



Carlyon Parish Council

Carlyon Parish Hall, Tregrehan Mills, St Austell PL25 3TH

Tel: 07983 710385 Email clerk@carlyon-pc.gov.uk

www.carlyon-pc.gov.uk

MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on 15 September 2026 at 6.00pm in Carlyon Parish Hall

Present: Cllrs Mike Ford, Lynn Parsons, Steve Mabbott and Paul Riley

In attendance: Cllr James Mustoe, CC; Julie Larter (Clerk), 7 members of the public.

(26/55) Appointment of a Chairman

Following the resignation of Paul Trudgian, it was **RESOLVED to appoint Cllr Ford as Parish Council Chairman for the current council year.**

(26/056) Apologies for Absence

Apologies were received from Cllr Phillips.

(26/057) Minutes of a Meeting of the Parish Council held on 14 July 2026

It was **RESOLVED that the minutes of a Meeting of the Parish Council held on 14 July 2026 be signed as a correct record of the meeting.**

(26/058) Declarations of Interest

There were no declarations of Interest.

(26/059) Matters to Note

There were no matters to note.

(26/060) Chairman's Announcements

The Chairman thanked members for their confidence in nominating him as Chair. The Chairman thanked Paul Trudgian for all his hard work over the past 10 years and for his good Chairmanship. He said Mr Trudgian has left the council in a very good position,

The Chairman paid his respects to Robin Malcolm who passed away shortl.y. Mr Malcolm made a huge contribution to the parish and without him and his wife Juliet, there would not be a Neighbourhood Plan

(26/061) Public Participation

A member of the public spoke regarding planning application PA26/005320. He explained an Enforcement Notice was in force under reference EN26/00609. The member of the public has concerns about material harm in relation to both his and a neighbouring property and works are not in keeping with what was promised.

(26/062) Cornwall Councillor's Report

Cllr Mustoe congratulated Cllr Ford on his election as Chairman. Cllr Mustoe is continuing to liaise with parties involved with the Gwallon Keas development and will provide updates as and when he has anything to report. Cllr Mustoe gave a comprehensive update about Menagwins Water Treatment Works and his full report can be found on the parish council's website.

(26/063) Planning and Related Matters

(a) To respond to the following planning applications and any planning applications received after publication of this agenda

(i) PA26/04467 – Trenarren House, 85 Sea Road: Removal of parapet wall on roof eaves

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council has no objections to the proposal.**

(ii) PA26/05320 – Sandpiper, Beach Road: Formation of an access with variation of condition 2 of decision notice PA26/00959 dated 09.04.2026

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council objects on the grounds of Policy 2 (a) (b) and (c) of the Carlyon Neighbourhood Plan.**

(iii) PA26/06007 – 44 Cuddra Road: Works to trees subject to a TPO Beech – removal is required

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council will be guided by the Tree Officer.** The applicant should liaise with the Gwallon Keas Management Company.

(iv) PA26/06071 – 122 Cuddra Road: Works to trees subject to a TPO, works include x2 Pinus Radiata remove limbs back to suitable unions to minimise risk

of failure and damage to property whilst also rebalancing the tree and keeping the traditional form of a woodland pine

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council will be guided by the Tree Officer.**

(b) It was **RESOLVED to ratify the following comments, submitted during the summer recess.**

(i) PA26/03300 – 4 Sea Road: Works to trees subject to a preservation order (TPO) Removal of Oak. Beech adjacent to Oak on right hand side, client is requesting the side of the canopy reduced

The council had responded concurring with the Tree Officer's recommendation that permission be refused.

(c) To note Cornwall Council's Planning Committee Reform and Draft Member and Local Council Protocol and respond to the consultation accordingly
Councillors were asked to view the video produced by Cornwall Council and send comments to the Clerk by 1 October.

(c) Affordable Housing Figures

It was noted that a total of 58 affordable homes have been delivered in the parish in the last 10 years.

(26/064) Carlyon Parish Hall

(i) Improvements to the hall

It was noted that under delegated authority the Clerk an order has tentatively been placed with Kernow Heating to replace the heating system in the hall. Cllr Mabbott is to speak to the company before payment is made.

Cllr Riley has met with contractors to have a quote for a suspended ceiling. Cllr Riley is to speak to roofing contractors to inspect the roof.

(ii) Any other issues

The advertising banner will be put up in the park after the heating upgrade.

(26/065) – Gwallon Keas

Cllr Mabbot clarified that Devonshire Homes St Austell Ltd is not in administration and contractors have been appointed to undertake outstanding work on the estate.

(26/066) Parish Issues

(i) Jubilee Playing Fields

(a) Request for a regular booking on the field

A request to use part of the field for regular football skills development for young people.

Councillors were happy to agree to the request.

(b) To note any concerns

There were no concerns.

(ii) Tregrehan Flood Working Party

In the absence of Cllr Phillips, the Clerk read out an update from Cllr Phillips.

"Cllr Phillips and Dave Chitty attended a meeting with Simon Deverill (Consents and Enforcement Officer, Cornwall Council) and James Wimpres (EA) on 9 September to discuss drainage issues and flooding in School Lane. Actions taken at Boscoppa Farm over the summer include removing all livery stables which will allow the soil to regenerate effectively and digging strategically placed water courses to prevent excess flow. Other actions are due to be undertaken in the autumn.

Simon Deverell is to speak to Rachael Tatlow, Highways Manager asking her to ensure that drainage on the A391 is kept clear of debris".

(iii) West Crinnis Fields

The clerk is to write to Brend Hotels to ask if the parish council could have a short term lease on the field. The parish council would continue to maintain the field at its own expense.

The hedge opposite 83 Sea Road has been cut by a private individual. A sign is to be erected.

The Clerk is to ensure that the hedge on the SWCP opposite the Porth Avallen Hotel is cut as part of the third cut.

(iv) Highways

Cllr Riley reported that some road patching has been undertaken on Fairway. Cllr Mustoe has asked Cornwall Council to surface dress Fairway, Haddon Way and Chatsworth Way. The Clerk was asked to chase this.

(v) Crime

Cllr Mabbott reported that there have been issues with an e-bike going around Gwallon Keas.

(vi) Crinnis Beach

A member of the public commented that there has been a big reduction in issues arising from members of the public leaving the beach. Cllr Riley will speak to the beach manager about an issue of stagnant water on the beach.

(26/067) Pensions Discretions Policy

The Pensions Discretions Policy was reviewed and no amendments were made.

(26/068) – Finance

(i) Annual Governance and Accountability Return

It was noted that the External Audit has now been completed with no matters arising.

(ii) It was noted that the second half of the precept has now been received. It was further noted that the Local Government Pay Award for 2026-27 has now

been agreed, backdated to April. Cllr Ford verified the Clerk's backdated salary calculation.

Current balances were noted and the following payments authorised.

August

SWW	Water charges for hall	£	67.50
EE Ltd	Monthly mobile phone charge	£	38.41
British Gas	Electricity for hall (June - Aug)	£	56.49
Lloyds Bank Ltd	Credit card*	£	44.32
Unity Trust Bank	Monthly bank charges	£	7.00
Holiday Home Waste Collection Ltd	Litter bin emptying - Jubilee Playing Fields	£	95.76
	Grounds maintenance - Cypress Ave and C Bay		
GET Landscaped	highway verges	£	536.40
	Grounds maintenance - Jubilee Playing Fields	£	1,008.00
Salaries and oncosts	Staff/HMRC/CPF	£	1,209.98

September

UK Debt Management	Public Works Loan biannual repayment	£	2,970.50
British Gas	Electricity for hall (June - Aug)	£	20.42
Lloyds Bank Ltd	Credit card*	£	451.17
Unity Trust Bank	Monthly bank charges	£	7.00
Holiday Home Waste Collection Ltd	Litter bin emptying - Jubilee Playing Fields	£	75.60
	Grounds maintenance - Cypress Ave and C		
GET Landscaped	Bay highway verges	£	548.00
	Grounds maintenance - Jubilee Playing Fields	£	672.00
BDO LLP	External audit fee	£	756.00
Kernow Electrical Heating	Replacement heating for parish hall	£	5,421.54
SLCC	Operation London Bridge training (Clerk)	£	10.63
Mrs J Larter	Expenses	£	11.97
Salaries and oncosts	Staff/HMRC/Cornwall Pension Fund	£	1,360.14
		£	12,307.97

(26/069) Training/Meetings Attended

26 August – Clerk attended Operation London Bridge training

3 September – Cllr Ford represented the parish council at Mr Malcolm's funeral

14 September – Clerk attended training on digitising the Annual Governance and Accountability Return

(26/070) Correspondence Received

A list of correspondence had been previously circulated.

- Correspondence from Sea Road Residents Association who are concerned that run off from footpath has blocked a drain but it is likely that some of the blockage has been caused by neighbouring properties

(26/071) Dates for the Diary

16 September – Meeting with Acorn Blue regarding the redevelopment of the Porth Avallen hotel
16 September – Eden Geothermal meeting (Cllr Ford to attend)
6 October – CALC Conference (The Chairman and Cllrs Phillips together with the Clerk to attend)
23 September Planning Update (Cllr Ford to attend)

(26/072) Dates of Future Meetings

20 October, 17 November, 15 December 2026.

The meeting closed at 7.11 pm

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Chairman

Date