

MINUTES of THE ANNUAL MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 15 MAY 2018 in CHARLESTOWN PRIMARY SCHOOL at 6.00pm

Present: Cllrs Fran Taylor, Mike Thompson, Ann Taylor,

In attendance: Cllr Tom French CC, Julie Larter (Clerk), 12 members of the public.

(18/001) Election of a Chairman

It was **RESOLVED** that Cllr Fran Taylor be elected as Chairman of the Parish Council for the forthcoming year. Cllr Taylor duly signed the Declaration of Acceptance of Office.

(18/002) Election of a Vice Chairman

It was **RESOLVED** that Cllr Alan Moore be elected as Vice Chairman of the Parish Council for the forthcoming year.

(18/003) Apologies for Absence

Apologies were received from Cllrs Paul Trudgian, Graham Entwistle, Alan Moore and PCSO Julie Carpenter.

(18/004) Minutes of a meeting of the Parish Council held on 17 April 2018

It was **RESOLVED** that the minutes of the meeting held on 17 April 2018 be signed as an accurate record of the meeting.

(18/005) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(18/006) Chairman's Announcements

The Chairman thanked members for re-electing her as Chairman.

(18/007) Public Participation

A member of the public expressed concern about the proposed speed restrictions on A390 over the summer.

A member of the public expressed his concern regarding overflow parking from the beach car park. He said in particular there was a problem over the bank holiday weekend with motorists parking in an inconsiderate and dangerous manner in Crinnis Close, Wheal Regent and Fairway. The car park was not being properly monitored. The top car park is not large enough and reminded those present that it used to be the overflow car park when parking was permitted on the beach. The gentleman asked why residents should have to tolerate the situation when there is a solution – parking on the beach. A resident of Wheal Regent Park asked if the Parish Council would be willing to lend them a supply of parking cones again this summer.

(18/008) Cornwall Councillor's Report

Cllr French said that he agreed with the Parish Council that some of the content of the Road Safety Audit of Cypress Avenue was wrong. He said that he felt that priority at the build outs should be reversed and he would take the matter up with Cormac.

Cllr French reported that Cornwall Councillors have been contacted by Gilbert & Goode who are looking for potential development sites upon which to build affordable housing. Sites should already have planning permission or be brownfield and capable of accommodating 10+ homes.

(18/009) Devon and Cornwall Police Report

The Clerk read out PCSO Carpenter's report. During the period 14 April – 13 May the following crimes were reported: 1 x assault in the Beach Road area; 1 common assault in the Beach area; 1 x arson in the beach area; 2 x criminal damage to property – 1 in Campdown Cemetery and the other outside the Beach Road shops. In addition, damage was inflicted on 3 cars parked on driveways in Chatsworth Way.

(18/010) Planning Applications and Related Matters

(a)

(i) PA18/03952 – 101 Sea Road: Extension to include refurbishment and modernisation

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council concurs with the Planning Officer's comments that the design could be less imposing. The Parish Council will support the Planning Officer on whatever decision she makes.**

(ii) PA18/03113 – 107 Sea Road: Certificate of Lawfulness for the detached annex of 107 Sea Road to be classed as a separate dwelling. Property has been used as a self-contained holiday let since July 2013.

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council strongly objects to the proposal to class the annex as a separate dwelling. Based on planning history it is clear that it should not have been used as a separate dwelling and it is likely that the owner has been acting in breach of planning conditions. The layout of the site makes the annex unsuitable for occupation as a residential dwelling. The Parish Council asks that should the planning officer be minded to grant the Certificate of Lawfulness, she should be able to justify the decision as it could set a precedent within the parish**

(b) The current situation regarding the following application was noted:

PA17/10037 – Cornwall Football Golf: Application for Outline Planning Permission with all matters reserved for construction of a manager's dwelling

In accordance with a request from the Parish Council, Cllr French has called this application in.

(c) Holmbush Road Development

The Clerk reported that members of the Parish Council had met with representatives of Devonshire Homes on 30 April. Devonshire Homes explained that the reduction in affordable housing from 50% - 25% was because 50% was not a realistic figure and was not financially viable. The Chairman drew reference to the fact that the 50% figure featured prominently in the Public Inquiry. No buyer has been found for the pub or the commercial space and until buyers are found, they will not be built. At the meeting the Chairman asked Devonshire Homes if they could tidy up the Herras fencing which they agreed to do. The Herras fencing will be replaced with hoardings towards the end of August. Members were concerned about the

proposed speed restrictions on A390 over the summer. Whilst accepting that the work was necessary, members felt that the timing was wrong and asked Cllr French to take the matter up with Cornwall Council. Cllr French said that the roadworks could exacerbate the problem with parking for Crinnis Beach and is to ask Cornwall Council what can be done to mitigate problems.

(d) Enforcement

The Clerk reported that an enforcement case has been opened up relating to Pine Lodge Gardens for the alleged change of use and conversion of horticultural buildings into 5 holiday lets and the siting of a minimum of 2 caravans for residential and holiday lettings. The Clerk has been told that a Planning Contravention Notices have been issued.

(18/011) Neighbourhood Plan

The Chairman reported that the Steering Group met on 9 May and were making good progress and she thanked members of the public for their help. The group is working towards completing the character assessments and is in the infancy of putting together policies extrapolated from survey data.

(18/012) Tregrehan Playing Fields

The Clerk reported that the Forestry Officer has requested a full agricultural survey and Cormac has requested funds from Cornwall Council for early contractor involvement. The Clerk is trying to ascertain whether Cornwall Council will be willing to pay the additional sum. It was decided that parking on the field for chapel users could be resumed. The 1st St Austell Scouts have asked for permission to use the field on 17 July as in previous years. The group has submitted paperwork to Cornwall Council.

(18/013) Carlyon Recreation Field

The Clerk is still waiting for a response from the Carlyon Bay Hotel regarding matters raised last month.

(18/014) Beach Development

The Clerk reported that CEG has confirmed that blue badge holders will be allowed to park on the beach this summer.

In light of parking chaos over the bank holiday weekend, in consultation with members, the Clerk submitted a request for yellow lining to be considered for the end of Fairway and Wheal Regent Park as part of the Community Network Highways Scheme. The Chairman said caution needs to be exercised as lining could prevent residents or their visitors parking on roads. The Clerk explained that if the matter is put forward for inclusion in the scheme, a full consultation exercise with residents will be undertaken.

A lengthy discussion took place around how parking for the beach could be addressed and the Chairman suggested that perhaps an amended Footpath Order could be applied for and with a view to the width of the footpath being reduced and a virtual pavement painted on the road. Cllr French was asked to discuss the matter with Cornwall Council and CEG. Councillors had great sympathy with residents' and offered to do all they could to work towards a satisfactory solution.

Members were happy to make parking cones available to residents of Wheal Regent Park and Crinnis Close and these would be delivered before the next bank holiday.

It was noted that Cakey Teas were running the promotions on the beach again this year.

(18/015) Highways Matters

There was nothing to report.

(18/016) General Data Protection Regulations

A report from the Clerk on progress to date was noted and it was **RESOLVED that the Clerk should purchase Microsoft Office together with anti-virus software for the laptop recently purchased. She will also arrange for members to have Parish Council email addresses.**

(18/017) Pavement Weedspraying

It was **RESOLVED that Complete Weed Control be contracted to undertake pavement weedspraying again this year.** The Clerk will clarify with the contractor that the areas to be covered are Chatsworth Way, Haddon Way, Beach Road, Cypress Avenue, Sea Road from its junction with Beach Road to the railway bridge, Trenowah Road, Linhay Close and the road through Tregrehan.

(18/018) Financial Matters

(a) The Internal Auditor's report was noted.

(b) It was **RESOLVED to agree the Annual Governance Statement.**

(c) It was **RESOLVED to agree the Annual Accounting Statements.**

(d) Current balances were noted and the following payments were authorised:

<u>Automated Payments</u>			£
BACS	Cornwall Pension Fund	EE and ER contributions	*
BACS	Mrs J Larter	May salary	*
BACS	Mrs J Larter	Expenses	589.75
BACS	Cornwall ALC	GDPR training	54.00
BACS	SLCC	1/3 share Clerks membership renewal	94.33
BACS	St Austell Bay PC	1/3 share Clerk's attendance at the SLCC Regional Training Roadshow	15.00
300003	Mrs J Ringrose	Internal audit fee	25.00

*Publication of salary payments is excluded under the Data Protection Act

(18/019) Correspondence Received

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Details of vacancies on Cornwall Countryside Access Forum
- Details of Tree Warden awareness sessions
- NALC newsletter
- Information regarding Cornwall Sites Allocations Development Plan document
- Special Town and Parish Council newsletter regarding enforcement

(18/020) Meetings/Training Attended

18 April – The Clerk attended the SLCC Regional Training Roadshow

26 April – The Clerk attended the SLCC Smaller Councils meeting

30 April – The Chairman, Cllrs Entwistle, and Moore together with the Clerk met with representatives of Devonshire Homes
3 May – Cllr Entwistle attended GDPR training
9 May – The Chairman, Cllrs Entwistle, Trudgian and Thompson attended the NP Steering Group meeting
10 May – Cllr Ann Taylor attended the St Austell and Mevagissey Community Network Panel meeting

(18/021) Dates for the Diary

There were no dates for the diary.

(18/022) Dates of Forthcoming Meetings

(C) – *Charlestown Primary School*, (T) – *Tregrehan Methodist Centre* –19 June (T), 17 July(C), 21 August (T) (if required), 18 September (C), 16 October (T), 20 November (C), 18 December (T)

The meeting closed at 7.41 pm

.....
Chairman

.....
Date