

MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 17 SEPTEMBER 2019 in Charlestown Primary School at 6.00pm

Present: Cllrs Mike Thompson, Graham Entwistle, Ann Taylor, Paul Trudgian, Delenn Burkitt

In attendance: Cllr Tom French, CC: Julie Larter (Clerk), 7 members of the public.

In the absence of the Chairman, Cllr Entwistle took the Chair.

(19/061) Apologies for Absence

Apologies were received from Cllr Alan Moore.

(19/062) Minutes of a Parish Council held on 23 July 2019

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 23 July 2019 be signed as an accurate record of the meeting.

(19/063) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(19/064) Chairman's Announcements

The Chairman had submitted a written report which was noted.

(19/065) Public Participation

A member of the public asked if something could be done to make the Sea Road recreation field more accessible to wheelchair users. The Chairman said that the matter could be discussed later.

A member of the public expressed his thanks for messages of sympathy following the death of his wife, the gestures were greatly appreciated he said. The member of the public enquired about the current situation regarding the Community Governance Review.

A member of the public commented again that the lights at Cypress Avenue railway bridge were obscured by vegetation and the line markings worn. The Clerk said that she reported this in the summer and will chase.

(19/066) Cornwall Councillor's Report

Cllr French reported that there have been incidents of anti-social behaviour in Charlestown, the last of which resulted in serious assaults with 3 people getting beaten up. As a consequence Cornwall Council's Anti-Social Behaviour Officer has convened a meeting on 19 September. Cllr French said that although this was outside the parish, he felt residents should be aware of the situation.

Cllr Thompson said that there had been anti-social behaviour on the beach following the end of exam time last term. 1 person had been beaten up and a member of the ambulance crew was assaulted. The incident was fuelled by under age drinking.

Cllr French attended a full council meeting at County Hall last week where affordable housing was discussed. It appears that Cornwall Council is purchasing homes on new housing estates in order to turn private housing into affordable housing, both to rent and buy. Cllr French believes that Cornwall Council has considered purchasing some homes on the Gwallon Keas estate. Cllr French said that even affordable housing was out of the reach of some people. Cllr French suggested that the time may have come for Cornwall Council to start building affordable housing on land that it owns.

(19/067) Planning Applications and Related Matters

(a)

(i) PA19/06827 – 14 Windsor Drive: Proposed works to Oak tree to raise the crown by 4m and to remove limb on left side covered by a TPO

The Clerk explained that based on a report from the Tree Officer, the applicant is to submit a revised application.

(ii) PA19/06864 and 65 (LBC) Boscoppa Farm, Boscoppa Road: Refurbishment and conversion of former farmhouse to a dwelling

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council supports the proposal provided conditions are adhered to within a given time limit.**

(iii) PA19/07587 – Land adjacent to A390 Holmbush Road: Non material amendment in respect of PA17/07933, to alter the natural stone product specified on plots 56, 60, 61, 69, 74, 75, 77 and 78

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council considers the amendments to be material and objects to the proposal as it will change the characteristics of the estate.**

(iv) PA19/07586 – Land adjacent to A390 Holmbush Road: Non material amendment to application PA17/07933 to revise the west and north elevations of block 25 apartments (plots 40 – 43)

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council considers the amendments to be material and objects to the proposal as it will change the characteristics of the estate.**

(b) The current situation regarding the following applications was noted:

(i) PA18/07915 – 4 Boscundle Close: Proposed demolition of dwelling and erection of 4 residential apartments and associated works

There was nothing to report.

(ii) PA19/05454 – Land north of Boscundle House: Permission in Principle for infill development on previously developed land to the north of Boscundle House. It was noted that this application has been refused.

(19/068) Neighbourhood Plan

Cllr Entwistle reported that the steering group met on 3 September and the main topic of discussion was the consultation event on 29 September. Invitation postcards have been printed and are in the process of being hand delivered to residents. An application for grant funding has been made to Groundwork but this may not be received in time for the event and it was **RESOLVED to approve expenditure of up to £1,300 to cover the cost of the consultation event pending receipt of the grant.**

(19/069) Community Governance Review

It was noted that Cornwall Council will be holding a public engagement event on 26 September and Cllr Burkitt is to attend and speak on behalf of the parish council.

(19/070) Review of Policies

Standing Orders, Financial Regulations, the Risk Management Policy/Strategy/Risk Assessment were reviewed and it was **RESOLVED to accept amendments to the Financial Regulations and Risk Assessment**. Other documents were reviewed without amendment.

(19/071) Tregrehan Playing Fields

(i) The Chairman and Clerk met on site with Sam Lyward from Cormac on 5 September and agreed a tree planting scheme. A copy of the plan had been circulated to members prior to the meeting. Cornwall Council's Open Space Manager has approved the scheme and the Chairman will obtain a costing for consideration by the council at the next meeting. It was suggested that the photographer from the St Austell Voice be invited to take pictures of the planting later in the year.

(ii) The Clerk reported that both sides of the recreation field stream hedge were cut earlier in the year but unfortunately the top was not cut back. There are several self-seeded saplings on the hedge and in its current state the hedge does not allow for a clear line of vision into the field. The Clerk has contacted Cormac asking them to cut the top and remove the other vegetation but if this is out of the scope of maintenance, she has asked for a quote for consideration by the parish council.

(19/072) Carlyon Recreation Field

Evidence of use has been gathered over the summer and the Clerk thanked members of the public for their help in this matter. The Clerk will submit a further application this month to Cornwall Council to get the field listed on Cornwall Council's List of Assets of Community Value.

A discussion took place regarding the request for improved access for disabled users and agreed in principle to look into the matter. The Clerk is to seek advice from Cornwall Council's Disability Officer and from the Countryside Officer.

(19/073) Beach Development

The Clerk reported that the application to get the beach listed on Cornwall Council's list of Assets of Community Value is no further forward. It transpires that any land CEG propose building on cannot be listed otherwise each time a unit is sold, it would require that unit to be de-registered and the matter would be a legal minefield. Cornwall Council may proceed with listing the beach itself but are waiting for CEG to provide a definitive map. The Clerk has been told that CEG have requested a discussion with the parish council but as yet they have not made contact with her.

(19/074) Highways Matters

(i) Village Gateways

Cllr Trudgian reported that he has obtained a costing for granite gateways but these were in the region of £9,000. The Clerk has some prices for ready made wooden gateways and it was decided to request another site meeting with the Highways Manager.

(ii) Other Highways Concerns

The Clerk was asked to chase the overgrown vegetation by Cypress Avenue railway bridge and reinstatement of the lines.

The Clerk has received a request for a bench to be installed next to the bus stop opposite the market on Par Moor Road. The Clerk asked councillors if they could look at the area with a view to discussing the matter next month. The Clerk said that a bus shelter with a seat could also be considered. The Clerk was asked to write to the person requesting a bench to say that the council welcomes sponsorship and see if she would be willing to provide a bench.

(19/075) Financial Matters

(i) It was noted that the annual audit has been concluded and no matters were raised by the auditor.

(ii) It was **RESOLVED to appoint Linda Coles as the council’s internal auditor for the current financial year.**

(iii) Current balances were noted and the following payments were authorised:

BACS	PKF Littlejohn LLP	Annual Audit fee	£240.00
BACS	Lyreco	Print cartridges	£243.37
BACS	R Malcolm	Reimbursement for print costs for NP consultation	£211.98
BACS	Mrs J Larter	September salary	*
		Mileage	£34.65
BACS	HMRC	Quarterly PAYE	*
BACS	Cornwall Pension Fund	EE and ER contributions	*

*Publication of salary payments is excluded under the Data Protection Act

(19/076) Correspondence Received

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Information regarding the High Street Heroes Fund (the Clerk explained that she has now purchased a full set of litter picking equipment from funding from the last round of this grant and that residents are free to borrow the equipment)

(19/077) Meetings/Training Attended

30 July – The Clerk attended Cornwall Council’s dog fouling, littering and fly tipping reporting training

6 August and 3 September – Neighbourhood Plan Steering Group

4 September – The Clerk attended SLCC Smaller Councils meeting

12 September – Cllr Thompson attended the St Austell and Mevagissey Community Network Panel Meeting. Cllr Thompson reported that there were updates from the Police and on the Community Network Highways Scheme as well as a discussion on the Community Governance Review

(19/078) Dates for the Diary

26 September – Community Governance Review Public Meeting (Cllr Burkitt to attend)

29 September – Neighbourhood Plan consultation evening 6.00pm Porth Avallen Hotel

1 October – Neighbourhood Plan Steering Group Meeting

(19/079) Dates of Forthcoming Meetings (C) – *Charlestown Primary School*, (T) – *Tregrehan Methodist Centre*, 20 August (T) - only if required, 15 October (T), 26 November (C), 17 December (T)

Meetings in 2020 will generally be held on 4th Tuesday of each month

The meeting closed at 7.03 pm

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Chairman

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Date

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