



Carlyon Parish Council

Carlyon Parish Hall, Tregrehan Mills, St Austell PL25
3TH

Tel: 07983 710385 Email clerk@carlyon-pc.gov.uk
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Dear Councillor

You are summoned to attend an **Ordinary Meeting** of **Carlyon Parish Council** to be held on **Tuesday 15 September 2026 at 6.00pm** in **Carlyon Parish Hall, Tregrehan Mills**

Julie Larter

Mrs Julie Larter
8 September 2026

07983 710385
clerk@carlyon-pc.gov.uk

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

AGENDA

1. **Appointment of a Chairman**

Following the resignation of Cllr Trudgian, a Chairman is to be appointed either for this particular meeting or until the next Annual Meeting of the Parish Council

2. **Apologies for Absence**

3. **Minutes of a Meeting of the Parish Council held on 14 July 2026**

To resolve that the minutes of the meeting are an accurate record of the meeting

Pages 4 - 7

4. **Declarations of Interest on Items on the Agenda**

(a) Pecuniary Interests

Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests

You must declare Non-Registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations

To consider any requests for dispensations relating to items on the agenda

(d) Gifts and Hospitality

To declare any gifts or hospitality

5. Matters to Note

To receive an update from the clerk on matters progressed since the last meeting (for information only)

6. Chairman's Announcements

7. Public Participation

The Chairman will invite members of the public to address the meeting in relation to the business to be transacted at the meeting. 15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

8. Cornwall Councillor's Report

To receive a report from Cllr James Mustoe

9. Planning Applications and Related Matters

(a) To respond to the following planning applications and any planning applications received after publication of this agenda

(i) PA26/04467 – Trenarren House, 85 Sea Road: Removal of parapet wall on roof eaves

(ii) PA26/05320 – Sandpiper, Beach Road: Formation of an access with variation of condition 2 of decision notice PA26/00959 dated 09.04.2026

(iii) PA26/06007 – 44 Cuddra Road: Works to trees subject to a TPO Beech – removal is required

(iv) PA26/06071 – 122 Cuddra Road: Works to trees subject to a TPO, works include x2 Pinus Radiata remove limbs back to suitable unitions to minimise risk of failure and damage to property whilst also rebalancing the tree and keeping the traditional form of a woodland pine

(b) To ratify the following planning comments

(i) PA26/03300 – 4 Sea Road: Works to trees subject to a preservation order (TPO) Removal of Oak. Beech adjacent to Oak on right hand side, client is requesting the side of the canopy reduced

(c) To note Cornwall Council's Planning Committee Reform and Draft Member and Local Council Protocol and respond to the consultation accordingly

<https://vimeo.com/1211637810/f5f4ba80ed?share=copy&fl=sv&fe=ci>

(c) *Affordable Housing Figures*
To note the number of affordable homes built in the last 10 years

Appendix (ii)

10. Carlyon Parish Hall

(i) *Improvements to the hall*

To consider quotes

(ii) *Any other issues concerning the hall*

11. Gwallon Keas

This is a standing agenda item

12. Parish Issues

(i) Tregrehan Jubilee Park

(a) *To consider a request for a regular booking on the field*

(b) *To note any concerns*

(ii) Tregrehan Flood Working Party

To receive an update

(iii) West Crinnis Field

To note any concerns

(iv) Highways

To note any concerns

(v) Crime

To note any concerns regarding crime and disorder in the parish

(vi) Crinnis Beach

To note any concerns

13. Pensions Discretions Policy

To review the Council's Pensions Discretions Policy

Appendix (iii)

14. Financial Matters

(i) *Annual Governance and Accountability Return*

To note that the annual audit has been completed and the auditor's comments

Appendix (iv)

(ii) *To note the current financial position and authorise payments*

Pages 8-9

15. Training/Meetings

To note any training or meetings attended by members or the Clerk

16. Correspondence

To note any correspondence received since the last meeting

Page 10

17. Dates for the Diary

To note any dates for members' diaries

18. Dates of Future Meetings

20 October, 17 November, 15 December 2026

MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on 28 July 2026 at 6.00pm in Carlyon Parish Hall

Present: Cllrs Paul Trudgian (Chairman), Lynn Parsons, Steve Mabbott, Sonia Phillips and Paul Riley

In attendance: Cllr James Mustoe, CC; Julie Larter (Clerk), 4 members of the public.

(26/038) Apologies for Absence

Apologies were received from Cllr Ford.

(26/039) Minutes of a Meeting of the Parish Council held on 16 June 2026

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 16 June 2026 be signed as a correct record of the meeting.

(26/040) Declarations of Interest

There were no declarations of Interest.

(26/041) Eden Geothermal Project

Cllr Mabbott, in his capacity as Operations Manager at Eden Geothermal, gave a presentation on phase 2 of the Geothermal project. The project has now secured a grid connection which will be in 2 years time, which fits in with the project's timeframe. The project currently has planning permission for 2 wells, only one of which has been constructed, but the plan is to have 5 additional wells in the future which will generate 15MW electricity. Energy produced feeds Eden's nursery and the biomes. Technology has moved on since 2024 and it is now possible to drill 5 wells in a similar speed to the original one well in 2024. Funding is via a £70m private investment. A Community Fund of £100,000 will be available for community projects – applications will be open once the investment has been signed off. The Eden Liaison Group will start meeting again. The project will create new jobs, including apprenticeships. A planning application will be submitted imminently.

Cllr Mabbott left the meeting.

(26/042) Matters to Note

The Clerk reminded councillors of the need to complete a new Register of Members Interest form and to indicate whether they wish their address to be redacted.

(26/043) Chairman's Announcements

The Chairman had no announcements to make.

(26/044) Public Participation

No members of the public wished to speak.

(26/045) Cornwall Councillor's Report

Cllr Mustoe reported on Cornwall Council's support for the Coastguards following a proposal from the MCA to remove their remuneration. Cllr Mustoe also reported on family rockpool sessions being organised by Healthy Cornwall.

Cllr Mustoe's full report can be found on the parish council's website.

(26/046) Planning and Related Matters

(i) PA25/09592 – Pine Lodge Gardens: Retention of 2 no. holiday dwellings converted from tea rooms and 2 no holiday flats constructed on site of demolished gents block

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the Parish Council has no objections to the proposal.**

(ii) PA26/04564 – 43 Chatsworth Way: Demolition of existing garage and the construction of single storey side and rear extension and front porch extension

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the Parish Council has no objections subject to privacy screening of the neighbouring property.**

(iii) PA26/05031 – 50 Beach Road: Works to trees subject to a TPO, namely T1 – formative prune with light radial reduction

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the Parish Council has no objections subject to the Tree Officer being content.**

(iv) PA26/03027 – Cuddra Aquatics: Erection of manager's dwelling with removal of Condition 5 of decision notice C2/03/02401 dated 12.03.2004

It was noted that a 5 day Protocol Letter had been issued as the planning officer was minded to approve the application despite the parish council's objections.

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the Parish Council retains its objection, and having noted the planning officer's comments agreed to disagree with the proposal to approve the application.**

(26/047) Tregrehan Feast Day

It was considered too late for an event to be organised this year and a date of 14 August was set for Feast Day in 2027. Katie Bickerdike is willing to organise the event, but will need volunteers to assist her.

(26/048) Carlyon Parish Hall

(i) Improvements to the hall

Three quotes to replace the heating have been received, but they are not comparable like for like. Cllr Mabbott is to contact the contractors. In order to expediate matters, it was **RESOLVED to delegate to the Clerk, in consultation with Cllrs Mabbott and Riley, responsibility for appointing**

an electrician to replace the existing heaters and a contractor to construct a suspended ceiling.

(ii) Any other issues

There were no other issues.

(26/049) – Gwallon Keas

The noticeboard is in the process of being installed. Cllr Mustoe reported that following Devonshire Homes going into liquidation, there was concern about the adoption of roads. A separate company, Devonshire Homes, St Austell is currently still trading and holds the money for bringing the roads up to adoption standard. The Gwallon Keas Management Company has called an Extraordinary Meeting on 24 August in St Austell Rugby Club regarding adoption of the green spaces.

(26/050) Parish Issues

(i) Jubilee Playing Fields

The Clerk was asked to chase removal of the tree in the top left hand corner of the football field.

(ii) Tregrehan Flood Working Party

There was nothing to report.

(iii) West Crinnis Fields

It was noted that HAD 302 Public Path Order has now been confirmed.

(iv) Highways

(a) Verge at the top of Edinburgh Close

It was **RESOLVED to add this small stretch of verge to the council's cutting programme.**

(b) It was noted that a request for a pedestrian crossing on Beach Road at Crinnis Woods has been received. The Clerk is to write to the Crinnis Woods Management Company and request that they arrange to cut the hedge back on safety grounds.

(c) Concern was raised about the speed limit when entering Trenowah Road from the A391 which is 60 MPH as it is causing safety issues for horse riders. The Clerk is to write to the Highways Officer to enquire whether the speed limit can be reduced, possibly via the CHIP. The Clerk is also to report that the hedge is overgrown on Trenowah Road.

(v) Crime

Cllr Mustoe reported that he is not aware of any incidents of anti-social behaviour coming from the beach.

(vi) Crinnis Beach

There was nothing to report.

(26/050) – Finance

Current balances were noted and the following payments authorised.
The Chairman verified that the bank balances are correct.

EE Ltd	Monthly mobile phone charge	£	38.41
Lloyds Bank	Credit card	£	306.63
Unity Trust Bank	Monthly bank charges	£	7.00
Holiday Home Waste Collection Ltd	Litter bin emptying - Jubilee Playing Fields	£	90.72
GET Landscaped	Grounds maintenance - Cypress Ave and highway verges	£	488.40
GET Landscaped	Grounds maintenance - Jubilee Playing Fields	£	702.00
Cormac	Annual Play Inspection	£	236.26
Western Web	Balance of new website	£	576.00
SLCC	Share of Clerk's attendance at National Conference	£	266.64
Cornwall Council	Contract renewal to empty bins on Cypress Ave and W Crinnis field	£	585.91
Cornwall ALC	CALC Conference - Cllrs Parsons and Phillips	£	90.00
Mrs J Larter	Mileage May-June	£	169.25
Staff/HMRC/CPF	Salaries and oncosts	£	1,099.53

It was noted that the Clerk needs to purchase a new printer.

(26/051) Training/Meetings Attended

There was nothing to report.

(26/052) Correspondence Received

A list of correspondence had been previously circulated.

(26/053) Dates for the Diary

There were no dates for the diary.

(26/054) Dates of Future Meetings

15 September, 20 October, 17 November, 15 December 2026.

The meeting closed at 7.05 pm

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Chairman

.....
Date

Carlyon Parish Council Budget Monitor Report to 31/08/2026

EXPENDITURE		Budget	Expenditure	% of Budget
Salaries (including oncosts)	£	22,000.00	£ 5,837.29	26.53%
Training & conference expenses	£	500.00	£ 400.95	80.19%
Clerks Room Allowance	£	350.00	£ 156.00	44.57%
Staff travel and subsistence	£	400.00	£ 326.85	81.71%
Total employee related costs	£	23,250.00	£ 6,721.09	28.91%
Office expenses	£	2,500.00	£ 268.04	10.72%
Insurance	£	3,100.00	£ -	0.00%
Subscriptions	£	850.00	£ 638.16	75.08%
Website	£	500.00	£ 707.00	141.40%
Audit Fees	£	550.00	£ 215.30	39.15%
Bank charges	£	150.00	£ 50.00	33.33%
Meeting Expenses	£	100.00	£ 25.97	25.97%
Total Administration Costs	£	7,750.00	£ 1,904.47	24.57%
Chairman's Allowance	£	100.00	£ -	0.00%
Councillors Travel/Subsistence	£	100.00	£ -	0.00%
Parish Maintenance	£	25,000.00	£ 9,401.63	37.61%
CIL (transferred from reserves)	£	-	£ -	0.00%
Carlyon Parish Hall	£	5,000.00	£ 3,917.24	78.34%
PWL Repayments	£	5,950.00	£ -	0.00%
Total VAT	£	2,000.00	£ 2,916.30	145.82%
Total Other Expenses	£	38,150.00	£ 16,235.17	42.56%
Total Expenditure	£	69,150.00	£ 24,967.55	36.11%

INCOME		Budget	Received	% of Budget
Precept	£	49,511.31	£ 24,755.66	50.00%
VAT	£	2,000.00		0.00%
CIL	£	-		0.00%
Hall Rental	£	2,600.00	£ 630.00	24.23%
Other Income	£	50.00	£ 140.00	280.00%
Interest	£	2,750.00	£ 944.17	34.33%
Transfers from Reserve Funds Held				
Total Income	£	56,911.31	£ 26,469.83	46.51%

CURRENT FUNDS HELD**At 31/08/2026**

Current Account	£	29,191.97
Instant Access	£	30,880.97
CCLA	£	50,000.00
Total Current Funds	£	110,072.94

EARMARKED RESERVES**At 01/04/2026**

Election Fund	£	1,000.00
Tregrehan Flood Alleviation	£	3,000.00
Property Contingency	£	21,000.00
Maintenance Contingency	£	12,500.00
General Contingency	£	55,617.61
Total EMR Remaining	£	93,117.61

BANK RECONCILIATION

Balance b/fwd 31/03/2025	£	183,989.23	
Income	£	26,469.83	x
	£	210,459.06	
Expenditure	£	24,967.55	
	£	185,491.51	

**TOTAL FUNDS HELD @
31/08/2026****£ 110,072.94**

Correspondence Received

- Cornwall Council's Town and Parish Council Newsletter
- NHS Cornwall and Isles of Scilly Cornwall Together newsletter
- Correspondence from Sea Road Residents Association regarding water run-off from footpath 426/2/1
- CALC training schedule
- Cornwall Council Planning Newsletter