

MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 20 FEBRUARY 2018 in TREGREHAN METHODIST CENTRE at 6.00 pm

Present: Cllrs Fran Taylor (Chairman), Mike Thompson, Graham Entwistle, Paul Trudgeon, Alan Moore, Ann Taylor

In attendance: Cllr Tom French CC, Julie Larter (Clerk), 13 members of the public.

(17/170) Apologies for Absence

Apologies were received from PCSO Julie Carpenter.

(17/171) Minutes of a meeting of the Parish Council held on 16 January 2018

It was **RESOLVED** that the minutes of the meeting held on 16 January 2018 be signed as an accurate record of the meeting.

(17/172) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(17/173) Chairman's Announcements

The Chairman read out a thank you card received in connection with the installation of a memorial bench behind Crinnis Beach.

(17/174) Public Participation

Mr Browning offered Mr Francis's apologies.

Mrs Wieringa asked if a path could be created across the top of the Carlyon recreation field. The Chairman said that the matter would be discussed later in the meeting.

Mr Hambly asked if the Heavy Transport Club could erect some signs on Cypress Avenue. The Chairman explained that this was a matter for Cornwall Council and suggested he speak to a planning officer.

Mr Malcolm expressed concern about the number of signs around the junction of the A390/A391.

(17/175) Cornwall Councillor's Report

Cllr French said that although it is outside the parish, he has concerns about the future of the SWCP in Charlestown, opposite Salamander as there have been a number of landslides onto the beach. He has reported the matter to the Countryside Officer.

(17/176) Devon and Cornwall Police Report

No report was available.

(17/177) Planning Applications and Related Matters

(i) PA18/00724 – Unit H, St Austell Bay Business Park: Change of use from B1/B2 to A2. The unit will be used for small group training and small scale functional gymnasium and personal training area offering the local community a means of leisure on a membership basis

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council supports the application.**

(ii) PA17/11996 – Pine Lodge, 51A Sea Road: Demolition of existing dwelling and construction of 5 apartments and parking.

It was noted that this application has been withdrawn.

(iii) PA18/01182 – The Cottage, Beach Road: Proposed external and internal alterations and extensions

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council supports the application subject to the proviso that the property cannot be subdivided in the future.**

(iv) PA18/00907 and PA18/00908 (LBC) – 60 Sea Road: Replacement of selected windows and doors

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections subject to the approval of the Conservation Officer.**

(v) PA18/00417 – 28 Haddon Way: Extension at front of property, demolish existing attached garage and rebuild as an attached annexe extension

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections subject the proviso that the property cannot be sub-divided in the future.**

(vi) PA18/01216 – 30 Wheal Regent Park: Works to trees covered by a Tree Preservation Order, namely fell a Scots Pine

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections provided the trees are replaced with native species.**

(vii) PA18/00701 – 5 Appletree Lane: Works to an Oak tree (T1) covered by a Tree Preservation Order – crown thinning of 20%

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections.**

(viii) PA18/00248 – Fairfield, Chapel Lane: Demolish part of existing building, erection of two storey extension on existing footprint

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council objects to the possible loss of a period cottage and feel that it has insufficient information to comment further.**

(ix) PA18/00727 – Huel Tristram, Tregrehan Mills: Application for a Lawful Development Certificate for existing use for C3 dwellinghouse as a residential dwelling for over 10 years. Councillors had no information to offer.

(b) To note the current situation regarding the following applications:

(i) PA17/10037 – Cornwall Football Golf: Application for Outline Planning Permission with all matters reserved for construction of a manager's dwelling

The Clerk reported that the Planning Officer is still waiting for the agent to submit a further business case. Cllr French was asked to call the application in if no business case has been submitted by the end of March. Cllr French confirmed that he will speak to the planning officer.

(ii) PA17/12044 – 34 Haddon Way: Proposed porch, kitchen/dining extension, ground floor extension and first floor extension to form 2 additional bedrooms, landscaping to rear including new garage and associated works

It was noted that the planning officer is still awaiting amended plans.

(c) (i) PA17/07949 – Application to modify or discharge a planning obligation dated 16/04/15 in relation to PA13/09195

The Clerk had previously circulated an email from the Planning Officer outlining the rationale for accepting a lower percentage of affordable housing on the development. Members were very disappointed with the decision and the Clerk was asked to write to the Planning Officer seeking her assurance that the 25% agreed would be on-site.

(ii) The Clerk has been notified of imminent tree felling works in connection with the Holmbush Road development.

(17/178) Neighbourhood Plan

Cllr Trudgeon reported that 217 responses to the second questionnaire have been received. Members of the steering group have analysed the responses. A clear message about the types of development that residents want has emerged. The next stage is to carry out village design statements and Sarah Furley from Cornwall Council will be assisting with this. The Chairman thanked Cllr Trudgeon for his work on the questionnaire analysis and also Mr Malcom and Ms Aylward for their hard work in producing the questionnaire.

(17/179) Parish Litter Pick

A resident has asked the Parish Council to organise a litter pick. It was decided to hold the event on 17 March at 10.00 am. The Clerk will ask the resident to try to muster support locally.

(17/180) Tregrehan Playing Fields

The Clerk is still awaiting a quote from Cormac for a section of Grasscrete for the field entrance.

(17/181) Tregrehan Defibrillator

The training session on 7 February was well attended and it was **RESOLVED to pay FLEET £200 for facilitating the training.**

(17/182) Carlyon Recreation Field

Members discussed Mrs Wieringa's requests for a path across the top of the field. The Chairman explained that the Parish Council did not own the field and would need permission from the hotel. She also explained that as well as a cost to the Council, there would be legal implications by creating a path. The Clerk was concerned that removing scrub could mean more water run-off into the field. The Council will await a comment from the hotel.

The hotel has given consent for a dog leg from the Sea Road permissive path to the walked route of the SWCP to be gravelled and it was **RESOLVED to accept a quote of £350 for**

the work. It was noted that some gravel has been washed down the path and will need replacing in the spring.

The Clerk has spoken to the Countryside Officer about the possibility of installing barriers to prevent cyclists from using the SWCP. The Countryside Officer is reticent to do this as barriers are considered an impediment to legitimate users and are not effective as cyclists simply lift bikes over them. There would also be ongoing maintenance costs for Cornwall Council.

(17/183) Beach Development

There was nothing to report. It was decided not to include the beach in the forthcoming litter pick as other organisations undertake events from time to time.

(17/184) Highways Matters

(i) Cypress Avenue

The results of the safety audit have still not been received and the Clerk will chase.

(b) Other Highways Concerns

The Clerk has received a complaint about the road surface in Fairway and has passed it on to Cormac.

CLlr Moore questioned why the Clerk reported the fallen tree on the PRoW from Trenowah Road – Boscoppa Close to the Countryside Team rather than contacting the landowner. The Clerk explained that no-one present at January's meeting was aware who the landowner was.

(17/185) Financial Matters

(a) The Clerk explained that under the forthcoming General Data Protection Regulations, she would no longer be able to use one laptop for all 3 of her parishes. It had been suggested that she could apply for a grant from The Transparency Fund. It was **RESOLVED to authorised an application to the Transparency Fund for £470 to purchase a laptop and software for Carlyon Parish Council.**

(b) It was **RESOLVED to authorise the Clerk's attendance at CALC training on the audit system for councils under £25,000 and GDPR training as well as the SLCC's Regional Training Event.**

(c) Current balances were noted and the following payments were authorised:

<u>Automated Payments</u>			£
SO	Cornwall Pension Fund	EE and ER contributions	*
BACS	Groundwork UK	Underspend of NP grant	£1,861.50
BACS	Reef Publishing	To replace chq 000468 lost in the post	£426.00
BACS	Robin Malcolm	Reimbursement for NP prize draw gift card	£50.00
BACS	Sustainable Furniture (UK)	2 memorial benches	£1,260.00
BACS	Duchy Defibrillators	To replace chq 000464 lost in the post	£342.00
BACS	SLCC	To replace chq 000461 drawn on previous bank	£119.33
BACS	Mrs J Larter	February salary	*
		Expenses – refreshments for defib training	£15.44
<u>Cheques</u>			
000002	A & A Garden Services	Removal and installation of memorial benches	£100.00

*Publication of salary payments is excluded under the Data Protection Act

(17/186) Correspondence Received

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Public consultation on a proposed development adjacent to Biscovey Academy
- Letter from Cornwall Rural Housing Association
- Card thanking the Parish Council for facilitating the provision of a memorial bench behind Crinnis Beach
- Details of Cornwall AONB Conference on 14 April
- Details of a conference at Wheal Martyn on 23 March on Industrial Heritage Buildings and Collections – Challenges and Experiences

(17/187) Meetings/Training Attended

7 February – Chairman, Cllrs Ann Taylor, Graham Entwistle and Mike Thompson together with the Clerk attended CPR/defibrillator training

8 February – Cllrs Ann Taylor, Mike Thompson and the Clerk attended the St Austell and Mevagissey Community Network Panel meeting

13 February – Cllrs Entwistle, Trudgeon and the Chairman attended the Neighbourhood Plan Steering Group meeting

(17/188) Dates for the Diary

2 March – General Data Protection Regulations training (Cllr Ann Taylor to attend)

8 March – General Data Protection Regulations training (Clerk to attend)

14 March – Neighbourhood Plan Steering Group meeting

(17/189) Dates of Forthcoming Meetings

(C) – *Charlestown Primary School*, (T) – *Tregrehan Methodist Centre* – 20 March(C), 17 April (T), 15 May(C), 19 June (T), 17 July(C), 21 August (T) (if required), 18 September (C), 16 October (T), 20 November (C), 18 December (T)

The meeting closed at 7.32 pm

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Chairman

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Date