extension to the rear and front of the property. The design also extends and converts the roof space to form two additional bedrooms

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

(iii) PA17/11872 – Esperanza, Crinnis Close: Proposed extension and alterations

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

(iv) PA17/12044 – 34 Haddon Way: Proposed porch, kitchen/dining extension, ground floor extension and first floor extension to form 2 additional bedrooms, landscaping to rear including new garage and associated work

The Planning Officer has asked the applicant for amended plans and the application was deferred to next month.

(b) The current situation regarding the following applications was noted:

(i) PA17/10037 – Cornwall Football Golf: Application for Outline Planning Permission with all matters reserved for construction of a manager's dwelling

The Clerk reported that the Planning Officer has indicated that there is an insufficient business case to justify a dwelling on the site and is looking towards refusal, but the applicant has until Friday to supply any additional information. Cllr French is considering calling the application in.

(ii) PA17/10804 – 35 Sea Road: Variation of condition 2 (plans approved of decision notice PA14/08875) to allow amended drawing showing change to screening on 1st floor balcony

This application has now been refused.

### **(17/159) Neighbourhood Plan**

Cllr Entwistle reported that the steering group met on 10 January and members looked at responses received so far from the second questionnaire. It is hoped that Mr Malcolm and Ms Aylward will have completed the evaluation in time for the next steering group meeting. The steering group has divided the parish into 9 areas and has a volunteer in each area to carry

out a village design assessment. Cllr Taylor has completed the due diligence submission and the Parish Council will now return unspent grant money.

Prior to the start of the Parish Council meeting, the draw took place for the prize for returning the second questionnaire and the recipient was S Daza.

#### **(17/160) Tregrehan Playing Fields**

The Clerk has received a specification for Grasscell and Grasscrete from Cormac. The Chairman and Clerk will measure the area and ask for a quote from Cormac before deciding how to proceed.

#### **(17/161) Tregrehan Defibrillator**

The Clerk has arranged a training session with Norman Trebilcock from FLEET on Wednesday 7 February at 6.30pm in Tregrehan Methodist Church.

#### **(17/162) Carlyon Recreation Field**

The Clerk has met with the contractor to discuss water run-off travelling down the pedestrian path. It will not be practical to try to divert the water and the suggestion is to create a "dogleg" of hardcore to link the footpath with the SWCP, thereby leading pedestrians away from the muddy area between the two paths. The Clerk was asked to speak to the hotel to see if they would be happy with this course of action. The matter will be discussed at the next meeting.

The existing pedestrian path will be examined in the spring to see if more gravel is required. Cycling on the SWCP was discussed the Clerk will speak to the Countryside Officer about additional signage.

The Clerk has received a complaint about the hotel dumping garden waste in the hedge behind the hotel. The Clerk has explained that although this is unsightly it is on the hotel's land and nothing can be done.

#### **(17/163) Beach Development**

There was nothing to report.

#### **(17/164) Highways Matters**

(i) Cypress Avenue

It was noted that the manhole cover near the bridge has been repaired. The Clerk will chase the outcome of the Road Safety Audit. Concerns have been expressed in the neighbourhood plan questionnaire about Cypress Avenue and the Clerk was asked to forward a list containing responses from 20 people to the Highways Officer

(ii) Other Highways Concerns

Cllr Entwistle reported that 3 trees had fallen across the footpath from Trenowah Road – Boscundle. The Clerk was asked to report the matter to the Countryside Officer.

#### **(17/165) Financial Matters**

Current balances were noted and the following payments were authorised:

### Automated Payments

			£
SO	Cornwall Pension Fund	EE and ER contributions	*
BACS	St Austell Bay Parish Council	Photocopy charges	£20.31
BACS	Vision ICT	Website hosting and support	£204.00
BACS	Duchy Defibrillators	Annual monitoring fee for Tregrehan Defibrillator	£192.00
BACS	Duchy Defibrillators	Purchase of Tregrehan defibrillator	£2,500.00
BACS	Complete Weed Control	Moss treatment: Linhay Close and Sea Road N	£144.00
BACS	Mrs J Larter	January salary	*
		Mileage	£61.20
		Postage	£24.21
		Expenses	£13.17
<u>Cheques</u>			
000001	Tregrehan Methodist Church	Room hire	£90.00

\*Publication of salary payments is excluded under the Data Protection Act

### **(17/166) Correspondence Received**

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Update from Eden Geothermal Group
- Cornwall Council's updated proposals for divisional wards as part of the Local Government Boundary review
- Notification of Cornwall Site Allocations Development plan examination hearing
- Minutes of the St Austell and Mevagissey Community Network Panel meeting held on 13 December

### **(17/167) Meetings/Training Attended**

9 January – Cllrs Entwistle and Trudgeon attended the Neighbourhood Plan Steering Group meeting

### **(17/168) Dates for the Diary**

7 February – Defibrillator training – 6.30pm Tregrehan Methodist Church  
13 February – Neighbourhood Plan Steering Group

### **(17/169) Dates of Forthcoming Meetings**

(C) – *Charlestown Primary School*, (T) – *Tregrehan Methodist Centre* – 20 February (T), 20 March(C), 17 April (T), 15 May(C), 19 June (T), 17 July(C), 21 August (T) (if required), 18 September (C), 16 October (T), 20 November (C), 18 December (T)

The meeting closed at 6.52 pm

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Chairman

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Date