

**MINUTES of A MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 18 DECEMBER 2018 in Tregrehan Methodist Centre at 6.00pm**

**Present:** Cllrs Fran Taylor, Mike Thompson, Graham Entwistle, Paul Trudgian, Ann Taylor, Alan Moore

**In attendance:** Julie Larter (Clerk), 5 members of the public

**(18/120) Apologies for Absence**

Apologies were received from Cllr Tom French CC.

**(18/121) Minutes of a Meeting of a Parish Council held on 20 November 2018**

It was **RESOLVED** that the minutes of a meeting of the Parish Council held on 20 November 2018 be signed as an accurate record of the meeting.

**(18/122) Declarations of Interest on Items on the Agenda**

There were no declarations of interest.

**(18/123) Chairman's Announcements**

The Chairman congratulated the Clerk on obtaining a BA (Hons) in Community Governance and said that she has authorised the Clerk's attendance a presentation ceremony at the SLCC Practitioners Conference in February.

**(18/124) Public Participation**

A member of the public said that the footpath diversion in the beach car park has now been confirmed.

A member of the public said that the Parish Council holds a substantial amount of money in one of its accounts and enquired whether it was earmarked for anything. The Chairman replied that it was earmarked towards the purchase of Tregrehan Methodist Centre if it became available, to be used as a community hall. The member of the public said that one of the shops in Beach Road was available and enquired whether that could become a community facility.

A member of the public commented that the Sea Road adoption work is a great improvement.

**(18/125) Cornwall Councillor's Report**

Cllr French had submitted a written report which the Clerk read out.

"I was delighted to see the highways work on Sea Road is complete along with the resurfacing of the golf club junction. The resurfacing of the area of the mini roundabout by the railway arch up from Tesco is programmed for February 2019.

I note the review of the parish council boundaries is on your agenda, could I emphasis that any potential changes will only happen if you the parish council raise it as your wish. This is a bottom up review and Cornwall Council is the final decision maker and not some outside body.

Finally can I wish you all a very Happy Christmas and New Year – see you all in 2019.”

### **(18/126) Devon and Cornwall Police Report**

(i) No report was available and the item is to be removed from future agendas.

(ii) Councillor Advocate

CLlr Thompson stated that he has received his first email in the role which he would forward on to anyone interested. He explained that the Police and Crime Commissioner's office is conducting a survey on speeding with a proposal to increase fines. Details are on the PCC website.

CLlr Thompson said that local crime figures are available from [www.Police.uk](http://www.Police.uk) and 6 crimes were reported in the parish in October.

CLlr Thompson has been invited to the opening of Bodmin Police Station.

### **(18/127) Planning Applications and Related Matters**

(a)

(i) PA18/11130 – 1 Meadowside, Tregrehan Mills: Proposed porch extension and alterations

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

(ii) PA18/11143 – Newbold Cottage, Chapel Lane, Tregrehan Mills: Remove Norwegian Spruce tree

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council is happy for the Planning Officer to determine the application based on the advice of the Tree Officer.**

(iii) PA18/10255 – Land off Holmbush Road: Erection of 11 dwellings with associated highways, drainage, lighting and landscaping works at land off Holmbush Road

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish Council objects to houses being built on land allocated for business use.**

(iv) PA18/10915 – 39 Sea Road: Replace the existing roof structure to form further first floor living space with balconies to the front and rear and remodel the internal layout

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council supports this application.**

(b) The situation regarding the following planning applications was noted:

(i) PA18/06739 – 83 and 85 Sea Road: Proposed demolition of 83 and 85 Sea Road and erection of 23 residential apartment building with access and landscaping.

It was noted that permission has been refused by the Central Sub Area Planning Committee.

(ii) PA18/07915 – 4 Boscundle Close: Proposed demolition of dwelling and erection of 4 residential apartments and associated works.

No update was available.

### **(18/128) Neighbourhood Plan**

CLlr Entwistle reported that the grant application to cover the cost of the Local Landscape Character Assessment has been approved and paid into the bank account. Draft policies have been sent to Cornwall Council for comment. They will be sent to the Clerk to put on the

website as will minutes of steering group meetings. The steering group is collecting photographs of the parish to include in the plan and would like to receive photographs from residents.

### **(18/129) Electoral Review of Cornwall**

It was noted that the Boundary Commission has completed its review. The Parish Council will be in the Mevagissey and St Austell Bay electoral division after the next elections.

### **(18/130) Tregrehan Playing Fields**

(i) Improvements to the field entrance

The Clerk reported that she has spoken to the Tree Officer today and the tree survey is in hand.

(iii) Other Concerns

The Clerk has received complaints about the unauthorised removal of a section of hedging by the developers of an adjacent property. Cornwall Council has opened an enforcement case. The Tregrehan Flood Group is concerned about the props that have been put up underneath the bridge and are to make a complaint to the Environment Agency. The group has also requested some replacement sandbags and it was **RESOLVED that the Clerk should order a supply of sandbags for residents' use at an approximate cost of £40.**

### **(18/131) Carlyon Recreation Field**

The Clerk reported that she has ordered a replacement sign for the field gate as the original blew off and is beyond repair.

### **(18/132) Beach Development**

(i) Stopping Up Order

It was noted that the top car park footpath Stopping Up Order has now come into force.

(ii) The Clerk has submitted an application for the beach to be re-listed on Cornwall Council's Register of Assets of Community Value but has been told that she will need to submit separate applications for each section of the beach.

### **(18/133) Highways Matters**

(i) Community Network Highways Scheme:

The Clerk has asked if the scheme can revisit concerns over Cypress Avenue. The Clerk has been contacted by the Highways Officer enquiring where the speed monitoring equipment at the entrance to Tregrehan is required and she has liaised with residents. It was **RESOLVED that the Clerk should make a request for pavement improvements at the junction of Fairway/Beach Road.**

(ii) Other Highways Concerns

The Clerk was asked whether she had heard anything about the replacement rumble strips and white lining in Trenowah Road. The Clerk reported that Highways have responded saying that no issue has been identified. The Clerk was asked to request Cllr French to take the matter up.

The Clerk has investigated village gateways and will send a link through to councillors for discussion next month.

### **(18/134) Financial Matters**

Current balances were noted and the following payments were authorised:

|      |                       |   |           |
|------|-----------------------|---|-----------|
| BACS | Duchy Defibrillators  | Annual monitoring charge for defibrillators in Beach Road and Tregrehan Mills     | £384.00   |
| BACS | A & A Garden Services | Groundwork – Carlyon Recreation field and cutting SWCP and inland paths under LMP | £1,520.00 |
| BACS | Mrs J Larter          | Mileage September – November  | £37.35    |
| BACS | Mrs J Larter          | December salary   | *         |
| BACS | HMRC                  | Quarterly PAYE payment  | *         |
| BACS | Cornwall Pension Fund | EE and ER pension contributions   | *         |

\*Publication of salary payments is excluded under the Data Protection Act

### **(18/135) Correspondence Received**

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Correspondence from CALC regarding its annual conference and training courses

### **(18/136) Meetings/Training Attended**

26 November – The Chairman represented the Parish Council at the Central Sub Area Planning Committee meeting

4 December – The Clerk attended the SLCC Cornwall branch meeting where presentations were given on Kresen Kernow - Cornwall Council's new archive facility and also the future of partnership working in Cornwall

12 December – Neighbourhood Plan Steering Group

13 December – Cllr Ann Taylor and the Clerk attended the St Austell and Mevagissey Community Network Panel meeting. The Clerk reported that they attended workshops with Inspector Gard about Policing and about the Community Speedwatch scheme. The Community Speedwatch team is looking for additional areas to undertake surveys. Cornwall Council will be conducting a Community Governance Review next year and the parish boundary could be affected. The matter is likely to be discussed next month.

### **(18/137) Dates for the Diary**

9 January – Neighbourhood Plan Steering Group

### **(18/138) Dates of Forthcoming Meetings**

(The date of the Annual Meeting of the Parish Council in May was changed)

(C) – *Charlestown Primary School*, (T) – *Tregrehan Methodist Centre* 15 January (C), 19 February (T), 19 March (C), 16 April (T), 14 May (C), 18 June (T), 16 July (C), 20 August (T) - only if required, 17 September (C), 15 October (T), 19 November (C), 17 December (T)

The meeting closed at 6.51

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Chairman

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Date