

**MINUTES of a MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 18 APRIL 2017 in TREGREHAN METHODIST CENTRE at 6.20 pm**

**Present:** Cllrs John Hermes, Veronica Hyne, Michael Sheehan, Ann Taylor, Paul Trudgian, Graham Entwistle, Stefan Kelly, Alan Moore, Fran Taylor

**In attendance:** Cllr Tom French, CC; Julie Larter (Clerk); 10 members of the public

**(16/232) Apologies for Absence**

Apologies were received from PCSO Carpenter.

**(16/233) Minutes of a meeting of the Parish Council held on 21 March 2017**

It was **RESOLVED** that the minutes of meeting held on 21 March 2017 be signed as an accurate record of the meeting.

**(16/234) Declarations of Interest on Items on the Agenda**

There were no declarations of interest.

**(16/235) Chairman's Announcements**

The Chairman said that he had conducted the Clerk's Annual Appraisal on 11 April and had agreed that she could take 3 days study leave to take part in a field trip in July as part of her Community Governance course. The Clerk will be funding the trip.

**(16/236) Public Participation**

Mr Browning said that he was pleased that Cornwall Council has now referred the issue of the Public Right of Way over the top beach car park to the Secretary of State.

**(16/237) Planning Applications and Related Matters**

(i) PA17/02838 – Land South of 2 Gloucester Avenue: Construction of a new dwelling in the side garden of the existing property, plus associated works

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council objects to the proposal on the following grounds:

- **Overdevelopment of the site**
- **Access onto the highway**
- **The proposed building line is too close to the road**

(ii) PA17/02340 – 22 Fairway: Proposed replacement garage, craft room, two storey extensions front and rear, internal alterations and associated works

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council objects to the proposal on the grounds of overdevelopment of the site.

(iii) PA17/02935 – 5 Haddon Way: Extensions and alterations to existing dwelling including first floor area

It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has considered this application but does not have any comments to make.

(iv) PA17/02991 – 53 Sea Road: Addition of a 2 storey extension with the inclusion of 2 Juliette balconies on the south elevation. Conversion of existing garage with new proposed garage. It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.

(v) PA17/03243 – 27 Haddon Way: Alterations, extensions and formation of a dual access. It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.

### **(16/238) Neighbourhood Plan**

Cllr Entwistle explained that the terms of grant funding do not permit money to be spent on assets and the group would like to purchase some display A frames and a projector. It was agreed in principle that the Parish Council would fund these items but Cllr Entwistle was asked to obtain costings and the matter will be considered further next month.

### **(16/239) Tregrehan Playing Fields**

Councillors expressed concern about the building work taking place at the rear of the playing field and the effect the pile of soil could be having on the boundary. Concern was also expressed that the area was unfenced from the field and children could enter the building site. The Clerk was asked to act on a number of matters

- Obtain a plan of the playing field
- Speak to the Open Space Officer
- Report the matter to the Enforcement Officer to check that the development is in compliance with plans.
- Register an interest in the access lane and request Cornwall Council to do the same

Cllr Kelly stated that there is Japanese Knotweed on top of the river bank and also Sycamore saplings need removing. The Clerk will report this to Cormac.

A complaint has been received about flying drones in the playing field. The Clerk has found out that Cornwall Council has a policy of not permitting the launch of drones on Council owned land. Temporary signs were put up by the Clerk but one has been removed and councillors considered erecting permanent signage. Concerns were raised that this could lead to an over-proliferation of signage in the field and it may be more appropriate to put the "rules" of the field on the noticeboard. Cllr Entwistle is to draft a suitable sign and circulate it.

### **(16/240) Defibrillator for Tregrehan**

The Clerk is to submit an application for Lottery funding.

### **(16/241) Carlyon Recreation Field**

The Council has received a request to site an ice cream van in the field. This would be against the terms of the lease and the Clerk is to respond accordingly.

Cllr Sheehan thanked the working group, especially Mr Malcolm, for their help in overseeing the field.

The monthly safety check had identified that litter continues to be an annoyance. Cllr Sheehan said that he had cleared a pile of litter which included 87 empty vodka bottles, 2 cans of Pepsi and a road sign. Complaints about fly tipping have been received for the land opposite the Porth Avallen and the Clerk is to contact the hotel.

**(16/241) Beach Development**

It was noted that CEG have instigated a ban on dogs for the summer season once more. It was also noted that late night revellers had been staying on after events have finished but the intention was now to offer more family orientated events.

Concern remains that the guards are encouraging beach visitors to use the steps rather than the Public Right of Way. Public access from Fisherman’s Point remains.

**(16/242) Highways Matters**

The Clerk has received a complaint from Royal Mail that a member of the public sustained head injuries from the tree adjacent to the post box on the Sea Road/Beach Road junction. This land belongs to the Carlyon Bay Hotel and the Clerk has contacted the agent.

It was noted that one of the beacons on the pedestrian crossing on the A390 near the Tregrehan turning has been knocked down and the Clerk was asked to report this to Highways. There is a large amount of litter on Trenowah Road between the Football Golf ground and Tregrehan. The Clerk will report this also.

It was noted that curb stones on the pavement near the Beach Road shops have been repaired.

**(16/243) Financial Matters**

(a) Internal Auditor’s Report

The Internal Auditor’s Report was noted.

(b) To Approve the Annual Governance Statement

It was **RESOLVED to approve the Annual Governance Statement.**

(c) To Approve the Annual Accounting Statements

It was **RESOLVED to approve the Annual Accounting Statements.**

(d) Current balances were noted and the following payments were authorised:

<u>Automated Payments</u>		Nil	£
<u>Cheques</u>			
000408	Mrs J Ringrose	Internal Audit fee	25.00
000409	CALC	Annual membership subscription	453.87
000410	Biffa	Annual charge to empty dog bin in CB Recreation field	237.12
000411	G Entwistle	Reimbursement of charge to laminate maps for NP Steering Group	20.70
000412	Mrs J Larter	April salary	*
000413	Cornwall Pension fund	EE and ER contributions*	*

\*Publication of salary payments is excluded under the Data Protection Act

**(16/245) Correspondence Received**

A list of correspondence had previously been circulated. In addition, the following correspondence had been received since publication of the agenda

- Complaint about the ban on the launching of drones on Tregrehan playing field
- Complaint about an overhanging branch by the post box at the junction of Sea Road and Beach Road
- Request to site an ice cream van in Carlyon recreation field

**(16/246) Meetings/Training Attended**

29 March – Cllr Fran Taylor attended the Police Liaison Group meeting and gave a report of the meeting (copy on file)

4 April – Clerk attended an SLCC training day on VAT

11 April – Chairman conducted the Clerk’s Annual Appraisal

**(16/247) Dates for the Diary**

10 May – Neighbourhood Plan Steering Group meeting

**(16/248) Dates of Forthcoming Meetings**

(C) – *Charlestown Primary School*, (T) – *Tregrehan Methodist Centre* - 16 May- Annual Meeting of the Parish Council (C), 20 June (T), 18 July (C), 15 August (T) (if required), 19 September (C), 17 October (T), 21 November (C), 19 December (T)

The meeting closed at 7.36 pm

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Chairman

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Date