

**MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 21 MARCH 2017 in CHARLESTOWN PRIMARY SCHOOL at 6.00 pm**

**Present:** Cllrs Veronica Hyne, Michael Sheehan, Ann Taylor, Paul Trudgian, Graham Entwistle, Stefan Kelly

**In attendance:** Cllr Tom French, CC; Julie Larter (Clerk); 8 members of the public

**In the absence of the Chairman, Cllr Hynes took the Chair**

**(16/208) Apologies for Absence**

Apologies were received from Cllrs John Hermes, Fran Taylor, Alan Moore and PCSO Carpenter

**(16/209) Minutes of a meeting of the Parish Council held on 21 February 2017**

It was **RESOLVED** that the minutes of meeting held on 21 February 2017 be signed as an accurate record of the meeting.

**(16/210) Declarations of Interest on Items on the Agenda**

There were no declarations of interest.

**(16/211) Chairman's Announcements**

There were no Chairman's Announcements.

**(16/212) Public Participation**

Mr Browning thanked the Parish Council for reducing the precept for the forthcoming financial year. Mr Browning reported that Mike Eastwood was on the brink of taking some action regarding the Beach car park footpath. CEG have until the end of March to find acceptable wording for the agreement otherwise the matter will be referred to the Secretary of State.

**(16/213) Devon and Cornwall Police Report**

The Clerk read out PCSO Carpenter's report. 1 crime had been reported for the period 24 January – 17 March (possession of cannabis in Beach Road). In addition, there had been 5 logs for the same period: 1 alarm activation in Crinnis Close; 1 x suspicious circumstances regarding the lifting of a vehicle in Tregrehan – all was found to be in order; 1 x report of a suspicious male in Beach Road (which subsequently turned out to be a local offender; calls regarding concerns over a camper van parked in Sea Road; 2 x calls about traffic speeding in Beach Road. PCSO Carpenter thought it may be a good idea to start a "Speed Watch" scheme and is looking for volunteers.

**(16/214) Cornwall Councillor's Report**

Cllr French said that he was aware of complaints regarding speeding along Beach Road, but felt the new speed cushions were kinder for motorists and if people were intent on speeding, there was little that could be done.

Cllr French has asked CEG to open the car park on the beach in the summer. He has been informed the reason they are reluctant to do this is because their insurers have instructed a Health and Safety company to investigate. Cllr French feels they are being over cautious as the car park has been used without incident for a number of years. Cllr French is awaiting confirmation that Blue Badge holders will be able to use the car park on the beach at Whitsun and during the summer and has suggested posting one member of staff and the top of the road and one at the bottom. Revenue raised from parking fees would cover staff wages.

Cllr French agreed to chase the top car park footpath issue.

### **(16/215) Planning Applications and Related Matters**

(a)  
(i) PA14/12186 – Land at West Carclaze and Baal, Carludon: Outline application for “West Carclaze Eco-Community” comprising the demolition, site clearance and associated earthworks and the phased development of up to 1500 dwellings, a local centre, incorporating local retail, health and community facilities, a primary school, employment floor space and associated areas of open space, renewable energy provision and energy centre(s), drainage and associated infrastructure. All matters reserved with points of access from A391 only to be agreed. Members **RESOLVED not to comment on this application.**

(ii) PA17/02035 – 26 Fairway, Carlyon Bay: Proposed two storey extension, internal alterations and associated works

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that based on the Planning Officer’s comments, the Parish Council has no objections to the proposal.**

(b) PA16/05880 – Land SW of Sibby’s Cottage, Tregrehan Mills: Construction of a single dwelling

It was noted that this appeal has been dismissed by the Planning Inspector.

### **(16/216) Neighbourhood Plan**

Cllr Entwistle reported that the Neighbourhood Steering Group met on 15<sup>th</sup> March. 6 members of the group were present and one member of the public. An action plan has been drawn up: The group is working on a financial application; the group is developing a communication strategy; there are to be 2 questionnaires – one for residents and one for businesses and they are compiling a list of businesses and landowners to contact.

Cllr Sheehan congratulated the group on the progress it had made and in particular the publicity the Plan has been given. Cllr Entwistle said this was due to the efforts of Mr Malcolm and Ms Aylward.

### **(16/217) Cornwall Council Customer Promise**

It was **RESOLVED that this consultation was not worthy of comment.**

### **(16/218) Pavement Weed Spraying**

It was **RESOLVED that the Parish Council should arrange for pavement weed spraying to be carried out biannually until further notice along public roads in Carlyon Bay as well as Linhay Close and the side of the traffic calming build out along Tregrehan Road.**

### **(16/219) Tregrehan Playing Fields**

The new matting inside the field gate is coming up at the edges and has been reported to Cormac, who initially denied carrying out the work. The Clerk is pursuing the matter as this is a trip hazard. The Clerk was asked to find out if Cormac intend prosecuting the lorry driver who hit the stream railings in Tregrehan Mills as they were furnished with photographs as evidence at the time.

### **(16/220) Defibrillator for Tregrehan**

The Clerk will investigate the Tesco bag scheme and Lottery funding. The Clerk was asked whether the Parish Council could fund the remainder of the cost and the Clerk confirmed this was possible.

### **(16/221) Carlyon Recreation Field**

It was noted that there has been an increase in litter on the Sea Road verge, including a pile of bottles opposite no 83. Members of the working party offered to clear the litter. A large number of contractors working for McCarthy and Stone are parking near the field entrance, creating a nuisance and causing erosion of the verge by the gate to extend further up the road. The Clerk was asked to write to McCarthy and Stone and ask if they could park within the building site instead. It was **RESOLVED to accept a quote of £100 to infill gaps on the Sea Road hedge.**

### **(16/222) Beach Development**

The Clerk was asked to write to CEG for an update and to ask if parking could be permitted on the beach this summer, particular Blue Badge holders.

### **(16/223) Flooding in Tregrehan**

There was nothing to report.

### **(16/224) Highways Matters**

The Clerk reported that no progress has been made regarding the drainage proposal for the SWCP opposite the Porth Avallen Hotel.

There were no other Highways matters to report.

### **(16/225) Financial Matters**

#### **(a) Asset Register**

Members reviewed the Parish Council's Asset Register and it was found to be in order.

#### **(b) Insurance**

Members reviewed the Parish Council's insurance renewal documents and levels of cover were considered adequate.

#### **(c) Internal Control**

It was noted that Cllr Ann Taylor carried out an internal control check on 21 February 2017.

(c) Current balances were noted and the following payments were authorised:

<u>Automated Payments</u>			£
SO	Cornwall Pension Fund	EE and ER contributions	*
<u>Cheques</u>			
000398	Tregrehan Methodist Church	Room hire	30.00
000399	Charlestown Primary School	Room hire (May 2016 – March 2017)	150.00
000400	Vision ICT	Biennial fee for .gov web address	66.00
000401	Lyreco	Stationery	102.90
000402	Came & Company	Insurance renewal premium	285.56
000403	SLCC	Clerk's attendance at VAT training course	114.00
000404	Mrs J Larter	March salary	*
		Mileage Jan – Feb	42.28
		Postage 13 Jan – 16 March	24.49
000405	HMRC	PAYE collected	*
000406	SLCC	Balance of Clerk's Community	275.00
		Governance course fees	
000407	St Austell Bay PC	Photocopy charges	5.85

\*Publication of salary payments is excluded under the Data Protection Act

### **(16/226) Correspondence Received**

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Email relating to the Market House's Lottery bid
- Complaint regarding a fence adjacent to the Haddon Way/Kent Avenue footpath

### **(16/227) Meetings/Training Attended**

23 and 24 February – Clerk attended the SLCC Practitioner's Conference

2 March – Clerk attended the SLCC Cornwall branch meeting

9 March – Clerk together with the Chairman of St Austell Bay Parish Council attended a meeting with the Headteacher of Charlestown Primary School to discuss parking/traffic issues outside the school and the Clerk gave a verbal report of steps being taken by the school to tackle these

19 March – Cllr Hyne represented the Parish Council at the St Austell Mayor's Civic Service

### **(16/228) Dates for the Diary**

29 March – Police Liaison Group meeting – Cllr Fran Taylor to attend

### **(16/229) Dates of Forthcoming Meetings**

(C) – *Charlestown Primary School*, (T) – *Tregrehan Methodist Centre* - 18 April – Annual Parish Meeting (T), 16 May- Annual Meeting of the Parish Council (C), 20 June (T), 18 July (C), 15 August (T) (if required), 19 September (C), 17 October (T), 21 November (C), 19 December (T)

### **(16/230) Exclusion of the Public and Press**

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was **RESOLVED to exclude the public and press for agenda item 19.**

Members of the public left the meeting at 6.53 pm.

**(16/231) Pavement Weed Spraying**

It was **RESOLVED** to appoint Complete Weed Control South West to undertake pavement weed spraying in 2017.

The meeting closed at 6.58 pm

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Chairman

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Date

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