Carlyon Parish Council

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MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on 20 October 2026 at 6.00pm in Carlyon Parish Hall

Present: Cllrs Mike Ford, Lynn Parsons, Steve Mabbott and Sonia Phillips

In attendance: Julie Larter (Clerk), 4 members of the public.

(26/073) Apologies for Absence
Apologies were received from Cllr Paul Riley and Cornwall Councillor Mustoe.

(26/074) Minutes of a Meeting of the Parish Council held on 15 September 2026
It was **RESOLVED that the minutes of a Meeting of the Parish Council held on 15 September 2026 be signed as a correct record of the meeting.**

(26/75) Declarations of Interest
There were no declarations of Interest.

(26/076) Matters to Note
The Clerk has written to Brend Hotels asking for an extension of the lease or a licence but has not received a reply. The Clerk has chased Highways about surface dressing in Haddon Way/Chatworth Way and Fairway and has been informed that next year's programme has not been drawn up yet.

(26/077) Chairman's Announcements
The Chairman had no announcements to make.

(26/078) Public Participation
A member of the public spoke regarding tree works being undertaken in Crinnis Woods. He was informed that residents had received no notification of the work and were very concerned about the extent of felling. The Chairman explained that the Forestry Commission has granted a licence – the site is approximately 2.3 hectares of which 75% trees are to be felled. An extensive replanting programme will then be undertaken. The Clerk has put a copy of the licence on the parish council website and this will also go on the noticeboards.

A member of the public praised the new gates at the main entrance into West Crinnis field.

(26/079) Cornwall Councillor's Report

Cllr Mustoe reported that he has put up a number of dog fouling stickers around Carlyon Bay. He also reported that Cornwall Council is currently running a public consultation on its Anti-Social Behaviour Strategy.

Cllr Mustoe's full report can be found on the parish council website.

(26/080) Planning and Related Matters

(a)

(i) PA26/05970 – 4 Meadowside, Tregrehan Mills: Erection of two-storey rear extension, replacement of existing front conservatory with single storey extension, demolition of existing detached single garage and erection of detached double garage with self-contained studio/guest accommodation above, together with associated works

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council has no objections to the proposal.**

(ii) PA26/06813 – 56 Cuddra Road: Works to two Sycamore trees subject to a Tree Preservation Order. Tree 1 would have 6m removed from northern side whilst thinning some of the crown by 20%. Tree 2 would have 4m removed from its southern side whilst thinning the crown by 20%

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council has no objections to the proposal.**

(iii) PA26/05141 – Land off Hillside, Beach Road: Reserved Matters application for access, appearance, landscaping, layout and scale, following outline consent PA24/06603 dated 24.01.24 with variation of Condition 1 of decision notice PA24/09333 dated 10.03.2025

It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council objects due to loss of privacy and**

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overlooking – Cornwall Local Plan Part 2, loss of privacy overlooking and causing material harm.

(iv) PA26/06696 – 4 Sea Road: Works to Tree covered by a Tree Preservation Order (TPO) – Oak – Requesting a full radial reduction, ideally to match the adjacent trees behind no 6
It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council objects to the proposal in line with the Tree Officer's comments.**

(v) PA26/06885 – 11 Haddon Way: Single Storey front and rear extension, front porch and associated internal and external works
It was **RESOLVED that the Clerk should respond to the Planning Authority stating that the parish council has no objections to the proposal.**

(b) It was noted that a 5 day protocol letter had been received relating to PA26/05320 – Sandpiper, Beach Road: Formation of an access with variation of condition 2 of decision notice PA26/00959 dated 09.04.2026
The parish council replied stating that the parish council retains its objection but on this occasion has agreed to disagree with your recommendation of approval.

The Chairman reordered the agenda

(26/081) Carlyon Parish Hall
(i) Improvements to the hall
New heaters have been installed by Chris Powley following research by Cllr Mabbott. Three items had been reported as concerning on the EICR and the Clerk is to ask Mr Powley for a quote to rectify. A quote has been received for repairing the roof and it was **RESOLVED to appoint JFM Roofing to undertake repairs to the roof at a cost of £800. Cllr Riley is awaiting a further quote for a suspended ceiling.**

(ii) Any other issues
The Clerk reported that PAT testing was carried out on 8 October and the fire extinguisher service was booked for 23 October.

(26/082) Parish Issues
(i) Jubilee Playing Fields
(a) It was noted that the mast on the pirate ship had rusted and has been removed. The Clerk is trying to obtain a replacement part. A wasp nest has been removed from the river bank adjacent to the play park.

(b) To note any concerns
Cllr Parsons reported that she has received complaints about football training in the park and she has asked the coach to rotate the area that he uses.
The Clerk was asked to arrange for the Buddleia and Sycamore growing towards the roadside railings cut back.

(ii) Tregrehan Flood Working Party

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Matters are in hand and once the cider orchard has been planted it should reduce amount of water coming into the village by 50%. The Highways Manager has confirmed that drains on the A391 will be cleansed monthly.

(iii) West Crinnis Fields
Cllr Phillips reported she has received good feedback from resident about the new gate.
The next section of Cypress Avenue will be planted with daffodil bulbs shortly and St Austell Garden Centre has offered to donate some bulbs to be planted at Boscundle. Cllr Phillips will liaise with the contractor.

(iv) Highways
There were no highways concerns.

(v) Crime
There have been instances of E-bikes using Sea Road and a resident confronted one of the perpetrators.
It was noted there has been a big drop in anti-social behaviour at the beach this year.

(vi) Crinnis Beach
There was nothing to report.

(26/083) Policy Review
The following policies were reviewed with no amendments:
Privacy Statement
Freedom of Information Model Publication Scheme
IT Policy
Data Protection Policy

(26/084) – Finance
Current balances were noted and the following payments authorised

British Gas	Electricity for hall (June - Aug)	£	34.31
South West Water	Water charges for hall	£	67.50
EE	Phone charges	£	15.60
Lloyds Bank Ltd	Credit card*	£	208.31
Unity Trust Bank	Monthly bank charges	£	7.00
Holiday Home Waste Collection Ltd	Litter bin emptying - Jubilee Playing Fields	£	90.72
GET Landscaped	Grounds maintenance - Cypress Ave and Tregrehan Verges	£	488.40
	Grounds maintenance - Jubilee Playing Fields	£	672.00
	Underpayment of September invoice	£	0.40
Cornwall Signs	Signage for Sea Road	£	48.00
Craig Roberts	Removal of wasp nest in Jubilee Playing fields	£	108.00
Complete Weed Control	Pavement weedspraying	£	600.00
Staff	Salaries and oncosts	£	1286.49
M Thornton	Mileage	£	3.00

Expenses	£	40.06

(26/085) Training/Meetings Attended
16 September – Cllr Ford attended an Eden Geothermal Stakeholder meeting
16 September – Councillors and the Clerk met with Acorn Blue to look at amended plans for the Porth Avallen Hotel
6 October – The Chairman and Cllr Phillips together with the Clerk attended the Cornwall Association of Local Councils conference. The Clerk is to contact Cloudy IT for a quote to replace the current email system and for access to the Gov Assist AI tool
12-14 October – Clerk attended the SLCC National Conference and gave a brief update

(26/086) Eden Geothermal Grants
Councillors considered possible projects in readiness for the grant application window opening. These include measures to increase the hall's thermal efficiency, a suspended ceiling, new lighting, replacement glass for the windows and solar panels, an upgrade to the kitchen, an accessible entrance and a covered link to the toilets. Quotes are to be obtained.
Cllr Mabbott is to put a notice on the Gwallon Keas noticeboard asking residents if there is anything on the estate they would like the council to apply for on their behalf.
The matter is ongoing.

Cllr Mabbot joined the meeting.

(26/087) – Gwallon Keas
Cllr Mabbott reported that there have been incidents of E-bikes/scooters going around the estate and the matter has been reported to the Police.

(26/088) Correspondence Received
A list of correspondence had been previously circulated and in addition the following correspondence has been received.

- Complaints about tree removal in Crinnis Woods
- Notification of scoping for the Cornwall Local Plan respond individually. Don't want urban creep.
- Notification of a consultation from Cornwall Council on proposed changes to Council Tax Support – this will be an agenda item next month

(26/089) Dates for the Diary
28 October – Cornwall Area Partnership meeting (Cllr Riley to attend)

(26/090) Dates of Future Meetings
17 November, 15 December 2026. 19 January, 16 February, 16 March, 20 April, 18 May, 15 June, 20 July, 21 September, 19 October, 16 November, 21 December

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The meeting closed at 7.03 pm

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Chairman Date

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