

MINUTES of the ANNUAL MEETING OF CARLYON PARISH COUNCIL held on TUESDAY 16 MAY 2017 in CHARLESTOWN PRIMARY SCHOOL at 6.00 pm

Present: Cllrs Ann Taylor, Paul Trudgian, Graham Entwistle, Frances Taylor

In attendance: Helen Nicholson (Community Link Officer, Cornwall Council); Julie Larter (Clerk); Tony Goodman (Cakey Tea Promotions), 5 members of the public

Cllr Ann Taylor took the Chair

(17/001) Election of a Chairman

It was **RESOLVED** that **Cllr Frances Taylor be elected as Chairman.**

(17/002) Declaration of Acceptance of Office

Cllr Taylor duly completed a Declaration of Acceptance of Office.

(17/003) Election of a Vice Chairman

It was **RESOLVED** that **Cllr Alan Moore be elected as Vice Chairman.**

(17/004) Parish Councillors' Declaration of Acceptance of Office if a councillor is not present

It was **RESOLVED** to **permit Cllr Alan Moore to make his Declaration of Acceptance of Office at or before the next meeting.**

(17/005) Apologies for Absence

Apologies were received from Cllr Alan Moore and PCSO Julie Carpenter.

(17/006) Minutes of a meeting of the Parish Council held on 18 April 2017

It was **RESOLVED** that **the minutes of meeting held on 18 April 2017 be signed as an accurate record of the meeting.**

(17/007) Declarations of Interest on Items on the Agenda

There were no declarations of interest.

(17/008) Chairman's Announcements

The Chairman asked the Clerk to send a formal letter of thanks to the former Chairman, Cllr John Hermes, on behalf of councillors and residents, thanking him for all the years of service he has given the parish - she said he had done an incredibly good job. The Chairman went on to thank members for nominating her, she would do her very best to represent the parish as best she could but she was in a learning process.

(17/009) Public Participation

Mr Browning referred to his comments last month regarding the Public Right of Way over the beach car park. He said that the Planning Inspector is unable to proceed as she is waiting for

further information from Cornwall Council. He said he was hoping to speak to Cllr French about the matter. Mr Browning also commented on the amount of mud on Sea Road coming from the Brady site and asked if the Parish Council would be prepared to write to Bradys requesting that they clean the road, failing which the Parish Council would do it themselves and seek recompense from Bradys.

Mr Stark congratulated the Chairman on her new role. He said that he was no longer Chairman of Sea Road Residents Association. Mr Stark had read in the newspaper that roadworks had been scheduled for Crinnis Road and wondered if the Parish Council knew the date the work would commence.

Helen Nicholson wished to promote the St Austell and Mevagissey Community Network Panel meetings and said that the AGM would be held on 14 June at 7.00pm. She hoped the Parish Council would continue to send a representative and asked if they could give an annual report outlining the highlights and lowlights of the past year or so. Cllr Ann Taylor said she was happy to continue to represent the Parish Council.

The Clerk was asked to write to the Planning Inspector and Cornwall Council to try to push matters forward. Helen Nicholson said she would speak to Mike Eastwood.

The Clerk was also asked to write to Bradys asking them to clean the mud off the road.

(17/010) Crinnis Beach

Tony Goodman from Cakey Tea Promotions outlined planned events on the beach this summer. The events will be more family orientated this year and include Chefs keep Cornwall Fed, Hot tub cinema nights, Cornish Waffle Box pop up, Miracle Theatre, Beach cricket festival as well as Off Beat Bars, Smoking Hog BBQ Shack, Kellys Ice Creams and The Cakey Tea Shack, frisbee golf and yoga. The events are licensed until 1 November, but it is likely they will finish on 1 October. The licensed bar will finish at 11.00pm. Mr Goodman explained that CEG have a new security firm this year – Coast to Coast. If it is anticipated that any event will attract more than 200 people, it will be ticketed. The Chairman asked Mr Goodman to notify the Parish Council of any of these larger events. Mr Goodman is currently formalising the programme and will email a copy to the clerk when it is complete. The public toilets are in the same position as last year and are now open. Blue badge holders will be able to park on the beach and will be escorted down the road by the security guard. Local residents can obtain passes or use the ones issued last year. Mr Goodman was asked what would happen should there be any anti-social behaviour as people leave the beach but he didn't know how far the security company's remit is.

The Chairman thanked Mr Goodman for keeping the Parish Council informed.

(17/011) Cornwall Councillor's Report

No report was available.

(17/012) Devon and Cornwall Police Report

No report was available. The Clerk informed members that 2 PCSOs had been seconded to other duties until September, leaving just 4 PCSOs to cover the whole St Austell area which includes the Clays, Mevagissey, Grampound as well as St Austell town.

(17/013) Planning Applications and Related Matters

(a)

(i) PA17/02315 – Boscundle Manor, Boscundle: Outline application with all matters reserved for the erection of a 4 bedroom dwelling

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council objects to the proposal because it feels that the loss of trees and hedgerow would have a detrimental effect on the area**

(ii) PA17/04098 – 1 Meadowside, Tregrehan Mills: Part two storey (front) and part single storey (front and rear) extensions with internal alterations and ancillary external works to suit

It was **RESOLVED that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council has no objections to the proposal.**

(b) Update on outstanding planning applications

(i) PA17/02838 – Land south of 2 Gloucester Avenue: Construction of a new dwelling in the side garden of the existing property. It was noted that the Planning Officer is awaiting a response from the Highways Officer.

(ii) PA17/02340 – 22 Fairway: Proposed replacement garage, craft room, two storey extensions front and rear, internal alterations, and associated works. The Parish Council objected to this proposal and whilst upholding its objection has agreed to disagree and the application has been approved.

(17/014) Neighbourhood Plan

Cllr Entwistle reported that the team were working hard on publicity and applying for a grant. The June meeting may be pushed back, to await the outcome of the grant application. The grant money will be paid into the Parish Council's bank account.

It was **RESOLVED that the Parish Council would purchase a projector at a cost of £270 + VAT, together with a case.** The Steering Group will borrow display boards from Cornwall Council as and when they are required.

(17/015) Tregrehan Playing Fields

The Clerk had followed up concerns expressed at last month's meeting regarding the building work at 4 Tregrehan Mills. An enforcement case was opened but no breach was found. The Clerk has written to the Land Registry to register an interest in the access lane and has asked Cornwall Council to do likewise. The Clerk passed on concerns about the lack of safety fencing between the playing field and the building site to the Open Space Officer.

The Clerk has complained to Cormac about the matting which has now been badly cut up by the grass cutter and Cormac are investigating.

Cllr Entwistle enquired whether it would be possible to install additional play equipment, and the Clerk explained that this hadn't been considered a priority when s106 money was being allocated.

(17/016) Defibrillator for Tregrehan

The Clerk reported that the Lottery application form is nearly complete. Cllr Ann Taylor enquired whether it would be possible to arrange training once the unit is in place and the Clerk said that she will make arrangements.

(17/017) Carlyon Recreation Field

Cllr Ann Taylor, Robin Malcolm and Juliet Aylward were once again appointed to the working party.

The Clerk reported that the contractor is hoping to start work on improvements to the entrance on Thursday 18th May.

The Clerk was asked to find out if any progress had been made regarding proposed drainage work opposite the Porth Avallen.

(17/018) Beach Development

The Clerk has written to Jacky Swain as it was felt it would be useful if a Beach Liaison Group Meeting could be convened. CEG has declined to call a meeting as they have nothing new to report regarding commencement of construction.

Following Mr Goodman's presentation, the Clerk was asked to write to CEG to find out where the lines of responsibility for events lies and who should be contacted if there are any problems and the relevant telephone numbers. The Clerk is to copy this in to Cllr French.

(17/019) Flooding in Tregrehan

There was nothing to report and the matter is to be taken off the agenda unless required.

(17/020) Highways Matters

The Clerk has received notification of surface dressing work scheduled in for the next 18 months. This includes Crinnis Road, Holmbush Arch Road and Bodelva – Trenowah Road. The Clerk was asked to seek clarification of dates.

Concern was once again expressed about the traffic calming build outs on Cypress Avenue and the Clerk was asked to contact the Highways Officer for a review.

Line markings on the Britannia roundabout have still not been reinstated and the Clerk was asked to chase and to copy Cllr French in.

(17/021) Financial Matters

(a) Following the elections, there are currently no serving councillors who are authorised signatories as Nat West has yet to set up the new mandate. On the advice of CALC this month's cheques have been signed by the past Chairman and past Vice Chairman and it was **RESOLVED to accept this course of action and to authorise the previous Chairman and Vice Chairman to sign cheques in future until the new mandate is in place.**

(b) It was **RESOLVED that the Clerk should investigate electronic banking.**

(c) Current balances were noted and the following payments were authorised:

<u>Automated Payments</u>			£
SO	Cornwall Pension Fund	EE and ER contributions	*
<u>Cheques</u>			
000414	MA Grigg	Post for Tregrehan playing field	6.48
000415	Willsher Plant	1 st Stage payment for Carlyon field improvements	2,955.00
000416	Mrs J Larter	May salary	*
		Working from home allowance Nov - April	108.00
		Mileage March/April	65.25
000417	Cornwall Pension Fund	Fixed contribution payment for 2017-18	*
000418	SLCC	Duplicate chq to replace 000406 lost in system	250.00
000419	JP Hermes	Reimbursement for key for Tregrehan playing field gate padlock	4.95

*Publication of salary payments is excluded under the Data Protection Act

(17/022) Correspondence Received

A list of correspondence had previously been circulated. In addition, the following had been received since publication of the agenda

- Letters from North Cornwall Cluster Group regarding the lack of increase in LMP payments for cutting Public Rights of Way and Cornwall Council’s retention of business rates

(17/023) Meetings/Training Attended

10 May – The Chairman and Cllrs Trudgeon and Entwistle attended the Neighbourhood Planning Steering Group meeting.

(17/024) Dates for the Diary

14 June – Planning training – the Clerk asked members to let her know if they wish to attend
14 June – St Austell and Mevagissey Community Network Panel Meeting – Cllr Ann Taylor will attend.

(17/025) Councillor Vacancies

No applications had been received and the matter was deferred until next month’s meeting.

(17/026) Dates of Forthcoming Meetings

(C) – *Charlestown Primary School*, (T) – *Tregrehan Methodist Centre* - 20 June (T), 18 July (C), 15 August (T) (if required), 19 September (C), 17 October (T), 21 November (C), 19 December (T)

The meeting closed at 7.27 pm

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Chairman

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Date