

**MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 15 OCTOBER 2019 in Tregrehan Methodist Church at 6.00pm**

**Present:** Cllrs Alan Moore, Mike Thompson, Graham Entwistle, Ann Taylor, Paul Trudgian

**In attendance:** Cllr Tom French, CC; Helen Nicholson, Community Link Officer, Cornwall Council; Julie Larter (Clerk), 11 members of the public.

**(19/080) Apologies for Absence**

Apologies were received from Cllr Delenn Burkitt.

**(19/081) Minutes of a Parish Council held on 17 September 2019**

It was **RESOLVED** that the minutes of a Meeting of the Parish Council held on 17 September 2019 be signed as an accurate record of the meeting.

**(19/082) Declarations of Interest on Items on the Agenda**

Cllr Thompson declared an interest in agenda item 7 (iv) PA19/07587 as he is a member of St Austell Town Council.

**(19/083) Chairman's Announcements**

The Chairman explained that public participation is to enable members of the public to speak about matters appearing on the current agenda but that there is a public forum at the Annual Parish Meeting when members of the public can speak about any topic they wish. The Chairman also said that he would be re-ordering the agenda.

**(19/084) Public Participation**

A member of the public expressed his concern about the Community Governance Review and said that he is concerned that the parish council will not have ward member representation given that Cllr French has stated that he is unable to voice an opinion. The Chairman confirmed that the parish council has already had input into the consultation process and will continue to restate its views at every opportunity.

**(19/085) Parish Councillor Vacancies**

It was **RESOLVED** to co-opt Heidi Clemo to fill one of the vacancies in the Carlyon ward. It is hoped to co-opt to fill further vacancies next month.

**(19/086) Planning Applications and Related Matters**

(a)  
(i) PA19/08216 – Land off Holmbush Road: Non-material amendment to PA17/07933 to allow minor adjustment to the locations of plots 1 – 4 and associated parking due to historic mine workings located in this area  
It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council objects to the proposal because in its opinion moving the houses would result in encroachment onto the existing tree line and

**hedging. The Parish Council also questions why mine workings were not identified in initial surveys.**

(ii) PA19/08022 – 7 Edinburgh Close: Provision of a side extension

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council supports the application.

(iii) PA19/-8473 – 9 Windsor Drive: Proposed renovation and alterations of existing dwelling

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council supports the application.

(iv) PA19/08153 – Land at Holmbush Road: Construction of a roadside facility comprising a petrol filling station (PFS), associated convenience store and 2 no drive thru's

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the parish council objects to the proposal for the following reasons:

- 1. Site access and resulting congestion**
- 2. Increased air pollution**
- 3. Concern about drainage issues**
- 4. Net zero employment – no new jobs would be created**
- 5. The potential for litter**

(b) The current situation regarding the following applications was noted:

(i) PA19/06827 – 14 Windsor Drive: Proposed works to Oak tree to raise the crown by 4m and to remove limb on left side covered by a TPO

*Works approved*

(ii) PA19/06864 and 65 (LBC) Boscoppa Farm, Boscoppa Road: Refurbishment and conversion of former farmhouse to a dwelling

*Planning Officer to approve application under delegated authority.*

(iii) PA19/07587 – Land adjacent to A390 Holmbush Road: Non material amendment in respect of PA17/07933, to alter the natural stone product specified on plots 56, 60, 61, 69, 74, 75, 77 and 78

*Approved (The Planning Officer considered them to be non-material amendments).*

(iv) PA19/07586 – Land adjacent to A390 Holmbush Road: Non material amendment to application PA17/07933 to revise the west and north elevations of block 25 apartments (plots 40 – 43)

*Approved (The Planning Officer considered them to be non-material amendments).*

(v) PA18/07915 – 4 Boscundle Close: Proposed demolition of dwelling and erection of 4 residential apartments and associated works

*There was nothing to report.*

### **(19/087) Cornwall Councillor's Report**

Cllr French reiterated that as a Cornwall Councillor he was unable to give a public opinion on the Community Governance Review prior to Cornwall Council's debate on the matter but he could ask Cllr Jordan Rowse to represent the parish council if required. Members were happy with Cllr French's suggestion.

Cllr French referred to planning application PA19/08153 – land at Holmbush Road and said that he has had a meeting with the planning officer where he raised concerns about access and potential flooding.

### **(19/088) Neighbourhood Plan**

Cllr Entwistle reported that the consultation evening was very well attended and gave his thanks to Gail Weiringa for her presentation. Residents who attended the evening validated all the work done on the plan over the past 2 ½ - 3 years. Cllr Entwistle commented that there were now 5 steps left in the process:

- 1 To consolidate and finalise all documents in draft form (by the end of December)
- 2 Informal review with Cornwall Council (in February)
- 3 Further public consultation
- 4 Finalise the plan
- 5 Submit the plan to Cornwall Council

It is hoped that the plan process will be completed within the next 12 months.

Cllr Thompson said that grant funding amounting to £2,700 has been agreed by Groundwork.

### **(19/089) Community Governance Review**

The Clerk reported that Cllr Burkitt represented the parish council at a public meeting arranged by Cornwall Council and held on 26 September. The Electoral Review panel will be reviewing the outcome of the various public meetings held across the county over the forthcoming weeks. Their report will go to Cornwall Council for consideration on 10 December and a further public consultation will run from 11 December for 3 months.

### **(19/090) Tregrehan Playing Fields**

#### **(i) Asset Transfer**

Helen Nicholson explained that Cornwall Council is committed to devolution and outlined the process involved in devolving assets from the council. She said that the council recognises that some services can be run more effectively on a local level. The Chairman stated that the playing fields were originally given to the village but over time they ended up being acquired by Cornwall Council for nothing. It was **RESOLVED that the parish council should request the devolution of Tregrehan Playing Fields from Cornwall Council.** Cllr Trudgian is to take the lead on the process and it was confirmed that Cornwall Council will pay its legal fees in connection with the transfer but the parish council is liable for its own fees.

#### **(ii) Proposed Tree Planting**

Details of the proposed planting scheme had previously been circulated. The Chairman confirmed that the species have been agreed with Cormac's Arboriculture Officer and Cornwall Council's Public Space Team Leader (Environmental Service) has given his approval for the scheme. It was **RESOLVED to allocate £1,000 (+ VAT) from the projects budget to the scheme.**

#### **(iii) Tregrehan Stream**

The Clerk is awaiting comments and/or a quote from Cormac and the matter was deferred.

#### **(iv) Railings**

The Highways Manager has given the parish council permission to paint the railings with Galvafroid provided the Lions Club undertakes a risk assessment and has adequate insurance in place. The Clerk explained that volunteers can be covered by the parish council's

insurance policy. It was **RESOLVED that the Clerk would purchase the materials required for the painting project and the parish council would make a £50 donation to the Lions Club by way of thanks.**

(v) Other Concerns

The Clerk reported that she has received a request from Western Power for permission to put in a connection to the new houses at the rear of the recreation field. Members had no objections in principle but the Clerk was asked to enquire about a possible wayleave payment and will speak with Cornwall Council to see what figure they are negotiating and to request a similar figure.

Concern was raised that the grass is getting rather long and the Clerk was asked to ascertain when it is next due to be cut.

The Chairman said that work needs to be done to remove ivy from the Carthouse. He has cut the trunks of the plants and the plan is to allow the ivy to wither over the winter and remove it in the spring. It may be necessary to consider re-roofing the building and the Clerk was asked to ascertain who is responsible for the building's maintenance.

The Chairman said that members may like to consider purchasing additional play equipment for the childrens playground. Members felt that care should be given to ensure that the play area retains its "small village feel" and does not become a magnet for the wider community given the lack of parking provision.

**(19/091) Climate Change**

Pat Smith gave a presentation on the effects of climate change and suggestions were given to the council about the part they could play. These include tree planting, demanding high standards of development (this can be included in the neighbourhood development plan), and looking at how the council runs its services.

A decision whether or not to declare a climate emergency was deferred to next month's meeting.

**(19/092) Carlyon Recreation Field**

The Clerk has discussed improving pedestrian access to the field with the agent for the hotel. The Clerk's suggestion is to remove the semi-circular railing adjacent to the pedestrian entrance and lay a small amount of concrete to create a stable walkway. She is awaiting a decision from the hotel. The Clerk has met with the council's contractor and is awaiting a quote for this work. The Clerk is also waiting for a quote to lower the height of the Sea Road hedge, get rid of a large amount of scrub and remove self-seeded sycamore trees from the area and on the coastal side of the field.

The Clerk confirmed that she has submitted a further application to get the field listed on Cornwall Council's List of Assets of Community Value.

**(19/093) Beach Development**

Cllr Thompson attended a meeting with CEG on 2 October and received feedback on events over the summer. He also obtained confirmation that CEG were happy for a section of the beach to be listed on Cornwall Council's List of Assets of Community Value. The Clerk has been told by Cornwall Council that a decision will be made within the next couple of weeks.

## **(19/094) Highways Matters**

### **(i) Village Gateways**

There was nothing to report.

### **(ii) Request for a bench to be installed on Par Moor Road**

Members considered a petition for a bench to be installed at the bus stop adjacent to the entrance to St Austell Bay Business Park. Concerns were expressed about costs, ongoing maintenance liabilities and not setting a precedent. It was **RESOLVED to take no action at the present time**

### **(iii) Other Highways Concerns**

Despite vegetation having been cut near the traffic lights in Cypress Avenue, members still had concerns about the road markings and the Clerk was asked to speak to Highways once more.

The Clerk was asked to contact Highways to discuss flooding issues at the top of Trenowah Road, near the layby.

The Clerk was also asked to speak to Highways again regarding the edge of the carriageway sinking on A390 on the western side of the Britannia Roundabout.

The Clerk has been copied into correspondence from the Town Council regarding Menear Road. A local historian believes that the name is derived from the Menhir standing stone. The Town Council has been asked to support a proposal to have an image of the standing stone put on road signs and also for Menear Road to appear in Cornish on roadsigns. It was **RESOLVED to support the proposal.**

The Clerk has spoken to the Countryside Officer regarding fencing that has appeared on the SWCP near the Porth Avallen. This was not erected by Cormac but the Countryside Officer has inspected it and will not be removing it.

Road closure notices have been received for NE Distributor Road, 11 – 15 November 1900 – 0700 and Par Moor Road 18 – 20 November 1900 – 0700.

## **(19/095) Financial Matters**

Current balances were noted and the following payments were authorised:

BACS	Porth Avallen Hotel	Neighbourhood Development Plan consultation	£1,379.50
BACS	Nationwide Print	Posters for NDP consultation	£202.20
BACS	St Austell Bay PC	Photocopy charges	£27.27
BACS	Cormac Solutions	Improvement work to Tregrehan Playing Field	£5,958.86
BACS	Mrs J Larter	October salary	*
BACS	Cornwall Pension Fund	EE and ER contributions	*

\*Publication of salary payments is excluded under the Data Protection Act

## **(19/096) Correspondence Received**

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Cornwall AONB newsletter
- Announcement about the start of the Eden Geothermal Project

**(19/097) Meetings/Training Attended**

- 24 September – Cllr Burkitt attended a meeting about the West Carclaze Healthy New Town Programme
- 26 September – Cllr Burkitt represented the parish council at Cornwall Council’s Community Governance public meeting
- 29 September – Councillors attended the Neighbourhood Development Plan consultation evening
- 1 October – Neighbourhood Plan steering group meeting
- 2 October – Cllr Thompson met with representatives from CEG

**(19/098) Dates for the Diary**

- 29 October – Cornwall Council Planning Conference – the Chairman and Cllr Burkitt to attend
- 6 November – Cornwall Council Localism Summit
- 6 November – Neighbourhood Plan Steering Group
- 23 November – AONB Conference – Cllr Burkitt to attend
- 28 November – Community Network Panel meeting – Cllrs Taylor and Burkitt to attend

**(19/099) Dates of Forthcoming Meetings** (C) – *Charlestown Primary School*, (T) – *Tregrehan Methodist Centre*, 26 November (C), 17 December (T)  
Meetings in 2020 will generally be held on 4<sup>th</sup> Tuesday of each month

The meeting closed at 7.32 pm

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Chairman

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Date