



Carlyon Parish Council

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MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on 16 June 2026 at 6.00pm in Carlyon Parish Hall

Present: Cllrs Mike Ford, Lynn Parsons, Steve Mabbott, Sonia Phillips and Paul Riley

In attendance: Cllr James Mustoe, CC; Julie Larter (Clerk), 6 members of the public.

In the absence of the Chairman, Cllr Phillips took the Chair.

(26/023) Apologies for Absence

Apologies were received from Cllr Trudgian.

(26/024) Minutes of the Annual Meeting of the Parish Council held on 19 May 2026

It was **RESOLVED** that the minutes of the Annual Meeting of the Parish Council held on 19 May 2026 be signed as a correct record of the meeting.

(26/025) Declarations of Interest

There were no declarations of Interest.

(26/026) Matters to Note

HAD 302 – The Clerk reported that no objections had been made to the proposal and the Order will now be made. The Clerk is to contact the PRoW officer to check the proposed new line of the path.

Notes have been distributed to residents bordering Footpath 2, Carlyon Bay reminding occupiers that it is their responsibility to cut back vegetation that overhangs the path.

(26/027) Chairman's Announcements

The Chairman had no announcements to make.

(26/028) Public Participation

A member of the public mentioned that the hedge bordering the pavement on Sea Road leading to the railway bridge is overgrown and the Clerk is to speak to Brend Hotels.

A member of the public enquired about organising a Feast Day in Tregrehan. The matter is to be added to next month's agenda.

(26/029) Cornwall Councillor's Report

Cllr Mustoe expressed his concern about the Maritime and Coastguard Agency's proposed changes to the remuneration for volunteer coastguards and his subsequent motion to Cornwall Council about this. He also gave an update on the adoption of roads and the green spaces in Gwallon Keas.

Cllr Mustoe's full report can be found on the parish council's website.

(26/030) Planning and Related Matters

(i) PA26/03374 – 19 Ley Close: Works to tree covered by a TPO – T1 – Holly – Lateral reduction of overhanging canopy on South side of tree, trimming back to the boundary line of Ley Close. Max length of branches to be removed approx. 3m. No cuts to exceed 10cm in diameter

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council has no objections.**

(ii) PA26/03200 – Invergerry, 2 Boscundle Close: Change of use from holiday let to dwelling

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council has no objections.**

(iii) PA26/03363 – 50 Beach Road: Application for tree works in a Tree Preservation Order: Reduction of two Oak trees

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council will concur with the Tree Officer's advice.**

(iv) PA26/03367 – 48 Sea Road: Demolition of existing residential dwelling. Construction of new replacement residential dwelling (self-build), with associated landscape works with variation of Condition 2 of decision notice PA25/06559 dated 29/10/2026

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council has no objections.**

(v) PA26/03682 – 5 Windsor Drive: Proposed front porch

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council has no objections to the proposal.**

(26/031) Carlyon Parish Hall

(i) Repair Cafe

Linda Breary, co-facilitator of the Carlyon Repair Café asked whether the parish council would be willing to reduce the cost of renting the hall. The Repair Café was set up just over 4 years ago and is run entirely by volunteers. Mrs Breary reported that due to the cost of living crisis, donations had reduced. The café has reduced its opening hours from 3 to 2. Cllr Phillips explained the council had overheads in running the hall and was concerned that if the council reduced the rent for the café it would set a precedent for other users.

Prior to the meeting the Clerk had submitted an application to Cllr Mustoe's Community Chest on behalf of the Café as the Café no longer has its own bank account. The grant will cover the cost of hiring the hall up to March 2027. The matter will be reviewed again in October.

The member of the public seeing to organise a Feast Day said that a grant could be offered to the café out of the proceeds.

(ii) Future work

Cllr Mabbot has drawn up some more plans for possible alterations. He said that Eden Geothermal will have grants available soon and an application could be made to the Fund. Councillors prioritised work and it was agreed that the first priority is to replace the heating and lighting and rewire the building.

Installation of a suspended ceiling will be next priority. The screen to the kitchen can be removed, and kitchen cupboards can be updated, but with fewer cabinets, thereby creating a large through serving area.

Cllr Riley and Cllr Mabbott are to obtain quotes for consideration at next month's meeting and the Clerk is to ask to have a Smart meter fitted.

(iii) Quote for a temporary banner

The Clerk has obtained 2 quotes, Cllr Phillips offered to speak to Cornwall Signs to ask for a reduction in their quote in lieu of sponsoring the sign.

(iv) Any other issues

There were no other issues.

(26/032) – Gwallon Keas

Cllr Mabbott expresses his frustration with Devonshire Homes over their lack of willingness to finish off the estate, he said communicating with them was extremely difficult.

The Clerk confirmed that a noticeboard was on order.

(26/033) Parish Issues

(i) Jubilee Playing Fields

There was nothing to report.

(ii) Tregrehan Flood Working Party

Cllr Phillips reported that the Environment Agency have met with the owners of Boscoppa Farm who confirmed that drainage improvement work is going to be undertaken soon, however she is concerned that the farm appears to be for sale and this may affect the work.

Cllr Phillips reported that drains on the A391 need to be cleared and Simon Deverill will pick this up.

Drainage on School Lane needs to be reviewed and Cllr Phillips is meeting with Simon Deverill and Dave Chitty at the end of August.

(iii) West Crinnis Fields

The Clerk reported that the field is going to be cut this week.

Previously 2 members of the public had suggested they might apply for a DMMO for the permissive footpath leading from Sea Road and councillors wondered if they were going to pursue this.

(iv) Highways

The council's bid to the Community Highways Improvement Programme for an additional stretch of yellow lining in Fairway has been approved. Plans will be drawn up and the matter will go out to public consultation and it is likely that the work will be done in the next financial year.

A speed monitoring exercise in Tregrehan was undertaken in May and the report circulated to councillors.

(v) Crime

There was nothing to report. Cllr Mustoe had referred to issues on the beach in his earlier report.

(vi) Crinnis Beach

There was nothing to report. Cllr Phillips is to speak to the Manager of the beach and invite him to the next meeting.

(26/035) – Finance

Current balances were noted and the following payments authorised

BACS	Western Web	Initial payment for new website		
DD	EE Ltd	Monthly mobile phone charge	£	38.41
DD	Lloyds Bank	Credit card	£	138.94
DD	Unity Trust Bank	Monthly bank charges	£	7.00
DD	British Gas	Electricity	£	38.03
DD	Holiday Home Waste Collection	Litter bin emptying - Jubilee Playing Fields	£	15.12
		Grounds maintenance - Cypress Ave and highway verges and Jubilee Playing Fields	£	1,160.40
BACS	GET Landscaped	Topsoil	£	139.20
BACS	Bradforbs	Replenish Carlyon Bay planters	£	180.50
BACS	Hay Nurseries	Safety surface repair kit	£	109.72
BACS	Online Playgrounds	Contract renewal to empty bins on Cypress Ave and W Crinnis field	£	585.91
BACS	Cornwall Council	Searches and professional charges relating to parish hall purchase	£	3,751.20
BACS	Wellers Law Group LLP			

BACS	Cornwall Council	Playground inspections Jan - June 26	£	173.69
BACS	Lyreco	Stationery	£	51.60
BACS	Staff/CPF	Salaries and oncosts	£	1270.41

(26/034) Training/Meetings Attended

11 June – Clerk attended a Cormac roadshow and will circulate the slides.

(26/035) Correspondence Received

A list of correspondence had been previously circulated, and in addition a Citizens' Advice newsletter had been received.

(26/036) Dates for the Diary

The Clerk reminded councillors about the CALC conference in October.

(26/037) Dates of Future Meetings

Wednesday 15 July, 15 September, 20 October, 17 November, 15 December 2026.

The meeting closed at 6.55 pm

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Chairman

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Date