

MINUTES of A MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 19 MARCH 2019 in Charlestown Primary School at 6.00pm

Present: Cllrs Fran Taylor, Mike Thompson, Graham Entwistle, Paul Trudgian, Alan Moore, Ann Taylor

In attendance: Cllr Tom French, CC: Julie Larter (Clerk), 12 members of the public

(18/180) Apologies for Absence

There were no apologies to note.

(18/181) Minutes of a Meeting of a Parish Council held on 19 February 2019

It was **RESOLVED** that the minutes of a meeting of the Parish Council held on 19 February 2019 be signed as an accurate record of the meeting.

(18/182) Declarations of Interest on Items on the Agenda

Cllr Thompson declared an interest in agenda item 7(a)(i) – PA19/01943 as the applicant is a personal friend.

(18/183) Chairman's Announcements

The Chairman had no announcements to make.

(18/184) Public Participation

A member of the public thanked the parish council for pursuing the road resurfacing and tidying up in the parish and enquired whether the roundabout at the top of Holmbush Arch Road was to be resurfaced. The Clerk offered to find out. The member of the public then said that he had found a Housing Needs Survey online and was surprised that businesses had not been consulted. He asked that if Carlyon's Neighbourhood Plan Steering Group were going to take a similar course of action, that businesses be included. The Chairman confirmed that it was the intention of the group to interact with businesses in a proactive way.

A member of the public thanked the Clerk for arranging for the salt bin in Wheal Regent to be refilled and also thanked the Clerk and Cllr French for the proposed for yellow lining at the entrance to Wheal Regent.

(18/185) Cornwall Councillor's Report

Cllr French said that he had heard a rumour that the flats at 54 and 54a Sea Road were uninsurable due to cliff stability issues and was going to seek clarification of the facts. He said developments on the cliff like this were a worry.

A member of the public said that the planners don't take into account the geology of an area and that the planning system lets developers down.

(18/186) Planning Applications and Related Matters

Cllr Thompson left the room.

(a) (i) PA19/01943 – 86 Beach Road: Construction of one new dwelling in the grounds of 86 Beach Road

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposal.

Cllr Thompson returned to the room.

(ii) PA19/01553 – 15 Crinnis Wood Avenue: Erection of a conservatory extension

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposal.

(iii) PA19/00811 – Pine Lodge Gardens: Change of use from lecture theatre and associated staff accommodation into 5 units of holiday accommodation (part retrospective)

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the application but would like any approval conditioned to ensure that the accommodation is for holiday use only and not permanent occupation. The parish council is unhappy with retrospective planning applications though.

(iv) PA19/02028 – 49 Sea Road: Proposed loft conversion and balcony

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council has no objections to the proposal

(v) PA18/10255 – Land off Holmbush Road: Erection of 10 dwellings with associated highways, drainage, lighting and landscaping works at land off Holmbush Road, St Austell

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that whilst the parish council accepts that the original proposal for a pub/restaurant may not be financially viable, it would like the area to remain as employment space in one form or another.

(b) PA18/07915 – 4 Boscundle Close: Proposed demolition of dwelling and erection of 4 residential apartments and associated works.

No update was available.

(18/187) Neighbourhood Plan

Cllr Entwistle reported that residents have been surveyed twice and businesses once. Only 1 business responded but the steering group want to reach out to businesses again and are planning an event later in the year to which both businesses and residents will be invited.

Cllr Entwistle said the point made a member of the public regarding the geology of the area was a valid one and the group will use his expertise in the matter.

(18/188) 30 Beach Road

Andrew Wellington the new tenant of the premises outlined his proposals. There will be a convenience shop selling newspapers, mixed dry goods and dairy products – exactly what he stocks will be based on the wishes of local residents. Alongside the shop will be a coffee shop/patisserie which he hopes will become a social hub. Alcohol will be sold for consumption on and off the premises, but with restricted hours for on the premises. His concept is for a meeting place for local people in the day time and a wine bar in the evening. Mr Wellington plans to circulate a flyer to local residents in due course. He his hoping to open the shop in time for Whitsun bank holiday.

Mr Wellington said that the new owner of the premises intends refurbishing the canopy over the row of shops. Mr Wellington invited councillors to have a look around the premises. The Chairman thanked Mr Wellington and wished him well in his new venture.

(18/189) Community Governance Review

The Clerk reported that she has had an informal discussion with the Town Clerk regarding the the Community Governance Review. From the discussion it was evident that the Town Council wishes to extend its boundary to include the Gwallon Keas development. The Clerk was asked to write to the Town Clerk stating that although the parish council did not want the development in the first place, it did not wish to relinquish it now as it was going to provide the only designated affordable housing for the parish.

(18/190) Cornwall Council Review of Polling Districts and Polling Places

Members were content with the current arrangements and the Clerk was asked to respond to the consultation accordingly.

(18/191) Information and Data Protection Policy

It was **RESOLVED to adopt the draft Information and Data Protection Policy.**

(18/192) Operation London Bridge

Members noted the Clerk's report and felt that it would be appropriate that the Town Council should open a book of condolence and it was **RESOLVED that the Clerk should write to the Town Clerk to ask the Town Council to consider having a book of condolence that would cover the town and surrounding area.**

(18/193) Tregrehan Playing Fields

(i) Improvements to the field entrance

The Clerk is still awaiting a quote from Cormac for the additional requirements stipulated by the Tree Officer.

(ii) Planting trees along the north eastern boundary

Cornwall Council has agreed in principal to a row of trees being planted to screen the new houses. The Tree Officer has suggested Sellile Oak and Scots Pine but admitted they would take a long time to establish. An alternative suggestion was a row of Horse Chestnut and Sycamore trees which would offer a more immediate screen. Cllr Moore said that the Lions Club has offered to plant the trees if the parish council provides them and he suggested Holm Oak and Holly. The Clerk will discuss with Cornwall Council but recommended waiting to see what the final cost of the entrance improvement work would be. Planting would not take place until the autumn.

(ii) Dog fouling

The Clerk reported that she enquired from Cornwall Council whether it would be possible to enter into a SLA to buy some of the dog warden's time and was told this was not possible. She was told that the dog warden has made 2 visits in the last fortnight and has not found any evidence of fouling on the field. Whilst in Tregrehan he spoke to some residents and dog walkers to ascertain whether they had ever seen anyone in the playground field with a dog and they had not. It was stressed to the Clerk that instances of fouling must be reported to Cornwall Council, either by telephone on 0300 1234 212 or by completing their on-line

reporting form. There are currently only 3 complaints registered against the field and 2 of these are historic. The Clerk was told that without reports on file of fouling, the area would not be targeted for enforcement. The Clerk was asked to put reporting details on the noticeboards with a view to considering installing permanent signs on the field in due course if necessary.

(18/194) Carlyon Recreation Field

Last summer small boulders were put along the verge on the Sea Road hedge adjacent to the permissive path, possibly by a resident, without permission. These may cause an issue with maintenance and next month councillors will discuss whether to remove them. The hedge by the main entrance is looking tatty. The Clerk was asked to obtain a quote to have the area cleared and re-planted.

(18/195) Beach Development

The Clerk contacted CEG to enquire what events were planned for the forthcoming season. She was told to contact Tony Goodman and is awaiting a response.

(18/196) Highways Matters

(i) Village Gateways

Cllr Trudgian and the Clerk met with the Highways Manager on 15 March. The Highways Manager is fully supportive of the proposal. It is proposed to put 3 in Tregrehan in the first instance. Measurements have been taken and Cllr Trudgian will forward a design to the Highways Manager for pricing.

(ii) St Austell and Mevagissey Community Network Traffic Regulation Orders

Cornwall Council is currently consulting on the 2 yellow lining schemes put forward by the parish council – at the entrance to Wheal Regent and the junction of Fairway and Beach Road.

(iii) Other Highways Concerns

The Clerk was asked to find out why the junction of Church Road/Crinnis Road/Holmbush Arch roundabout had not been resurfaced as part of recent works.

(18/197) Financial Matters

(i) Asset Register

Members reviewed the council's asset register and it was considered to be in order.

(ii) Insurance

Members considered the 3 quotes obtained and it was **RESOLVED to accept a quote from AXA and to enter into a 3 year long-term agreement.**

(iii) Current balances were noted and the following payments were authorised:

BACS	Cormac Solutions Ltd	Safety barrier and handrails for slide	£359.45
		Replenishing salt bins	£168.25
BACS	Mrs J Larter	Expenses	£123.16
BACS	Mrs J Larter	March salary	*
BACS	Cornwall Pension Fund	EE and ER contributions	*
BACS	HMRC	Quarterly PAYE	*
BACS	Cornwall Council	Neighbourhood Plan Local Landscape Assessment	£3,963.60

BACS	Biffa	Annual service charge for dog bin in Carlyon field	£237.12
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*Publication of salary payments is excluded under the Data Protection Act

(18/198) Correspondence Received

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Letter from Devonshire Homes

(18/199) Meetings/Training Attended

5 March – Cllrs Ann Taylor and Mike Thompson together with the Clerk attended the St Austell and Mevagissey Community Network Panel Meeting. A presentation was made about the Green and White Gold Masterplan for St Austell. It is proposed to include the Britannia roundabout in the plan and although members were pleased that there were proposals to improve the appearance of the roundabout, they hoped they would have some say in the final design.

13 March – Cllrs Fran Taylor, Graham Entwistle and Cllr Mike Thompson attended the Neighbourhood Plan Steering Group

(18/200) Dates for the Diary

21 March – Meet the Planners – Cllr Entwistle and the Clerk to attend

10 April – Neighbourhood Plan Steering Group

(18/201) Dates of Forthcoming Meetings

(The date of the Annual Meeting of the Parish Council in May was changed)

(C) – *Charlestown Primary School*, (T) – *Tregrehan Methodist Centre* 16 April (T) – the Annual Parish Meeting will be held on this date also, 14 May (C), 18 June, (T), 16 July (C), 20 August (T) - only if required, 17 September (C), 15 October (T), 19 November (C), 17 December (T)

(18/202) Exclusion of the Public and Press

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was **RESOLVED that because of the confidential nature of the business to be transacted the public and press be excluded from the meeting for agenda item 21.**

(18/203) Carlyon Recreation Field

It was **RESOLVED to accept a tender from A & A Garden Services to maintain Sea Road Recreation Field for a period of 3 years.**

The meeting closed at 7.14 pm

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Chairman

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Date